# Grid for the technical assessment of bids below the EU threshold

giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

| | | | | | |
|---|---|---|---|---|---|
| Org. unit | **2A00** | Project title | | Date | |
| Officer responsible for the commission | | **Production of Video of CRA in the Legal Drafting Process (Introduction and Module)** | | PN | **19.2118.8-001.00** |
| Assessor | | | | Contract no. | |
| Version | **Individual assessment/overall assessment** | | | | Bidder 1 to 5 of 5 |

| | | | **Enter bidder 1** | | **Enter bidder 2** | | **Enter bidder 3** | | **Enter bidder 4** | | **Enter bidder 5** | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | (1) Criterion | (2) Weighting in % | (3) Points (max.10) | (4) Assessment (2)x(3) | (3) Points (max.10) | (4) Assessment (2)x(3) | (3) Points (max.10) | (4) Assessment (2)x(3) | (3) Points (max.10) | (4) Assessment (2)x(3) | (3) Points (max.10) | (4) Assessment (2)x(3) |
| **1** | **Assessment of technical-methodological design** | | | | | | | | | | | |
| **1.1** | **Strategy** | | | | | | | | | | | |
| 1.1.1 | Interpretation of the objectives in the ToRs, critical examination of tasks | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 1.1.2 | Description and justification of the contractor's strategy for delivering the services put out to tender. | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 1.1** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **1.2** | **Cooperation** | | | | | | | | | | | |
| 1.2.1 | Presentation and interaction between the relevant actors in the contractor's area of responsibility | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 1.2.2 | Strategy for establishing cooperation and then cooperating with the relevant actors | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 1.2** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **1.3** | **Steering structure** | | | | | | | | | | | |
| 1.3.1 | Approach and procedure for steering the measures with the project partners | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 1.3.2 | Description of contractor's contribution to results monitoring and the associated challenges | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 1.3** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **1.4** | **Processes** | | | | | | | | | | | |
| 1.4.1 | Presentation and explanation of the implementation plan: work steps, milestones, schedule | 30% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 1.4.2 | Presentation and explanation of the integration of the partner contributions | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 1.4** | | **30%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **1.5** | **Learning and innovation** | | | | | | | | | | | |
| 1.5.1 | Contractor's contribution to knowledge management at the partner and at GIZ | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 1.5.2 | Presentation and explanation of the measures undertaken by the contractor to promote scaling-up effects | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 1.5** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **1.6** | **Project management of the contractor** | | | | | | | | | | | |

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| 1.6.1 | Approach and procedure for coordination with/in GIZ project | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 1.6.2 | Personnel assignment plan (who, when, what work steps) incl. explanation and specification of expert months | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |

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| 1.6.3 | Contractor's backstopping strategy (incl. CVs of the technical and administrative backstopper) | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 1.6** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **1.7** | **Further requirements** | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **Total 1** | | **30%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **2** | **Assessment of proposed staff** | | | | | | | | | | | |
| **2.1** | **Team leader (in accordance with ToR provisions/criteria)** | | | | | | | | | | | |
| 2.1.1 | - Qualifications | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.1.2 | - Language | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.1.3 | - General professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.1.4 | - Specific professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.1.5 | - Leadership/management experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.1.6 | - Regional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.1.7 | - Development cooperation experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.1.8 | - Other | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 2.1** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **2.2** | **Expert 1 (in accordance with ToR provisions/criteria)** | | | | | | | | | | | |
| 2.2.1 | - Qualifications | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.2.2 | - Language | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.2.3 | - General professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.2.4 | - Specific professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.2.5 | - Leadership/management experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.2.6 | - Regional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.2.7 | - Development cooperation experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.2.8 | - Other | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 2.2** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **2.3** | **Expert 2 (in accordance with ToR provisions/criteria)** | | | | | | | | | | | |
| 2.3.1 | - Qualifications | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.3.2 | - Language | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.3.3 | - General professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.3.4 | - Specific professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.3.5 | - Leadership/management experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |

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| 2.3.6 | - Regional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.3.7 | - Development cooperation experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.3.8 | - Other | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 2.3** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **2.4** | **Expert 3 (in accordance with ToR provisions/criteria)** | | | | | | | | | | | |
| 2.4.1 | - Qualifications | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.4.2 | - Language | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.4.3 | - General professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.4.4 | - Specific professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.4.5 | - Leadership/management experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.4.6 | - Regional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.4.7 | - Development cooperation experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.4.8 | - Other | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 2.4** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **2.5** | **Expert 4 (in accordance with ToR provisions/criteria)** | | | | | | | | | | | |
| 2.5.1 | - Qualifications | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.5.2 | - Language | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.5.3 | - General professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.5.4 | - Specific professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.5.5 | - Leadership/management experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.5.6 | - Regional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.5.7 | - Development cooperation experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.5.8 | - Other | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 2.5** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **2.6** | **Short-term expert pool 1 (in accordance with ToR** | | | | | | | | | | | |
| 2.6.1 | - Qualifications | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.6.2 | - Language | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.6.3 | - General professional experience | 30% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.6.4 | - Specific professional experience | 30% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.6.5 | - Regional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.6.6 | - Development cooperation experience | 10% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.6.7 | - Other | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 2.6** | | **70%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |

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| **2.7** | **Short-term expert pool 2 (in accordance with ToR** | | | | | | | | | | | |
| 2.7.1 | - Qualifications | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.7.2 | - Language | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.7.3 | - General professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.7.4 | - Specific professional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.7.5 | - Regional experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.7.6 | - Development cooperation experience | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.7.7 | - Other | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 2.7** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **2.8** | **Assessment of proposed personnel for non-specified positions (provided permissible under ToRs)** | | | | | | | | | | | |
| 2.8.1 | Composition and sufficient assignment duration of the team in order to perform the tasks specified in the schedule and personnel assignment plan | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.8.2 | Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 1 | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| 2.8.3 | Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 2 | 0% | | 0,0 | | 0,0 | | 0,0 | | 0,0 | | 0,0 |
| **Interim total 2.8** | | **0%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| **Total 2** | | **70%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| | **Overall total 1 + 2** | **100%** | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| | **Assessment in %** | | | **0,0** | | **0,0** | | **0,0** | | **0,0** | | **0,0** |
| | **Ranking** | | | **1,0** | | **1,0** | | **1,0** | | **1,0** | | **1,0** |

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith. I will treat the information confidentially and will not pass on any details of the ongoing assessment procedure.

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Date, full first and last name, function, OU