

Grid for the technical assessment of bids below the EU threshold

Org. unit	G420 Sector Programme GFG	Project title	Date	Date
Officer responsible for the commission		Project title NTO Technical Conference 2023: Event management and support for hybrid format	PN	19.2032.1-007.02
Assessor	Name		Contract no.	83441959
Version	Individual assessment/overall assessment			Bidder 1 to 5 of 5

(1) Criterion	(2) Weighting in %	Enter bidder 1		Enter bidder 2		Enter bidder 3		Enter bidder 4		Enter bidder 5		
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	
1		Assessment of technical-methodological design										
1.1		Strategy										
1.1.1	8%		0.0		0.0		0.0		0.0		0.0	
1.1.2	6%		0.0		0.0		0.0		0.0		0.0	
Interim total 1.1	14%		0.0		0.0		0.0		0.0		0.0	
1.2		Cooperation										
1.2.1	5%		0.0		0.0		0.0		0.0		0.0	
1.2.2			0.0		0.0		0.0		0.0		0.0	
Interim total 1.2	5%		0.0		0.0		0.0		0.0		0.0	
1.3		Steering structure										
1.3.1	0%		0.0		0.0		0.0		0.0		0.0	
1.3.2	0%		0.0		0.0		0.0		0.0		0.0	
Interim total 1.3	0%		0.0		0.0		0.0		0.0		0.0	
1.4		Processes										
1.4.1	8%		0.0		0.0		0.0		0.0		0.0	
1.4.2			0.0		0.0		0.0		0.0		0.0	
Interim total 1.4	8%		0.0		0.0		0.0		0.0		0.0	
1.5		Learning and innovation										
1.5.1			0.0		0.0		0.0		0.0		0.0	
1.5.2			0.0		0.0		0.0		0.0		0.0	
Interim total 1.5	0%		0.0		0.0		0.0		0.0		0.0	
1.6		Project management of the contractor										

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			(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1.6.1	Approach and procedure for coordination with/in GIZ project			0.0		0.0		0.0		0.0		0.0
1.6.2	Personnel assignment plan (who, when, what work steps) incl. explanation and specification of expert months			0.0		0.0		0.0		0.0		0.0

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		(3) Points (max.10)	(4) Assessment (2)x(3)								
1.6.3 Contractor's backstopping strategy (incl. CVs of the technical and administrative backstopper)			0.0		0.0		0.0		0.0		0.0
Interim total 1.6	0%		0.0								
1.7 Further requirements			0.0								
Total 1	27%		0.0								
2 Assessment of proposed staff											
2.1 Team leader (in accordance with ToR provisions/criteria)											
2.1.1 - Qualifications	3%		0.0		0.0		0.0		0.0		0.0
2.1.2 - Language	2%		0.0		0.0		0.0		0.0		0.0
2.1.3 - General professional experience	5%		0.0		0.0		0.0		0.0		0.0
2.1.4 - Specific professional experience	4%		0.0		0.0		0.0		0.0		0.0
2.1.5 - Leadership/management experience	8%		0.0		0.0		0.0		0.0		0.0
2.1.6 - Regional experience			0.0		0.0		0.0		0.0		0.0
2.1.7 - Development cooperation experience			0.0		0.0		0.0		0.0		0.0
2.1.8 - Other	8%		0.0		0.0		0.0		0.0		0.0
Interim total 2.1	30%		0.0								
2.2 Expert 1 (in accordance with ToR provisions/criteria)											
2.2.1 - Qualifications	2%		0.0		0.0		0.0		0.0		0.0
2.2.2 - Language	2%		0.0		0.0		0.0		0.0		0.0
2.2.3 - General professional experience	2%		0.0		0.0		0.0		0.0		0.0
2.2.4 - Specific professional experience	4%		0.0		0.0		0.0		0.0		0.0
2.2.5 - Leadership/management experience	0%		0.0		0.0		0.0		0.0		0.0
2.2.6 - Regional experience			0.0		0.0		0.0		0.0		0.0
2.2.7 - Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.2.8 - Other	0%		0.0		0.0		0.0		0.0		0.0
Interim total 2.2	10%		0.0								
2.3 Expert 2 (in accordance with ToR provisions/criteria)											
2.3.1 - Qualifications			0.0		0.0		0.0		0.0		0.0
2.3.2 - Language			0.0		0.0		0.0		0.0		0.0
2.3.3 - General professional experience			0.0		0.0		0.0		0.0		0.0
2.3.4 - Specific professional experience			0.0		0.0		0.0		0.0		0.0
2.3.5 - Leadership/management experience			0.0		0.0		0.0		0.0		0.0

