

Terms of Reference
Green Economy Programme Philippines (EU-GEPP)
PN: 20.9015.7-001.00

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is an international cooperation enterprise for sustainable development with worldwide operations on behalf of the German Government. Presently, GIZ Philippines seeks a qualified candidate for one (1) position as:

**Advisor for Programme Monitoring, Evaluation, and Reporting
(Band 4T)**

to coordinate all affairs related to progress monitoring, evaluation, reporting and research of the overall Green Economy Programme in the Philippines (GEPP) and the GIZ contribution Specific Objective 1: Policies and Alliances (SO1).

Background and field of project involvement

In collaboration with the United Nations Development Program (UNDP), Expertise France and the International Finance Corporation (IFC World Bank Group), GIZ will support the European Union-funded Green Economy Program in the Philippines (GEPP) to foster a transformation towards circular economy, to improve resource efficiency and urban environmental services and to reduce plastic and packaging waste in the Philippines. In addition, interventions will aim at reducing GHG emissions and reduce marine litter. The measures will be part of the regional BMWK project "Urban Act". GIZ will take the role on policy advice and national stakeholder coordination for the project as part of SO1 and will support the overall coordination of the GEPP. This position will serve as monitoring and research officer for the EU contribution implemented by GIZ (SO1), and support the overall monitoring, evaluation, and reporting of the GEPP program. The advisor will work closely with the counterparts of the political partner, the Department of Environment and Natural Resources (DENR). He/she will also be the main advisor for the GIZ Team Lead and DENR Programme Coordinator of the EU-GEPP on programme monitoring and evaluation (M&E) and research.

Tasks

Overall Programme Monitoring & Evaluation

- In support of DENR's Project Coordination Office (PCO), lead the design of a uniform monitoring tool (e.g. excel based) for the entire GEPP program, to be used by all implementing partners respectively responsible for the Specific Objectives of the GEPP, namely UNDP, Expertise France, GGGI, IFC and GIZ for regular progress reporting to DENR and to the EU; and develop a guideline on how to use this tool and educate users on its specifics. This tool should cover all individual SO1-SO4 logframes and the logframe for the overall GEPP program; and should also include a provision for visualizing progress of activity implementation for SO1-SO4.
- Closely collaborate for this with colleagues from DENR, EU and the monitoring focal points of the technical partners (SO2-SO4) and advise on results-based monitoring of program implementation.

- Ensure compliance with the M&E guidelines of DENR and the EU including gender aspects, human rights and other specifications as agreed.
- Lead the GIZ contribution to the coordination of overall GEPP monitoring, ensuring that all technical partners submit reports regularly and in a timely manner.
- Consolidate, analyze and package the information within the regular progress reports of all technical partners for presentation to DENR, EU, the PCO, and the Programme Steering Committee.

Monitoring & Evaluation for SO1: Policies and Alliances

- Act as focal point for progress M&E of the GIZ contribution to the GEPP, i.e., all activities, outputs, objectives, and outcomes for SO1: Policies and Alliances, based on official project documents (e.g. logframe). This includes the design and regular population of a monitoring tool (e.g. excel based) and presenting results and recommendations regularly to the DENR-GIZ team.
- Consolidate, analyze and package the information on progress, current status, challenges etc. for presentation to the SO1 Technical Working Group.
- Ensure compliance with the M&E guidelines of the EU, DENR, and BMWK including gender aspects, human rights and other specifications as agreed upon within the project impact matrix for SO1.
- Prepare inputs for reporting to the German Federal Ministry for Economic Affairs and Climate Action (BMWK).
- In close cooperation with the GIZ Team Lead, develop a concept on how to monitor and report progress effectively and efficiently, internally for GIZ, as well as for the BMWK, DENR and EU.

Data Analysis, Research, and Report Writing

- Oversee the drafting of reports and knowledge products arising from the M&E and research aspects of the program.
- Analyse and prepare data, including infographics, for different program knowledge products catering to different target groups in a way that is meaningful to stakeholders at various levels.
- Liaise with government, academe, and development partners engaged in M&E and research relevant to measuring the impact of Green Economy issues and actions.
- Advise on capacity development activities to strengthen national systems for monitoring collective action on and the impacts of Green Economy (i.e., greenhouse gas emissions).

General Tasks

- Support planning and progress monitoring processes for informed programme coordination and decision-making.
- Support the preparation, evaluation and monitoring of consultancies, contracts, potential grant agreements and/or local contributions related to the M&E and research activities of SO1.
- Contribute to GIZ Philippines internal coordination/knowledge management, participate in relevant working groups, team meetings, etc.
- Perform other project related tasks as assigned by the Project leader.

Your Profile

- University degree in the fields of data science, statistics, demographics, political and social sciences, environmental science / management, business/economics, or similar.
- Proven expertise on M&E, statistical analysis and tools, research methods, data visualization, project monitoring, and logical frameworks.
- At least 5 years professional experience related to M&E or Results-Based Management, ideally of development projects in the Philippines and/or ASEAN region,
- Knowledge on circular economy, waste management and/or climate change is an asset,
- Working experience with an EU-funded project is an asset,
- Excellent monitoring, evaluation and analytical skills, ability to manage networks (internal and external) and to act efficiently and timely, also under stressful conditions,
- Excellent analytical and writing skills, adept in communicating scientific knowledge to the general public,
- Sound knowledge of international as well as regional development and environment agendas.

Remarks and additional competencies

- High self-organization, diligence, attention to detail;
- Excellent interpersonal skills, ability to work in a multicultural team, social competence, cultural and political sensitivity;
- Readiness to travel within the Philippines;
- Specific experiences and knowledge on systems related to the plastic value chain, circular economy, recycling, waste management and/or GHG monitoring are an asset;
- Professional fluency in English and Tagalog is required; knowledge of German language and / or other dialects of the Philippines is an asset.
- The job assignment is placed in Band 4

Duty Station: Quezon City

Direct Line Manager: Project leader of EU-GEPP

Duration of assignment: Earliest possible date up to December 2027