

Grid for the technical assessment of bids below the EU threshold

Org. unit	TIP	Project title	Date	19 January 2024
Officer responsible for the commission		Customization and Adaptation of the Ethics Training Material for the Local Government Sector	PN	2020.2106.1-001.00
Assessor			Contract no.	83459324
Version	Individual		Bidder 1 to 5 of 5	

	(1) Criterion	(2) Weighting in %	(3)		(4)		(3)		(4)		(3)		(4)	
			Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)		
1	Assessment of technical-methodological design													
1.1	Strategy													
1.1.1	Interpretation of the objectives in the ToRs, critical examination of tasks	5%		0		0		0		0		0		0
1.1.2	Description and justification of the contractor's strategy for delivering the services put out to tender.	5%		0		0		0		0		0		0
Interim total 1.1		10%		0		0		0		0		0		0
1.2	Cooperation													
1.2.1	Presentation and interaction between the relevant actors in the contractor's area of responsibility	2%		0		0		0		0		0		0
1.2.2	Strategy for establishing cooperation and then cooperating with the relevant actors	3%		0		0		0		0		0		0
Interim total 1.2		5%		0		0		0		0		0		0
1.3	Steering structure													
1.3.1	Approach and procedure for steering the measures with the project partners	2%		0		0		0		0		0		0
1.3.2	Description of contractor's contribution to results monitoring and the associated challenges	2%		0		0		0		0		0		0
Interim total 1.3		4%		0		0		0		0		0		0
1.4	Processes													
1.4.1	Presentation and explanation of the implementation plan: work steps, milestones, schedule	4%		0		0		0		0		0		0
1.4.2	Presentation and explanation of the integration of the partner	2%		0		0		0		0		0		0
Interim total 1.4		6%		0		0		0		0		0		0
1.5	Learning and innovation													
1.5.1	Contractor's contribution to knowledge management at the partner and at GIZ	2%		0				0		0		0		0
1.5.2	Presentation and explanation of the measures undertaken by the contractor to promote scaling-up effects	2%		0		0		0		0		0		0
Interim total 1.5		4%		0		0		0		0		0		0
1.6	Project management of the contractor													
1.6.1	Approach and procedure for coordination with/in GIZ project	2%		0		0		0		0		0		0
1.6.2	Personnel assignment plan (who, when, what work steps) incl. explanation and specification of expert months	2%		0		0		0		0		0		0

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1.6.3	Contractor's backstopping strategy (incl. CVs of the technical and administrative backstopper)		2%		0		0		0		0		0
Interim total 1.6			6%		0		0		0		0		0
1.7	Further requirements		0%		0		0		0		0		0
Total 1			35%		0		0		0		0		0
2 Assessment of proposed staff													
2.1	Team leader (in accordance with ToR provisions/criteria)												
2.1.1	- Qualifications Post graduate qualification in management, corporate governance, ethics, executive leadership development		2%		0		0		0		0		0
2.1.2	- Language English Proficiency		1%		0		0		0		0		0
2.1.3	- General professional experience 10 years in online training material development		6%		0		0		0		0		0
2.1.4	- Specific professional experience 10 years in developing and implementing online training material for the public sector focusing on risk, ethics, and good governance		5%		0		0		0		0		0
2.1.5	- Leadership and management experience ten years in experience as		4%		0		0		0		0		0
2.1.6	- Regional experience 5 years of experience in in sub-Saharan Africa		2%		0		0		0		0		0
2.1.7	- Development cooperation experience 5 years of experience		2%		0		0		0		0		0
2.1.8	- Other		0%		0		0		0		0		0
Interim total 2.1			22%		0		0		0		0		0
2.2	Expert 1 (in accordance with ToR provisions/criteria)												
2.2.1	- Qualifications, Post graduate degree in public management social sciences or E52equivalent in social studies		3%		0		0		0		0		0
2.2.2	- Language		0%		0		0		0		0		0
2.2.3	- General professional experience 5 years in online material development for either the public or civil society sector focusing on		4%		0		0		0		0		0
2.2.4	Specific professional experience 5 years in working with public or private sector organizations as a corporate governance specialist		4%		0		0		0		0		0
2.2.5	- Leadership/management experience		0%		0		0		0		0		0
2.2.6	- Regional experience 5 years in Sub-Saharan Africa		0%		0		0		0		0		0
2.2.7	- Development cooperation experience		0%		0		0		0		0		0
2.2.8	- Other		0%		0		0		0		0		0
Interim total 2.2			11%		0		0		0		0		0

