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I. General information

1. Brief information on the project

The German Federal Ministry for Economic Cooperation and Development (BMZ) commissioned the **Article 6 Capacity Building project** as a component of GIZ NDC Assist II global project. The component started in January 2023 with a duration until December 2025. It aims to support national authorities in **Rwanda, South Africa and Peru** in **taking informed decisions on the implementation of Article 6 activities** in their countries, which activities contribute both to **NDC achievement and SDG financing**. For that aim, the component supports relevant actors in the countries to build strategic guidance, processes, procedures, or practical examples for the implementation of cooperation mechanisms under Article 6 of the Paris Agreement. The processes and procedures may include, among others, **long-term policy support** on sectoral potential analysis, authorisation procedures, and governance structures relevant for Article 6 implementation as well as the support in the **development of policy guidelines** for an ambitious use of Article 6. **An integral part of the project is to foster exchange and learning formats** on the use of Article 6 between the three partner countries and beyond. The above support will lead to an increased readiness of host countries to use Article 6 of the Paris Agreement in line with their NDCs achievement. In addition, the component will work with regional and global platforms (e.g., the NDC Partnership) to promote knowledge sharing on lessons learned in partner countries. An international consultant, [Neyen Consultancy](#), has been contracted to support the global project to deliver on these objectives.

In South Africa, the political partner institutions are the Department for Forestry, Fisheries and the Environment (DFFE) and the Department of Mineral Resources and Energy (DMRE).

2. Context

Article 6 of the Paris Agreement on market mechanisms provides for parties to voluntarily use Article 6 for the implementation of their NDCs. The use of this article is further intended to contribute **more ambitious climate protection efforts** in line with the Paris Agreement. Emission reduction projects used under Article 6 can and should also contribute to **sustainable development**, thereby strengthening synergies between NDCs and SDGs. Several countries have communicated through their NDCs, their desire to utilise market mechanisms under Article 6 to implement parts of their climate targets. By explicitly referring to Article 6 in its updated NDCS, South Africa sets for itself a mandate for establishment of a domestic process of engagement.

To ensure the operationalisation of Article 6 in South Africa, capacities need to be built in a wide range of stakeholders including Governmental Departments directly related to Article 6, relevant line ministries, relevant civil society organisations (CSOs) and Non-Governmental Organisations (NGOs), as well as the private sector in order to engage in the international market mechanisms. To this end, the Article 6 Capacity Building project, in partnership with DFFE as the focal point for Article 6 under the Paris Agreement and DMRE as the earmarked administrator for

Article 6.4 mechanism in South Africa, seeks to contract a national consultant firm to deliver **trainings on Article 6 in South Africa**, with the support of the international consultant.

3. GIZ shall hire the contractor for the anticipated contract term, from 01 May 2024 to 31 December 2024

4. **Tasks to be performed by the contractor**

The contractor is responsible for providing the following services:

1. Project Inception
 - Inception workshop to be held at GIZ Offices, Pretoria
 - Inception report to be drafted
2. Development of training materials on Article 6
 - Develop/adapt training materials (PPT, Factsheets, Handbook) on Article 6 relevant to the South African context. The training materials must include relevant case studies or examples.
Training materials developed by the international consultant may be available for use.
 - Develop/adapt a nationally implementable training-of-trainers guide on how to conduct Article 6 trainings for implementation in an interactive training-of-trainers targeted at Government officials and private sector.
A training-of-trainers guide developed by the international consultant may be available for use.
3. Deliver Article 6-related trainings
 - Implement seven (7) full-day national in-person trainings in three (3) regions of South Africa on Article 6, in coordination with the international consultant:
 - One (1) basic/introductory training on Article 6 targeted at sector departments to be hosted in Gauteng
 - Three (3) basic/introductory trainings on Article 6 targeted at civil society organisations (CSOs), non-government organisations (NGOs) and the private sector to be hosted in Gauteng, KwaZulu-Natal, and the Western Cape (one per province – regional participation from neighbouring provinces)
 - Three (3) advanced trainings on Article 6 on the Article 6 Framework targeted at sector departments, CSOs, NGOs and the private sector to be hosted in Gauteng, KwaZulu-Natal, and the Western Cape (one per province – regional participation from neighbouring provinces)
 - Provide one (1) report on all seven (7) trainings
4. Project closeout
 - Handover developed/adapted training materials and other relevant information for use by the GIZ project team and future Article 6 trainers
 - Project closeout meeting to be held at GIZ Offices, Pretoria
 - Provide project closeout report
5. Communication

- The Consultant is to maintain regular contact with the project team and partners, providing regular feedback and progress on the implementation of the contract deliverables.
- The contractor will involve the project team and partners at every stage of the project – from scope of the proposed training materials to the final deliverables (outlines, initial drafts, revised drafts and final approval approved materials).
- The project team, including any project structure set up for purposes of reviewing and commenting on the work, will provide a final approval on the deliverables.

The table below details the activities to be implemented along with the deliverables that are to be achieved during the contract term. It can be noted that the training to be delivered is not an accredited training programme but aimed at providing information, knowledge and awareness on the workings of article 6 and its related implications.

Task	Activity	Deliverable	Timing of Delivery
Project Inception	Inception Meeting with project team and political partners	Inception report	May
Development of training materials on Article 6	Develop/adapt training materials (PPT, Factsheets, Handbook) on Article 6 relevant to the South African context. The training materials must include relevant case studies or examples.	Training materials – South Africa specific	May
	Develop/adapt a nationally implementable training-of-trainers guide on how to conduct Article 6 trainings for implementation in an interactive training-of-trainers targeted at Government officials and private sector.	Training-of-trainers guide – South Africa specific	
Deliver Article 6-related trainings	Implement one (1) basic/ Introductory Article 6 training targeted at Government officials	One (1) basic/ introductory Article 6 training targeted at Government officials is implemented	June - August
	Implement three (3) basic/introductory trainings	Three (3) basic/introductory	June - August

	on Article 6 targeted at CSOs, NGOs and the private sector	Article 6 trainings targeted at CSOs, NGOs and the private sector are implemented	
	Implement three (3) advanced trainings on Article 6 targeted at sector departments, CSOs, NGOs and the private sector	Three (3) advanced trainings of Article 6 are implemented	September – early November
	Report on Trainings	Report on Trainings	November
Project closeout	Handover training materials and a training-of-trainers guide adapted/developed to the Client	Delivery of training materials and a training-of-trainers guide to the Client	December
	Project closeout meeting	Project closeout report	December

II. Tender requirements

1. Qualifications of proposed staff

1.1. Expert 1:

1.1.1. General qualifications

Education: University degree in relevant course of study, e.g., environmental/natural sciences/management, law, political/economic sciences, as well as knowledge and experience with capacity building approaches

Professional experience: Senior level professional with 5 years' experience in the climate policy sector, in international climate policy/ climate law, in international market mechanisms and/or carbon markets

1.1.2. Experience in the region/knowledge of the country

Five (5) years experience in climate change policy and carbon market mechanisms in South Africa or Africa region

1.1.3. Language skills

Business fluency in English. Ability to speak two (2) or more South African Languages preferred

1.2. Expert 2:

1.2.1. General qualifications

Education: University degree in relevant course of study, e.g., environmental/natural sciences/management, law, political/economic sciences, as well as knowledge and experience with capacity building approaches

Professional experience: Mid-level professional with 3 years' experience in capacity building and the development and implementation of trainings for public and private sector on international climate policy, preferably with experience on carbon markets or climate mitigation policy

1.2.2. Experience in the region/knowledge of the country

Three (3) years experience conducting trainings in South Africa or Africa region

1.2.3. Language skills

Business fluency in English. Ability to speak two (2) or more South African languages preferred

1.3. Expert 3: Intern

The Climate Cluster, under the GIZ South Africa Office, has a project-based intervention, which aims to enhance capacities within the field of climate change and related topics in South Africa. As a means of implementation, it is required that the appointed service provider takes onboard an additional capacity in the form of an intern, to capacitate and expose them to various tasks during project implementation. The training should range from meeting attendance and participation, data collection, support project management and conducting research activities. The appointment period is always recommended to be linked with the project period in question.

