

<b>Salary Band 3</b>	<b>Junior Technical Advisor</b>
Reports to:	Head of Component
Duration:	Until 31 December 2024 (with possibility of extension)

## 1. BACKGROUND

Germany provides a visible and impactful contribution to support the South African Government in reaching its goals to tackle the challenge of climate change. **The Climate Support Programme (CSP)** funded under the International Climate Initiative (IKI), a financing vehicle by the **German Ministry for Environment, Nature Conservation and Nuclear Safety (BMU)** is supporting the **Department of Forestry, Fisheries and the Environment, (DFFE)** in developing and implementing climate change policy. Areas of technical and financial support include the topics of adaptation to the adverse effects of climate change, mitigation of greenhouse gases, monitoring and evaluation, **Climate Changes Response Support Programmes (Implementation of Climate Action)** as well as **Climate Policy and Governance**.

The advertised position is oriented at the phase IV of the **Climate Support Programme until 31 December 2024**. The focus of the position will lie within Output 2 of the Programme with a focus on implementation of climate change adaptation and biodiversity policies and other initiatives, with some focus on mitigation and strengthening responses to these initiatives.

## A. TASKS AND RESPONSIBILITIES

The Junior Technical Advisor is expected to undertake the following tasks:

- Support the component head in implementing and managing the deliverables as set out in Output 2.
- Support in project management of consulting projects and other tasks required for project implementation, including research, general support, and technical contributions.
- Prepare terms of reference for consultants, manage procurement, ensure management and technical oversight of consultants appointed and quality assurance of deliverables submitted.

- Plan and arrange meetings, workshops and keep record of proceedings.
- Assist in ensuring continuous inputs and reporting on the evaluation and monitoring systems developed within the cluster.
- Support the Climate Cluster Management Team through conducting research for Portfolio Development and acquisition processes.

## **B. GENERAL OBLIGATIONS**

The Technical Advisor is expected to fulfil the following general obligations:

- Become familiar with other projects and programme components and GIZ-assisted measures, concepts and status of implementation and knows the corresponding experts and staff.
- The employee must be prepared to travel to the project areas within South Africa.

## **C. REQUIRED QUALIFICATIONS, COMPETENCES AND EXPERIENCE**

### **Qualifications:**

- University degree in an area that is related to the programme objectives – e.g., Climate Change, Environmental Science, Environmental Management, and/or Sustainable Development job profile.

### **Professional Experience**

- 1 year or more of relevant work experience in the public or private sector engaging on topics of climate change adaptation, agriculture and/or biodiversity.

### **Other Knowledge, Additional Competences**

- Experience in working with local/provincial/regional development projects.
- Proven experience working on climate change adaptation projects
- Sound knowledge of South African climate change policy landscape.
- Demonstrable ability and skill to work in partnership with a range of stakeholders.
- Experience in working with local, provincial or national government in South Africa, and/or working with national or regional private sector in the area of climate change
- High level of flexibility and ability to engage proactively, time efficiently and competently in new and varying assignments, as well as strong interpersonal skills.

- Willingness to support the implementation of technical projects with minimal management supervision
- Excellent analytical skills
- Pro-active and engaging
- Excellent communication skills
- Ability to perform in pressure situation
- Passionate for the topic of climate change and green economy.

#### **D. ADDITIONAL INFORMATION**

- The position will be based at the **GIZ Offices in Hatfield, Pretoria.**
- The contract period for this position is until is until **31 December 2024.** (Potential of extension exists)

#### **A. APPLICATION PROCESS**

Suitable candidates should apply by submitting a **motivation letter (max. 1 page)** detailing stating why they should be the preferred candidate. This should be accompanied by a **detailed CV indicating their nationality** to [recruit-pretoria@giz.de](mailto:recruit-pretoria@giz.de) with the subject line “**Junior Technical Advisor**” for the attention of **Head of Human Resources.**

Closing date for applications: **21 November 2022.**

**Only shortlisted candidates will be contacted.**

**Applications without a motivation letter will not be considered!**