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			Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)		
2.3	Expert 2 (in accordance with ToR provisions/criteria)													
2.3.1	- Qualifications Post graduate qualification in cinematography, media studies or equivalent degree	3%		0		0		0		0		0		0
2.3.2	- Language	0%		0		0		0		0		0		0
2.3.3	- General professional experience 5 years in making video animation for online training purposes	4%		0		0		0		0		0		0
2.3.4	- Specific professional experience 5 years in working with story writers for video animation for online training purposes	4%		0		0		0		0		0		0
2.3.5	- Leadership/management experience	0%		0		0		0		0		0		0
2.3.6	- Regional experience 5 years	0%		0		0		0		0		0		0
2.3.7	- Development cooperation experience	0%		0		0		0		0		0		0
2.3.8	- Other	0%		0		0		0		0		0		0
Interim total 2.3		11%		0		0		0		0		0		0
2.4	Expert 3 (in accordance with ToR provisions/criteria)													
2.4.1	- Qualifications Post graduate degree in social sciences, economics management or equivalent B72	2%		0		0		0		0		0		0
2.4.2	- Language	0%		0		0		0		0		0		0
2.4.3	General professional experience 5 years in writing stories for video adaptation for online training purposes	4%		0		0		0		0		0		0
2.4.4	Specific professional experience 5 years in translating scenarios and case studies for video adaptation for online training purposes	4%		0		0		0		0		0		0
2.4.5	- Leadership/management experience	0%		0		0		0		0		0		0
2.4.6	- Regional experience	0%		0		0		0		0		0		0
2.4.7	- Development cooperation experience	0%		0		0		0		0		0		0
2.4.8	- Other	0%		0		0		0		0		0		0
Interim total 2.4		10%		0		0		0		0		0		0
2.5	Expert 4 (in accordance with ToR provisions/criteria)													
2.5.1	- Qualifications Post graduate qualification in social sciences, economics, management or equivalent degree	3%		0		0		0		0		0		0
2.5.2	- Language	0%		0		0		0		0		0		0
2.5.3	- General professional experience 5 years in providing proof reading services for stories developed for online training videos	4%		0		0		0		0		0		0
2.5.4	- Specific professional experience 5 years working with video production teams as a proof reader	4%		0		0		0		0		0		0
2.5.5	- Leadership/management experience	0%		0		0		0		0		0		0

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2.5.6 - Regional experience	0%		0		0		0		0		0		0
2.5.7 - Development cooperation experience	0%		0		0		0		0		0		0
2.5.8 - Other	0%		0		0		0		0		0		0
Interim total 2.5	11%		0		0		0		0		0		0
2.6 Short-term expert pool 1 (in accordance with ToR)													
2.6.1 - Qualifications	0%		0		0		0		0		0		0
2.6.2 - Language	0%		0		0		0		0		0		0
2.6.3 - General professional experience	0%		0		0		0		0		0		0
2.6.4 - Specific professional experience	0%		0		0		0		0		0		0
2.6.5 - Regional experience	0%		0		0		0		0		0		0
2.6.6 - Development cooperation experience	0%		0		0		0		0		0		0
2.6.7 - Other	0%		0		0		0		0		0		0
Interim total 2.6	0%		0		0		0		0		0		0
2.7 Short-term expert pool 2 (in accordance with ToR)													
2.7.1 - Qualifications	0%		0		0		0		0		0		0
2.7.2 - Language	0%		0		0		0		0		0		0
2.7.3 - General professional experience	0%		0		0		0		0		0		0
2.7.4 - Specific professional experience	0%		0		0		0		0		0		0
2.7.5 - Regional experience	0%		0		0		0		0		0		0
2.7.6 - Development cooperation experience	0%		0		0		0		0		0		0
2.7.7 - Other	0%		0		0		0		0		0		0
Interim total 2.7	0%		0		0		0		0		0		0
2.8 Assessment of proposed personnel for non-specified positions (provided permissible under ToRs)													
2.8.1 Composition and sufficient assignment duration of the team in order to perform the tasks specified in the schedule and personnel assignment plan	0%		0		0		0		0		0		0
2.8.2 Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 1	0%		0		0		0		0		0		0
2.8.3 Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 2	0%		0		0		0		0		0		0
Interim total 2.8	0%		0		0		0		0		0		0
Total 2	65%		0		0		0		0		0		0
Overall total 1 + 2	100%		0		0		0		0		0		0

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(1) Criterion	(2) Weighting in %	(3)	(4)	(3)	(4)	(3)	(4)	(3)	(4)	(3)	(4)
		Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)	Points (max.10)	Assessment (2)x(3)
Assessment in %			0%		0%		0%		0%		0%
Ranking			1		1		1		1		1

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith. I will treat the information confidentially and will not pass on any details of the ongoing assessment procedure.

Date, signature