

VACANCY ANNOUNCEMENT

Reference #	123/03/2024/URDA/UrbanAct/Shimla
Project	Integrated Urban Climate Action for low Carbon and resilient cities (Urban Act)
Position	Urban and Regional Development Advisor
Band	4
Location	Shimla, Himachal Pradesh
<p>To apply click on the link: https://www.giz-jobs.com/india/</p> <p>Documents to be submitted:</p> <ul style="list-style-type: none"> • CV and a statement of suitability for this position • A maximum of 2 pages note on one of the topics given below: <p>➤ What is the role of national and state governments in mainstreaming climate actions at local level. What is present status and how it can be improved?</p> <p>Or</p> <p>➤ What are the gaps in urban areas with respect to climate mitigation and adaptation? Can the Master Planning process in Shimla help leverage these gaps? How could implementation be fostered/strengthened in Shimla?</p> <p>Last Date of Application: 14th April 2024</p>	

A. About GIZ India

For details, click on: <https://www.giz.de/en/worldwide/368.html>

B. Project Background

Integrated Urban Climate Action for low Carbon and resilient cities (Urban Act) is a regional project in South and South-East Asia that supports a transformation towards low-carbon and resilient urban development and contributes to the implementation of NDCs and the 2030 Agenda.

Rapid urbanization in India and other Asian-Pacific countries generally occurs in uncontrolled and uncoordinated ways due to weak urban planning and steering, a lack of capacities and required resources for the sustainable provision of adequate infrastructure and services to meet the needs of a growing number of urban residents. So far urbanization follows carbon-intensive development pathways.

Urban-Act addresses enabling conditions at country level and strengthens capacities of cities for mainstreaming climate change into urban development. At local level, the project supports cities to develop climate-sensitive urban development plans with underlying budgets. Innovative climate projects are identified and access to project preparation and finance is facilitated. At country level, policy frameworks are further developed with a focus on technical services, cross-sectoral and multi-level coordination, and incentives for urban climate action. At Asia-Pacific level, the project supports regional advocacy through intergovernmental and city-to-city dialogue and facilitates knowledge sharing to enable scaling-up of projects results and good practices within the region.

The project will support the Ministry of Housing & Urban Affairs (MoHUA), Smart Cities Mission, Government of India and will work in 3 cities and states as implementing partners and 2 cities and states as knowledge partners. NIUA and TERI will be implementing partners on the project.

C. Responsibilities

- Ensuring a smooth implementation of Urban Act Project in the city of Shimla, with close coordination of local implementing agencies like Shimla Smart City Limited, Directorate of Urban Development and Municipal Corporation Shimla.
- Overall coordination of all project activities of Urban Act with the partner city of Shimla and all involved stakeholders.
- Technical input and policy advice to the partner city on topics of urban planning, energy efficiency, green buildings, urban basic services, climate change, etc.
- Compiling lessons learnt from Shimla and positioning the city as a knowledge partner for other Indian cities.
- Implementing daily operational aspects of all work related to the project, with particular focus on Shimla.

D. Core Scope of Tasks

Professional Advisory services

- Supports to identify the needs of Shimla Municipal Corporation, Shimla Smart City limited, and other city institutions.
- Supports to identify the needs of Town Planning Department, Himachal Pradesh, and other state institutions relevant for the project like department of Environment and State Centre on Climate Change.
- Provide technical inputs in the tasks with respect to the local context of Shimla, with a particular focus on sustainably institutionalizing climate action and the project deliverables.
- Technical input and policy advice to the partner city on topics of urban planning, energy efficiency, green buildings, urban basic services, climate change, etc.
- Technical support in integrating climate change measures in the state, regional and city level.
- Documentation of climate measures in Shimla and state of H.P. and support in upscaling to other Indian and international cities.
- Technical review and quality assurance of technical deliverables from consulting teams
- Develop advisories / inputs and guidance in consultation with sector experts / partner agencies for dissemination.
- Participation in any relevant state and city committees, working groups, project steering meetings, etc. as per the decision of the partners and the GIZ project director and preparing regular minutes of meetings.
- Undertake rapid appraisal, site analysis and field visits and file comprehensive reports / documentation as per agreed formats whenever advised by office of partners and/ or GIZ.
- Provide input for development of brochures and technical material for dissemination at the local level.
- Provide inputs for dissemination of various achievements / information on project/ initiatives / opportunities available under the project.

Coordination tasks

- Daily coordination and communication with project partners at city level and regular communication with the GIZ project teams in the city and at Delhi.
- Coordinates and assists in preparing and conducting project activities in Shimla.
- Coordination with the long- and short-term consultants placed in Shimla.
- Coordination and communication with all local institutions and stakeholders such as the Urban Local Body, the Smart Cities SPV, Development Authorities, Universities, Training Institutes etc.
- Regular follow-up with relevant partners for technical review, quality assurance and approvals.
- Coordinate / organize capacity building and technical training activities, studies / interventions as relevant for the program, as and when required by the partners & GIZ.
- To support in the development and implementation of monitoring and evaluation tools in line with activity requirements under the project interventions, as envisaged by GIZ, and to support

the monitoring of project results from the city level activities, usage of GIZ specific management instruments and documentation and communication of project activities.

- Documentation of all proceedings including meetings, workshops and technical sessions and follow-up at partners/ other stakeholders.
- Implements daily operational aspects of all issues related to the project.
- Maintaining of a good flow of communication and information within GIZ Sustainable Urban Development Cluster, with the international consultant's team and other stakeholders.
- Ensures knowledge management collects, processes and distributes relevant information, monitors communication and interaction between government institutions, NGOs and society through analyses of the media, direct dialogue, participation in meetings and seminars etc.
- Supports overall Urban Act India Component Project Management in various tasks (preparation of minutes, contribution to Results-based monitoring, etc.)

E. Required Qualifications, Experience and Competencies

- Postgraduate in Urban Planning/ Environmental Planning/ Infrastructure Planning/ Environmental Sciences/ related fields.
- Graduation in Geography/ Environmental Engineering / Sciences/Economics/Civil engineering/ Architecture.
- At least 8 years' professional experience, minimum of 4 years work experience in areas of urban climate change (mitigation and adaptation) in at least two of the following fields – urban basic services (municipal solid waste management with focus on C&D Waste), green buildings, energy efficiency, urban green cover, urban climate resilience, urban planning (Master Plans/ local area plans/ development plans), etc.
- Knowledge of working with Urban Local Bodies or state urban departments is an advantage.
- Work experience in bilateral or multilateral cooperation projects and with international agencies in India is an advantage.
- Fluent in English and Hindi, written and spoken (C2).
- Knowledge of local dialects would be an advantage. Good working knowledge of ICT technologies (related software, phone, fax, email, the internet) and computer applications (e.g. MS Office, SPSS, Autocad).
- Knowledge of GIS softwares – ArcGIS/ QGIS/ other is an advantage.

F. Location: Shimla, Himachal Pradesh

Application without GIZ application form will not be considered

- Only shortlisted candidates will be contacted.
- GIZ supports Work-Life Balance.
- GIZ promotes Gender Diversity – Applications from women professionals are encouraged.
- Please note that those individuals who have completed a consultancy assignment with GIZ in less than 6 months prior to the intended start date for this position will not be shortlisted due to organisational policy.

Disclaimer: As per GIZ's data confidentiality policy, candidate's application is stored in our database for six months and is deleted thereafter.