Car Auction Services

General information

a. Context

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is an international cooperation enterprise for sustainable development with worldwide operations. Its corporate objective is to improve people's living conditions on a sustainable basis. GIZ has been working in Indonesia since 1975 on behalf of the German Federal Ministry for Economic Cooperation and Development (BMZ), also within the ASEAN region.

The car auction event is organized to facilitate the sale of vehicles of GIZ's projects through a competitive bidding process (auction).

Objective The primary objective of the car auction is to sell used vehicles to interested buyers through an open and transparent bidding process, ensuring fair competition and maximizing value for the sellers.

b. GIZ shall hire the contractor / auction house for the anticipated contract term, from 21 August 2023 to 20 August 2025.

c. The contractor / auction house shall provide the following service:

Types of Vehicle

No	Jenis Kendaraan	Merk	Type	No. Police	Tahun Kendaraan	Tahun Registrasi	Years to be auction
1	MPV	Toyota	Innova V M/T 2.0 L	B 1807 PX	2013	2018	2023
2	Sedan	Mercedes-Benzes	E 200 RHD /AT	B 1808 PX	2012	2013	2003
3	MPV	Toyota	Innova G Diesel	B 1736 PX	2010	2019	Tentative (2023 - 2024)
4	MPV	Toyota	Alphard 2.5 G / AT	B 1295 PX	2019	2020	Tentative (2023 - 2024)

Vehicle information:

- Identify and gather a diverse range of used vehicles for auction.
- Conduct comprehensive inspections of the vehicles to assess their condition and determine their market value.
- Compile detailed information about each vehicle, including make, model, year of manufacture, mileage, and any notable features or damages.
- Compile the information regarding the duty taxes that needs to be paid by the buyer.

Auction Organization:

- Set a date, time, and venue for the car auction, ensuring it is convenient for both sellers and potential buyers.
- Advertise the auction through various channels, including online platforms, print media, and local advertisements.

- Create a registration process for interested bidders, including the collection of necessary personal and financial information.
- Develop auction rules and guidelines to ensure a fair and transparent bidding process.
- Arrange for suitable facilities and equipment required for the auction, including bidding paddles, sound system, and display screens.

Auction Execution

- Conduct a pre-auction briefing to explain the rules and procedures to the bidders.
- Display the vehicles for auction in a designated area for potential buyers to inspect.
- Facilitate the bidding process, mentioned the duty taxes in the bid-form, ensuring bids are recorded accurately and promptly.
- Maintain strict confidentiality of bidder information and bidding activities.
- Confirm the highest bidder for each vehicle and collect the necessary payments.
- Coordinate the transfer of ownership documents and arrange for the delivery of vehicles to the buyers.

Responsibilities and Obligations

Auction Organizer:

- Coordinate and manage all aspects of the car auction event.
- Ensure compliance with applicable laws, regulations, and ethical standards.
- Provide a secure and transparent environment for the auction.
- The Auction Hall cannot be hand over vehicle (Car) before buyer pay duty and taxes at customs and send to GIZ the Form C

Sellers:

- Provide accurate information about the vehicles being auctioned, including any known defects or damages.
- Deliver the vehicles to the designated auction location within the specified timeframe.
- Set the reserve price, if applicable, for each vehicle being auctioned.

Bidders:

- Register with the auction organizer by providing accurate personal and financial information.
- Comply with the auction rules and guidelines.
- Make timely payments for the vehicles won at the auction.
- **The buyer should paid the taxes as mentioned in the Bid-Form**

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Tender requirements

1. General Qualifications of company

a. The Auction House must be competent and experienced in the field of auction vehicle with a minimum of three (5) years prior experience on similar projects.

b. Have an experiences with duty free vehicle auction for the International Organization

c. Have an online portal for the car auction

2. Requirements on the format of the tender

The documents submitted must be consist of:

1. **Bid Price Form** with signature and company stamp – as **Annex 1** (must be protected by password).
2. Company Profile
3. Legal Documents (NIB, SK Kemenhumham, NPWP)
4. Reference List of auction for duty free vehicle

3. Option

The contract will be extended until for up to 4 years until 31.08.2027, based on the performance of the Auction House.