**Please read before filling in**

This short concept is part of the process towards a potential development partnership between your company and GIZ. It gives us an idea of your business interest and the concept of your project proposal. GIZ is promoting development partnerships with the private sector on behalf of the Federal Ministry for Economic Cooperation and Development (BMZ). Development partnerships combine business interests of companies with development policy goals – in a way that both partners reach their objectives more efficiently and contribute to sustainable development. Responsibility, costs and risks are borne jointly by those involved in the project.

Through the PPP-Fund for Mano River Union Countries projects can be implemented in the following partner countries:  **Côte d’Ivoire, Guinea, Liberia and Sierra Leone**

Which criteria should a company meet?

* Private sector entity duly registered and operating in sub-Saharan Africa for at least three years; minimum of 10 employees.
* Private contribution to the partnership should not exceed 20% of the annual turnover of the partner company (annual turnover of at least 500.000€).
* Companies must meet the eligibility criteria. This concept includes a self-disclosure (point 3) which gives GIZ a more profound understanding of your company’s social, environmental and governance performance. Amongst others with this self-disclosure, GIZ will evaluate the compliance with the partner eligibility criteria.

What requirements must projects meet?

* Each development partnership must be compatible with the development-policy goals set by the German Government: <http://www.bmz.de/en/what_we_do/principles/index.html>
* The public and private contributions must complement each other in such a way that cooperation enables the two partners to achieve their objectives more cost-effectively, more effectively and more rapidly (complementarity).
* A public contribution is provided only if the private partner would not be able to implement the development partnership without the public partner and the measure is not required by law (subsidiarity).
* At least 50% of the project costs are borne by the company. GIZ matches your contribution with generally up to EUR 200,000. GIZ’s contribution to the project can be made up of financial or in-kind inputs, such as technical, intercultural or management know-how.
* Competitive neutrality must be ensured. The cooperation with GIZ is open to all companies and communicated transparently.

If you are interested in cooperating with GIZ, please give a rough overview of your idea in this concept and send it to [ppp-ffs@giz.de](mailto:ppp-ffs@giz.de). If the concept is assessed positively we will jointly work on further developing and elaborating the planned project. If we are unable to consider your proposal for the programme, you will be sent a brief notification. GIZ is not obliged to provide reasons for any decision to reject a proposal.

Should you have any queries, please do not hesitate to contact us at: [ppp-ffs@giz.de](mailto:ppp-ffs@giz.de)

We look forward to a fruitful partnership!

|  |
| --- |
| **1. Data on the company** |

**1.1 General data**

|  |  |
| --- | --- |
| Name of company |  |
| Address |  |
| Website (if applicable) |  |
| Name of contact  (Please give phone number and e-mail address) |  |
| Legal status |  |
| Year of foundation |  |
| Commercial register no. |  |

**1.2 Financial data and workforce**

|  |  |  |  |
| --- | --- | --- | --- |
|  | 2013 | 2014 | 2015 |
| Annual turnover (in EUR) |  |  |  |
| Profit for the year (in EUR) |  |  |  |
| Economic equity capital (in EUR) |  |  |  |
| Total assets (in EUR) |  |  |  |
| Number of staff with permanent appointments |  |  |  |

**1.3 Short company profile**

|  |
| --- |
| * What is your area of operation, your products / services and your markets ...  1. ...in the country for which the project is proposed? 2. ...in other countries?  * Is your company part of a group, how is the ownership situation, do you have subsidiaries, etc.? * Does your company have business relations to the European Union? |
|  |

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| **2. Self-disclosure** |

Please answer the following questions to your best knowledge. All information given will be treated confidentially and is only intended for GIZ internal use. Please note that the purpose of this disclosure is only to determine whether your company fulfils our partner eligibility criteria.

**2.1 Environmental, social and governance (ESG) policies**

|  |  |  |
| --- | --- | --- |
| Does your company support and respect the protection of internationally proclaimed human rights? | Yes | No |
| Does your company uphold the freedom of association and the effective recognition of the right to collective bargaining? | Yes | No |
| Does your company uphold the elimination of all forms of forced or compulsory labour? | Yes | No |
| Does your company uphold the effective abolition of child labour? | Yes | No |
| Does your company uphold the elimination of discrimination in respect of employment and occupation? | Yes | No |
| Does your company support a precautionary approach to environmental challenges? | Yes | No |
| Does your company undertake initiatives to promote greater environmental responsibility? | Yes | No |
| Does your company encourage the development and diffusion of environmentally friendly technologies? | Yes | No |
| Does your company work against corruption in all its forms, including extortion and bribery? | Yes | No |
| Is your company embraced by the communities in which you operate (*social license to operate*) in the target country? | Yes | No |

**If any of the questions above was answered with no, please add information:**

|  |
| --- |
|  |

**2.2 ESG practice**

|  |  |  |
| --- | --- | --- |
| Are you aware of any public accusations against your company regarding… |  |  |
| … complicity in human rights abuses? | Yes | No |
| … violation of labour rights? | Yes | No |
| … considerable environmental pollution? | Yes | No |
| … sponsoring of banned parties or non-democratic organizations? | Yes | No |
| … resource-to-conflict dynamics? | Yes | No |
| … infractions of local law? | Yes | No |
| Are you aware of any infractions of local law or any lawsuits in the target country that your company is engaged in? | Yes | No |

**If any of the questions above was answered with yes, please add information:**

|  |
| --- |
|  |

Signature of enterprise (Date/Name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **3. Short description of the DPP project** |

**3.1 General data**

|  |  |
| --- | --- |
| Title |  |
| Partner country |  |
| Project period (max. 3 years) |  |

**3.2 Proposed financial scope of the project**

|  |  |
| --- | --- |
| * Please estimate the total cost of the project – this would include in-kind inputs as well as financial contributions; please allocate the contributions per partner. | |
| Company contribution | EUR |
| GIZ contribution | EUR |
| Other partners contributions | EUR |

**3.3 Context / problem (max. 1 page)**

|  |
| --- |
| * Which problems / constraints (especially in your industry / sector) are the reason for your proposal? * Please describe briefly the relationship of your company with the adjacent communities. * Please describe breifly important actors and available structures in your market of intervention. * Please descirbe the context and relevant in terms of development policy within the country. |
|  |

**3.4 Objective of the project**

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| --- |
| * Which objective do you want to achieve with the project? Please insert an objective which should be specific and relevant. * Please propopse indicators which are to measure the success of the project. |
| *Please always indicate in how far the project contributes to the following indicators:*   * Number of additional people in employment: * Number of people whose income has increased on average by 10% (inflation-adjusted): * Number of people who benefit from improved labour conditions: |

**3.5 Short description / concept of the project (max. 1 page)**

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| --- |
| * What concrete measures and activities are to achieve the objective? * Who are the target groups to be addressed by the project and how where they selected? * What will be the role of the target groups in the implementation? * What is the interest (economic, social etc.) of the target groups in the project? |
|  |

**3.6 Role of GIZ and further partners, if any (max.** ½ **page)**

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| * What kind of support could GIZ deliver / provide? What do you expect from GIZ? * What further partners are involved? Please describe their role and contribution. |
|  |

**3.7 Commercial relevance of the PPP project (max. ½ page)**

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| --- |
| * What economic benefit does your company wish to achieve with the project? * What form would your commitment take without a financial contribution by the PPP-fund? * To what extent does the PPP-project go beyond your company's core business? * Are certain measures that are to be implemented within the framework of the planned project officially required by law? |
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**3.8 Monitoring and cooperation management (max.** ½ **page)**

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| * How does the governance structure (steering structure e.g. your company, GIZ, public institutions, representatives of the local communities) of the partnership look like? * How are roles and responsibilities divided? * How is the process of implementation monitored? * Which monitoring instruments are applied during the project implementation? |
|  |

**3.9 Risk assessment (max.** ½ **page)**

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| --- |
| * What are the potential risks and challenges that might jeopardise the project's success?   For example: Are there any stakeholders that may be negatively affected by the project? Are there any factors that may prevent the target group’s access to the benefits created by the project?   * Which of the described risks lie within the control of the project partners and what are possible countermeasures and/ or mitigation strategies? |
|  |

**3.10 Long-term viability (max.** ½ **page)**

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| * How do you ensure that activities are sustainable? * How are the outcomes of the project sustained? |
|  |

**4 Annex**

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| * Annex 1: Detailed budget * Annex 2: Operational plan |