

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission		Project title	Sector Programme Good Financial Governance	Processing number:	19.2032.1-007.02
2	Commercial assessor		Service tendered:	NTO Technical Conference 2023: Event management and support for hy	Transaction number:	83441959
3	Technical assessor					
4						
5						
				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3
				Candidate/tenderer 4	Candidate/tenderer 5	

6 A. General information (all procedures)

7	I. Commercial eligibility assessment					
8	Mandatory grounds for exclusion as per section 123 GWB					
9	Optional grounds for exclusion as per section 124 para. 1 GWB					
10	Optional grounds for exclusion as per section 124 para. 2 GWB					
11	Optional grounds for exclusion as per section 22 LkSG					
12	Information: Evidence of commercial register entry					
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium					
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	20000	EUR		
15	Average number of employees and managers for the past three calendar years	At least:	2	persons		
16	Result					
17						
18	II. Technical eligibility assessment					
19	The technical assessment is only based on reference projects with a minimum commission value of:		15000	EUR		
20	At least	2	reference projects in the technical	Event management		
21	and at least	1	reference project	in South Africa	in the last 3 years.	
22	Result					
23						
24	Overall result, commercial and technical					
25						

26 B. Ranking (in addition for calls for competitive tender with a limited number of candidates)

27	III. Weighted criteria											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
30	1. Technical experience											
31	Technical experience (up to five specialist areas, including cross-cutting themes)											
32	1.	10										
33	2.	10										
34	3.	10										
35	4.	10										
36	5.	10										
37	Total 1.	50										
38	2. Regional experience											
39	Regional experience	30										
40	in Southern Africa											
41	3. Experience of development projects (ODA-financed)											
42	Experience of development projects (at least 50% ODA-financed)	20										
43	Overall total	100										
44	Ranking			1		1		1		1		1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU