

<b>Salary Band 3T</b>	<b>Open Public Procurement Junior Advisor</b>
Reports to:	<b>Programme Component Leader</b> Technical supervision by the <b>Senior Advisor for Open Public Procurement</b>
Duration	Until <b>September 2025</b>

## 1. BACKGROUND

The **Transparency, Integrity and Accountability Programme (TIP)** supports state and non-state actors to contribute towards the implementation of the National Anti-corruption Strategy (NACS) in a whole-of-government and societal manner. The TIP provides capacity development for anti-corruption actors in the state, civil society and the business sector. The project supports:

- Active citizenry where citizens can contribute actively to activities and initiatives in favour transparency, integrity and accountability (output 1);
- The strengthening of institutional capacity of collaborative mechanisms, particularly the National Anti-corruption Advisory Council to coordinate the implementation of the NACS (output 2); and
- Multi-stakeholder partnerships to improve transparency, integrity and accountability (output 3).

In addition to the whole-of-government and societal approach of the TIP, the programme actively pursues a human rights-based orientation including gender equality. The strategic reference points for the TIP are the NACS, Agenda 2030, the Medium-term Strategic Framework 2019-2024, Germany's approaches to governance, democracy and anti-corruption as well as Agenda 2063 (African Union) and Sustainable Development Goals 16.5 and 16.6.

The lead executing agency for the TIP is the Department of Planning, Monitoring and Evaluation. The TIP is implemented by the **Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH** on behalf of the **German Federal Ministry for Economic Cooperation and Development (BMZ)**. The TIP is co-financed by the Swiss **State Secretariat for Economic Affairs (SECO)** with a particular focus on open public procurement. The programme is part of the newly established *Peaceful and Inclusive Societies* cluster of BMZ and the action field *Good Governance*.

## A. RESPONSIBILITIES

The **Junior Advisor** is responsible for promoting open public procurement through-

- Implement assigned work packages on open public procurement in consultation with the Senior Technical Advisor;
- Advising selected organs of state on the application of open public procurement principles and standards and ongoing procurement reforms;
- Advising on practical steps to set-up open procurement systems in selected organs of state;
- Supporting the selected organs of state to make procurement data available in a format that supports transparency, integrity and accountability;
- Strengthening the capacity of organs of state, civil society, faith-based organisations, academia, the media and business to understand and use procurement data for accountability purposes;
- Supporting the application of beneficial ownership transparency in so far as it contributes towards business integrity and open public procurement;
- Advising on mechanisms and approaches to monitor open public procurement;
- Supporting the development and implementation of innovative engagement, empowerment, communication and education programmes to encourage open public procurement; and
- Exercising all responsibilities according to GIZ's corporate principles and the TIP's modes of working.

## B. TASKS: Technical Assistance

- Contribute towards the development of an operational plan for Outputs 1, 2 and 3 regarding open public procurement in cooperation with partners and the TIP team;
- Provide technical advice to partners and team members on methods and approaches to implement open public procurement;
- Provide user-friendly content ideas to education programmes on open public procurement;
- Support the functioning of the multi-stakeholder partnership on open public procurement (Output 3); and
- Conduct research on open public procurement national and international best practices.

## **C. REQUIRED QUALIFICATIONS, COMPETENCIES AND EXPERIENCES**

### **Qualifications:**

- A Post-graduate university qualification in the Social Sciences, Political Sciences, Law or similar areas;
- A professional qualification in public procurement/supply chain management will be a distinct advantage.

### **Professional Experience**

Qualification should be enhanced by at least 2 years' relevant working experience and understanding of the following:

- Solid understanding of open public procurement principles and standards and its practical application;
- Knowledge of public procurement policy and regulatory requirements;
- Good understanding of open data standards;
- Experience of working in a public procurement environment;
- Knowledge of beneficial ownership transparency standards and international practices;
- Experience with working in/with civil society organisations and organs of state;
- Good knowledge of multi-sectoral and multi-partnership approaches to cooperation between state and non-state actors;
- Understanding of South African anti-corruption policies and system;
- Ability to work as part of a team and independently in a structured, methodical manner; and
- Excellent writing and communication skills, fluency in English.

### **Other Knowledge, Additional Competences**

- Strong interpersonal and intercultural skills;
- Familiarity with human rights-oriented and gender-sensitive project approaches;
- Self-driven, quick to learn, flexible and highly motivated;
- Flexibility and mobility: availability to travel; to have flexible working hours; valid driving license; and
- Relevant computer skills (Microsoft Office including MS Teams, Outlook; Excel, Word, PowerPoint, Sharepoint; etc.).

**D. ADDITIONAL INFORMATION**

- This position is Pretoria based;
- At GIZ, you will be offered a global network and an atmosphere that is characterised by diversity, respect, and genuine equal opportunities. Gender equality promotion is a matter of course for us;
- GIZ is a signatory of the Diversity Charter. Recognition, appreciation, and inclusion of diversity in the company are important to us. All employees shall be valued - regardless of gender and gender identity, nationality, ethnic origin, religion or belief, disability, social background, age, or sexual orientation;
- GIZ would like to increase the proportion of employees with disability. Applications from persons with disabilities are most welcome; and
- The contract period for this position is until **30 September 2025 in line with the commissioning period of the Project.**

**E. APPLICATION PROCESS**

Suitable candidates should apply by submitting:

- A motivation letter (max. 1 page) stating why they should be the preferred candidate and the value added they will bring to the project;
- A **detailed CV**; and
- Proof of eligibility to work in South Africa (copy of SA ID).

**Applications should be submitted to:** [recruit-pretoria@giz.de](mailto:recruit-pretoria@giz.de) with subject line **“Application for TIP Jnr Advisor”** for the attention of Head of Human Resources.

Closing date for applications: **07<sup>th</sup> of July 2023**

**Only shortlisted candidates will be contacted.**

**Applications without a motivation letter will not be considered!**