

Grid for assessing the eligibility of consulting firms

1	OE	1300	Project title	Customization and Adaptation of the Ethics Training Materials for the Local Government Sector								Date	2023/12/14
2	Officer responsible for the commission											PN	2020.2106.1-001.00
3	Assessor											TN	83459324
4													
5	I. Commercial assessment												
6	Mandatory grounds for exclusion as per section 123 GWB												
7	Optional grounds for exclusion as per section 124 GWB												
8	Evidence of commercial register entry												
9	In case of bidding consortia: Declaration by consortium												
10	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of invitation to tender held within six months of end of last financial year).		At least: 15 000	EUR									
11	Number of employees as at 31.12. of the previous year		At least: 3	persons									
12	Result												
13	II. Technical assessment												
14	The technical assessment is only based on reference projects with a minimum commission value of		15000	EUR									
15	A Minimum requirements												
16	At least	3	reference projects in the technical field Corporate governance and risk management										
17	and at least	3	reference projects in the country South Africa in the last three years										
18	Result												
19	Overall result, commercial and technical												
20	B Weighted criteria (only for procedures with pre-qualification and a limit on the number of applicants)												
21	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	
	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)	
22	1. Technical experience												
23	Technical experience (up to five specialist areas, including cross-cutting themes)												
24	1. General knowledge and understanding of developing online training programmes		35										
25	2. Experience and knowledge of making animated online videos for training purposes		25										
26	3. Experience in writing and proofreading stories for online training video animation and production		20										
27													
28													
29	Total 1.		80										
30	2. Regional experience												
31	Regional experience in the country South Africa		10										
32	3. Experience of development projects (ODA-financed)												
33	Experience of development projects (ODA-financed)		10										
34	Overall total		100										
35	Ranking												

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith. I will treat the information contained in this document confidentially and will not pass to others any information on the ongoing assessment procedure.

For the technical assessment:

For the commercial assessment:

Date, signature

Date, signature