**A22**

|  |
| --- |
| ***Handing-Over Certificate*** |

This is to certify that the following works for the project named below have been completed to the full satisfaction of the representatives listed in the Minutes of the Handing-Over and are being handed over to and accepted by the authorized representative of the counterpart authority in the recipient country as of

|  |  |
| --- | --- |
|  | **, 20**... |

|  |  |
| --- | --- |
| **Project No:** |  |

|  |  |
| --- | --- |
| **Project Title:** |  |

|  |  |
| --- | --- |
| **Works :** |  |

Remaining defects and outstanding works affecting the warranty

of the contractor(s) have/have not been determined as stated

in the **Minutes of Handing-Over** enclosed.

Upon this handing-over of the works all rights and obligations concerning the

works are transferred to the counterpart authority in the recipient country.

The Project Agreement between the Government of the Federal Republic of Germany and the Government of      , dated      , shall remain unaffected and the works shall be at the unlimited disposition of the experts delegated by the GIZ to the promoted project for the implementation and completion of their duties and tasks.

Place Date

Handed over by Accepted by

**Signature and full first and last name, Signature and full first and last name**

**Function, OU of the authorized representative in printed letters of the authorized**

**of the GIZ representative of the counterpart authority**

Encl.: Minutes of the Handing-Over

ENCLOSURE TO CERTIFICATE OF HANDING-OVER

**MINUTES OF THE HANDING-OVER**

The handing-over of the

|  |  |
| --- | --- |
| Works : |  |

of

|  |  |
| --- | --- |
| Project No: |  |

with the

|  |  |
| --- | --- |
| Project Title: |  |

as of      , 20... has been accomplished by the following team

of representatives present and authorized to sign for the :

*name in printed letters initial :*

GIZ

Counterpart Authority

Usufructuary / User

German Embassy (if applicable)

Following a joint inspection of the works it has been ascertained that they have been completed as approved and are ready for use. Defects, deficiencies and outstanding

works, all covered by contractors liability, were established as follows :

**1. Faults and Defects at**

|  |  |
| --- | --- |
| 1.1 | Building / Installation |
| 1.2. | Exterior Facilities (if applicable) |

**2. Outstanding Works / Missing Items**

|  |  |
| --- | --- |
| 2.1 | Building / Installation |
| 2.2 | Exterior Facilities (if applicable) |
| **3.** | **Remarks:** |

With this certificate the following documents are handed-over to the

authorized representative of the counterpart authority :

- one (1) set of as-built drawings,

- one(1) copy of the Taking-Over Certificate as of      , 20...,

- one (1) copy of the Acceptance Certificate of the electrical

installations and equipment, incl. the record of inspection,

- complete set of operating instructions and maintenance manuals

for electrical/mechanical equipment (if applicable)

For the GIZ For the counterpart authority

**full first and last name, function, OU** **full first and last name**