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		(3) Points (max.10)	(4) Assessment (2)x(3)								
2.3.6 - Regional experience			0.0		0.0		0.0		0.0		0.0
2.3.7 - Development cooperation experience			0.0		0.0		0.0		0.0		0.0
2.3.8 - Other			0.0		0.0		0.0		0.0		0.0
Interim total 2.3	0%		0.0								
2.4 Expert 3 (in accordance with ToR provisions/criteria)											
2.4.1 - Qualifications			0.0		0.0		0.0		0.0		0.0
2.4.2 - Language			0.0		0.0		0.0		0.0		0.0
2.4.3 - General professional experience			0.0		0.0		0.0		0.0		0.0
2.4.4 - Specific professional experience			0.0		0.0		0.0		0.0		0.0
2.4.5 - Leadership/management experience			0.0		0.0		0.0		0.0		0.0
2.4.6 - Regional experience			0.0		0.0		0.0		0.0		0.0
2.4.7 - Development cooperation experience			0.0		0.0		0.0		0.0		0.0
2.4.8 - Other			0.0		0.0		0.0		0.0		0.0
Interim total 2.4	0%		0.0								
2.5 Expert 4 (in accordance with ToR provisions/criteria)											
2.5.1 - Qualifications	0%		0.0		0.0		0.0		0.0		0.0
2.5.2 - Language	0%		0.0		0.0		0.0		0.0		0.0
2.5.3 - General professional experience	0%		0.0		0.0		0.0		0.0		0.0
2.5.4 - Specific professional experience	0%		0.0		0.0		0.0		0.0		0.0
2.5.5 - Leadership/management experience	0%		0.0		0.0		0.0		0.0		0.0
2.5.6 - Regional experience	0%		0.0		0.0		0.0		0.0		0.0
2.5.7 - Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.5.8 - Other	0%		0.0		0.0		0.0		0.0		0.0
Interim total 2.5	0%		0.0								
2.6 Short-term expert pool 1 (in accordance with ToR)											
2.6.1 - Qualifications	4%		0.0		0.0		0.0		0.0		0.0
2.6.2 - Language	5%		0.0		0.0		0.0		0.0		0.0
2.6.3 - General professional experience	8%		0.0		0.0		0.0		0.0		0.0
2.6.4 - Specific professional experience	8%		0.0		0.0		0.0		0.0		0.0
2.6.5 - Regional experience			0.0		0.0		0.0		0.0		0.0
2.6.6 - Development cooperation experience	0%		0.0		0.0		0.0		0.0		0.0
2.6.7 - Other	8%		0.0		0.0		0.0		0.0		0.0
Interim total 2.6	33%		0.0								

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2.7	Short-term expert pool 2 (in accordance with ToR)										
2.7.1	- Qualifications	0%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2.7.2	- Language	0%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2.7.3	- General professional experience	0%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2.7.4	- Specific professional experience	0%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2.7.5	- Regional experience	0%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2.7.6	- Development cooperation experience	0%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2.7.7	- Other	0%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Interim total 2.7	0%		0.0								
2.8	Assessment of proposed personnel for non-specified positions (provided permissible under ToRs)										
2.8.1	Composition and sufficient assignment duration of the team in order to perform the tasks specified in the schedule and personnel assignment plan	0%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2.8.2	Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 1	0%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2.8.3	Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 2	0%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Interim total 2.8	0%		0.0								
Total 2	73%		0.0								
Overall total 1 + 2		100%	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Assessment in %			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Ranking			1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith. I will treat the information confidentially and will not pass on any details of the ongoing assessment procedure.

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Date, full first and last name, function, OU