

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)



Organisational unit	1300	Project title	Article 6 Capacity Building project - National Consultant to deliver Article 6 Trainings in South Africa	Date	
Officer responsible for the commission				PN	20.2159.0-024.00
Assessor				Contract no.	

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education	5												
- Professional experience	5												
1.1.2 Experience in the region/knowledge of the country	7												
1.1.3 Language skills													
English/ 2 South African languages	8												
Subtotal for 1.1	25		0		0		0		0		0		0
1.2 Expert 2:													
1.2.1 General qualifications													
- Education	5												
- Professional experience	5												
1.2.2 Experience in the region/knowledge of the country	7												
1.2.3 Language skills													
English/ 2 South African languages	8												
Subtotal for 1.2	25		0		0		0		0		0		0
1.3 Expert 3:													
1.3.1 General qualifications													
- Education	6												
- Professional experience	6												
1.3.2 Experience in the region/knowledge of the country	0												
1.3.3 Language skills													
English/ 2 South African languages	8												
Subtotal for 1.3	20		0		0		0		0		0		0
1.4 Expert 4:													
1.4.1 General qualifications													
- Education													
- Professional experience													
1.4.2 Experience in the region/knowledge of the country													
1.4.3 Language skills													
Languages													
Subtotal for 1.4	0		0		0		0		0		0		0
1.5 Expert 5:													
1.5.1 General qualifications													
- Education													
- Professional experience													
1.5.2 Experience in the region/knowledge of the country													
1.5.3 Language skills													
Enter languages													
Subtotal for 1.5	0		0		0		0		0		0		0
Total for section 1	70		0		0		0		0		0		0
3. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
3.1 Description of approach to be used to develop/prepare	10												
3.2 Description of approach that will be used to implement	10												
3.3 How at least two (2) reference projects where training material has been developed/adapted and trainees have	10												
3.4													
3.5													
Total for section 2	30		0		0		0		0		0		0
Technical assessment	100		0		0		0		0		0		0
Technical assessment in %			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
3. Total for financial assessment													
Overall assessment in %													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU