

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)

Organisational unit	G120		Project title	Supporting Sustainability Aspects in the Implementation of EU Economic Partnership Agreements (NEW) Support the data capture and evaluation of NEW project indicators. (ANNEX 2)								Date	14.08.2023	
Officer responsible for the commission												PN	PN:20.2165.7-004.00	
Assessor												Contract no.	83442885	
	(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
			(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)														
1.1	Expert 1:													
1.1.1	General qualifications													
	- Education	7												
	- Professional experience	20												
1.1.2	Experience in the region/knowledge of the country	3												
1.1.3	Language skills													
	English	5												
	Subtotal for 1.1	35	0	0	0	0	0	0	0	0	0	0	0	0
1.2	Expert 2:													
1.2.1	General qualifications													
	- Education	7												
	- Professional experience	20												
1.2.2	Experience in the region/knowledge of the country	3												
1.2.3	Language skills													
	English, Portuguese	5												
	Subtotal for 1.2	35	0	0	0	0	0	0	0	0	0	0	0	0
	Total for section 1	70	0	0	0	0	0	0	0	0	0	0	0	0
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)														
2.1	Understanding of objectives and needs	5												
2.2	Understanding of partners, stakeholders and targets	5												
2.3	Monitoring and evaluation methodology	15												
2.4	Work plan and logistical proposal	5												
2.5														
	Total for section 2	30	0	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment	100	0	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment in %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3.	Total for financial assessment													
	Overall assessment in %													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %														
Specific advantages/risks (see supplementary sheet)														
	Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU