

83453004 - Questions & Answers

1. The TOR mentioned **60 days "Team leader: Assignment for up to 60 expert days"**, What if the team leader is able to do all tasks within the time? **This assignment is only allocated 60 days based on the task to be performed. Number of days should not exceed the 60 days as stipulated**
2. **Under 3.1 Personnel Concept:** only provides the team leaders qualifications and for the rest of team only soft skills are mentioned. Is there an expectation that other experts be brought on board? **The tasks will be mainly performed by the lead expert with the support of back office admin team should it be necessary.**
3. **Under Work package 2 and under Milestones: Engagement / Meetings with all the member states** (five countries (Lesotho, Namibia South Africa, Zambia and Zimbabwe)). There will be physical meetings. Where is this expected to take place? **This is a virtual meeting as per the ToR**
4. **Under WP2: Conduct Training workshops on effective GBV Prevention interventions** (Physical meeting) - where are these expected to take place as member states are more than one? **This meeting will likely take place in SA as central place and easily accessible by all member states.**
5. **Under specification of inputs,** Expert Translation Fee 8 days Language expert – for translation to Portuguese and French translation is mentioned. What is this translation of? Is this related to the presence of translation services during training or for the report? **For meetings and trainings it is expected to translate workshop material to Portuguese and French for the non-English speaking countries.**
6. **Under Costing Requirements:** Without guidance on venue for training workshops, the budget for travel expenses and accommodation is difficult. Please advise **Likely to take place in SA**
7. 1. project management system for service provision. **It describes a procedure on how the assignment will be carried out.**
8. 2. Is it mandatory for more than one person to complete the tasks? Or can a single person complete the tasks allocated? **As outlined in the ToR one expert can carry out the task and supported by back office admin staff.**
9. 3. The section "Concept" in the TORS - numbering and specifically the reference to Section 2 (Technical-methodological concept. Numbering and references to Chapter 1 and 0 - IS there a mistake with the numbering? there is no 1.6.1 etc in the TOR – **All the numbering is correct, please recheck page 7 of the ToR.**