giz Indonesia, ASEAN

To

All invited bidders

Invitation to tender – RFP No. 83444974 (Re-Tender)

Project no.:	**92.9070.1-001.00**
Project title:	**GIZ Country Office Indonesia**
Country:	**Indonesia**

Service Tendered:

Car Auction Services

Dear Sir/Madam,

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. On behalf of the German Government, GIZ currently provides advisory services to the Government of Republic Indonesia since 1975. For further information, please visit www.giz.de/indonesia.

GIZ Country Office Indonesia is currently seeking a auction house and to have a framework contract with the auction house to facilitate the sale of vehicles of GIZ's projects through a competitive bidding process (auction).

The detail services is set forth in the attached of Term of Reference and other annexes.

Should you be interested in participating in this tender, please submit the proposal at latest by **Wednesday, 13 September 2023 at 15.00 p.m. Local time. Any proposal arriving after the deadline will not be considered (disqualified).**

The tender requirement :

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

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Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394

Chairman of the Supervisory Board
Jochen Flasbarth, State Secretary

Management Board
Tanja Gönner (Chair)
Ingrid-Gabriela Hoven
Thorsten Schäfer-Gümbel

1. Requirement and the Content of The Technical and Financial Proposal

Proposal must be stamp and signed by an authorized representative of the bidding company using the **Price of Schedule Fo**rm provided as **Annex 2 of this Invitation.**

Proposal should be submitted in English and must be sent by email to : ID_Quotation@giz.de no later the date and time indicated in section 2 above.

Bids are to be submitted using the two-files procedure.

Please submit your technical and financial proposal in two-files, technical and financial (PDF format). Price information shall not appear in any part of technical proposal.

To secure your financial proposal (pdf and excel file) please set up a password which will be used at later stage once the evaluation of the technical proposal is completed. The proposers who achieve the technical score will be requested to provide a password.
Please make sure to save the password. Bidders are not allowed to change the password after the deadline of submission.

The bidder may send the proposal partially with the maximum size of each email should not exceed 10 MB.

The subject line of the email will include the reference **RFP No.83444974 – Contractor for Car Auction Services (Re-Tender)** and the name of the submitting company.

Content of Technical and Financial Proposal as follow :

Technical Proposal should be consist of:

- Proposal with requirement details as set forth in the Term of Reference
- Company Profile
- Legal Document

Financial Proposal:

- Financial Proposal with Price Schedule form as Annex 2, it must be signed and stamp by company
- All prices/rates must be inclusive of income tax (**PPh 23**)
  GIZ obliged to withhold the income tax.

- All prices/rates quoted must be exclusive of Value Added Tax (VAT)
- The currency of the financial proposal shall in IDR
- **Financial Proposal shall be protected by password.**

2. Value Added Tax

Please select one – and delete when it is not applicable.

- **Bilateral Project and ASEAN Project**

All prices/rates quoted must be exclusive of all taxes, since GIZ including its subsidiary organs, is exempted from taxes.

According to the PMK No. 215/PMK 03/2008 and KMK No. 17/KMK 010/Year 2021. The Value Added Tax shall be exempted by BADORA **(code 080).** The process of tax exemption shall take around 2 – 3 months.

3. Validity of Proposals

Proposals should be valid for a period of not less than 100 days after proposal opening, unless otherwise specified in the Specific Terms and Conditions. Proposers are requested to indicate the validity periof of their proposals.

4. Modification/withdrawal of the bid

Adjustment to or withdrawal of bids are to be communicated in writing by post by the deadline for submission of bids.

Subsequent adjustments or modifications to the bid, which can be submitted up to the deadline for submission of bids, shall also be subject to the requirements for sending in the bid (section 3 herein).

"Adjustment to RFP No. 83444974 – Contractor for Car Auction Services

GIZ General Terms and Conditions for the contract as Annex 5 of this document.

5. Contract Award / Adjudication of Proposals

The Contract will be awarded to the biders offering the most responsive evaluated proposal and whose services are commercially and technically acceptable (best overall value).

If you have any further questions in this respect, please send an email to joko.wibowo@giz.de and cc to swesty.haryanty@giz.de within the period **23 August 2023 – 12 September 2023.** The queries will be answered by E-mail, both queries and answers will be forwarded to all companies involved in the bidding process.

Thank you very much for your kind attention. Kindly looking forward to hearing from you.

Yours truly,

Contract and Procurement Unit
GIZ Country Office Indonesia

Annexes

1. Terms of Reference
2. Price Schedule
3. Bidding Q & A
4. Plagiarism Statement
5. Invoicing Instruction
6. General Terms & Conditions