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| **Implementing party** | Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbHBlock C, Ground Floor,Hatfield Gardens, 333 Grosvenor Street, Hatfield, PretoriaTel: (012) 423 5900 |
| **Your contact person for queries is** | Betty MadingwanengEmail: betty.madingwaneng@giz.de |
| **Brief project title** | The implementation of technical support and coaching intervention for ten (10) selected SMMEs’ in the biotrade/bioprospecting sector on the internal quality systems based on ISO standards and HACCP principles and guidelines to successfully access existing/new local and international markets.  |
| **Project processing number** | PN 22.2000.2-311.13 |
| **Contract number** | 83424242 |
| **Country of assignment** | The Republic of South Africa |
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| **Period of assignment** | 13 February until 30 November 2023 |
| **Project description and sector** | The ABS Compliant Bio-trade in South(ern) Africa (ABioSA) project is funded by the Swiss State Secretariat for Economic Affairs (SECO) and implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, under the umbrella of the Access and Benefit-Sharing (ABS) Capacity Development Initiative, a multi-donor funded programme jointly with the Department of Forestry, Fisheries and the Environment (DFFE). This 3-year phase II aims to support the development of a resilient economic, gender responsive, Access and Benefit Sharing (ABS) compliant southern African biotrade sector through a systemic competitiveness approach with all the relevant biotrade stakeholders/actors (micro, meso and macro level) to increase the market access for value-added natural ingredients and products where communities are included. **Component 1** Fostering southern African SMME innovation and growth with technical and financial support (***micro-level***)**Component 2** Strengthening the sector through sector-level technical and financial assistance ***(meso-level)*****Component 3** Developing and brokering of knowledge products, tools and processes as a vehicle for stakeholder engagement (***micro-, meso- and macro-levels***)**This call is based on Component 1: Ten (10) selected emerging/start-ups SMMEs (with interest to address ABS compliance) are provided with technical support using a bended approach of capacity development and coaching and/or a network approach with the implementation of GMP for quality management systems integrating ISO standards and HACCP principles and guidelines to successfully access existing/new local and international markets and** In the context of this terms of reference **consultants or consortium of consultants** will be required to support the project with the implementation of a blended approach of capacity development and results orientated coaching for 10 selected emerging SMMEs/start-ups in the biotrade/bioprospecting sector (with interest to address ABS compliance). The support is focused on helping SMMEs with the implementation of GMP for quality management systems integrating ISO standards and HACCP principles and guidelines. The assignment is to assess and quantify the gaps that need to be filled for each SMME and design implementation training and coaching that will address the gaps. In providing this support SMMEs participating in this initiative should be better prepared to respond to the requirements of potential new customers and buyers both general but also with specific reference to the African biotrade festival in September 2023. **The Scope of work include:**1. Present technical concept and design of workflow and expected outcomes of the capacity development and results orientated business coaching programme to be implemented.
2. Introductory workshop with pre-selected short-listed SMMEs and provide support with the final SMME selection.
3. Support 10 SMMEs with the application and implementation of the existing GMP tool kit.
4. Submit final integrated report and present the findings at the final meeting with the project team including relevant recommendations to the consultant/consortium assignment.

The maximum number of working days applicable for the project is **140 days in total**.**NB**: A voluntary virtual MS teams briefing session will be held on **17 November 2022 ,13:00-14:30** and prospective bidders are invited to attend the session will be disqualified from the bidding process. Please RSVP to **Betty Madingwaneng @** betty.madingwaneng@giz.de latest **16 November 2022** confirming your attendance. |
| **Team requirements/Qualifications/Experience required** | A qualified service provider is required to provide evidence that they adhere to the specific requirements: The team will include:* A short-term team leader who holds a degree in the field of agriculture or occupational safety and health, environmental studies; have extensive experience in Safety, Health, Risk, Quality & Environmental (SHREQ) management systems accomplished in industry sectors with specific reference to the natural ingredient sector; Also have experience in the development of toolkits and systems of GMP for quality management systems integrating ISO standards and HACCP principles and guidelines that are applicable for the biotrade sector.
* A pool of national short-term experts with a bachelors’ degree in degree in agriculture, rural development or relevant other degree; have experience in training of technical topics mentioned under chapter 2 for SMMEs’ in the field of agriculture; also in writing training material content and workshop programme design and implementation.
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| If you are interested in implementing the above project please complete the following document and return it by no later than **25 November 2022** to the following email address: ZA\_Quotation@giz.dePlease enter “expression of interest” and the contract number **83424242** in the subject line when returning this form. **If you do not receive further correspondence in this regard from us by 20.01.2023 please consider your EOI as unsuccessful.****Please note:** **Do not send a copy of your EoI to my email address as it will lead to your EOI being disqualified.** |

**Expression of Interest (to be completed)**

We herewith declare our interest in bidding in the scheduled GIZ invitation to tender below:

Brief project title DEVELOPMENT OF SECTOR PLAN(S) THROUGH A CONSULTATIVE, PARTICIPATORY PROCESS WITH ALL THE RELEVANT INDIVIDUALS AND ORGANISATIONS WITH AN INTEREST OR INVOLVEMENT IN THE SOUTH(ERN) AFRICAN BIOTRADE SECTOR AND RESPECTIVE SUB-SECTORS

Project processing number PN 22.2000.2-311.13

Contract number 83424242

Country of assignment The Republic of South Africa

Period of assignment 13 February until 30 November 2023

Deadline for submission 25 November 2022

Per email to ZA\_Quotation@giz.de

To ensure efficient processing, please observe the notes at the end of this document.

1. Company name and address

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1. Number of employees

|  |  |  |  |
| --- | --- | --- | --- |
|  | Average 2019 | Average 2020 | Average 2021 |
| Permanent staff |  |  |  |
| Staff on limited term project contracts  |  |  |  |

1. Brief company profile (max 20 lines)

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1. Reference projects in the last 3 years in the sector and/or in the region

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| Project title and client | Focus/scope of tasks | Region | Period | Order value in ZAR |
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1. Overview of the Expert(s)

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| Name of the Expert | Function (as mentioned above) | Reserved for GIZ: CV enclosed? |
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1. Brief profile and name of key staff member for backstopping the above project at your company

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1. Contact person for queries:

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| Name: |  |
| Email: |  |
| Tel:  |  |

We herewith affirm that the above data is true and complete

**Notes on completing the expression of interest**

* **Please submit your EoI PDF format to** ZA\_Quotation@giz.de
* Please submit your expression of interest to max. four pages.
* Please submit CVs to the above-mentioned personnel specifications (**in PDF format)**.
* If you are declaring your interest within the framework of a consortium, **please supply the details requested above for each team member separately and name the team leader**.

**Kindly note that:**

* The evaluation criteria for the EoI (EoI Assessment Grid) have been uploaded
* GIZ is yet to do a shortlist and only the shortlisted bidders will be requested to submit a technical and price proposal for this assignment.
* Tax Clearance Certificate is Compulsory
* Company registration certificate is compulsory
* We are looking forward to receiving your EoI.

**EOI sent via Dropbox and WeTransfer will not be accepted.**