Below are the requirements for the project intern, in reference to this particular project:

1.3.1. General qualifications

Education: University degree in relevant course of study, e.g., environmental/natural sciences/management, law, political/economic sciences, or similar

Professional experience: Basic computer skills and communication skills, with English language as a medium of communication.

1.3.2. Experience in the region/knowledge of the country

Not required

1.3.3. Language skills

Business fluency in English. Ability to speak two (2) or more South African languages preferred

The contractor must cost for the inclusion of the intern as part of this project into their financial project proposal.

2. Quantitative requirements

Per-diem and overnight accommodation allowances are reimbursed as a lump sum up to the maximum amounts permissible under tax law for each country as set out in the country table in the circular from the German Federal Ministry of Finance on travel expense remuneration (download at <https://www.bundesfinanzministerium.de>).

All travel activities must be agreed in advance with the staff member responsible for the project.

Sustainability aspects for travel

GIZ would like to reduce greenhouse gas emissions (CO₂ emissions) caused by travel. When preparing your tender, please incorporate options for reducing emissions, such as selecting the lowest-emission booking class (economy) and using means of transport, airlines and flight routes with a higher CO₂ efficiency.

If they cannot be avoided, CO₂ emissions caused by air travel should be offset. GIZ specifies a budget for this, through which the carbon offsets can be settled against evidence.

The market for carbon credits is made up of a large number of providers, each with different claims as to their climate impact. The [Development and Climate Alliance](#) has published a [list of standards](#). GIZ recommends using the standards specified there.

Fee days	Number of experts	Number of days per expert	Comments
Preparation/debriefing			For developing the relevant preparation work and training material
• Expert 1	1	4	
• Expert 2	1	6	
• Intern	1	7	
Implementation			For implementing two sessions and preparing handover & documentation
• Expert 1	1	7	
• Expert 2	1	7	
• Intern	1	7	
Travel expenses	Number of experts	Number of days/nights per experts	Comments
• Per-diem allowance in country of assignment	3	7	
• Accommodation	3	7	
• Travel costs (train, private vehicle)			A budget for travel costs such as uber or bolt, against mileage claims with use of private vehicle, train, etc

Flights	Number of experts	Number of flights per experts	Comments
• Domestic flights	3	14	Up to 2 one-way flights per training
Other costs	Number of experts	Number of days/nights per expert	Comments
• Car Hire	1	14	1 car hire for up to 2 days per event
• Workshop Material and Printing			For printing, stationery and other relevant workshop material costs which are required develop/adapt the training materials and implement the trainings
• Flexible Remuneration	N/A	N/A	A budget of EUR 0 is foreseen for flexible remuneration. Please incorporate this budget into the price schedule. Use of the flexible remuneration item requires prior written approval from GIZ.

Calculate your financial bid exactly in line with the quantitative requirements of the specification of inputs above. There is no contractual right to use up the full days/travel or workshops or budgets. The number of days/travel/workshops and the budgets will be contractually agreed as **maximum amounts**.

3. Conceptual design

The tender should indicate how the services outlined in Section I.4 (Tasks) are to be provided. Reference should be made to the following criteria:

- Description of approach to be used to develop/adapt training materials, while naming the most relevant topics to be covered
- Description of approach that will be used to implement the trainings
- Show at least two (2) reference projects where training material has been developed/adapted and trainings have been implemented in the field of climate policy and/or carbon markets

III. Requirements on the format of the tender

The CV submitted for each expert can have a maximum of four pages. The concept should not exceed five pages. If one of the maximum page lengths is exceeded, the content appearing after the cut-off point will not be included in the assessment. External content (e.g. links to websites) will also not be considered.