Bid Announcement: Procurement of IT Equipment

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH would like to invite all interested and eligible local suppliers to submit technical specification, financial offer and warranty period for the below listed IT Equipment.

No.	Description	Unit	Qty	LOT
1	Medium duty copy machine (Multifunctional Printer)	Pieces	02	I
2	A4 Laserjet Printer B/W and color	Pieces	01	II
3	24” FHD LED Monitor	Pieces	12	III
4	Tablet	Pieces	10	IV

Bid Reference Number: 91172750

Submission deadline: 16.06.2023 (4:00pm in the afternoon)

Any eligible local supplier interested in accepting the GIZ-Office proposal for supplying the above-mentioned item is welcome to submit **technical specifications, Financial Offer and warranty period** to the GIZ Main Office located behind Intercontinental Hotel. The submissions must be in an envelope and clearly labelled with the reference number 91172750. For the detailed specifications please refer to the documents in the zip folder.

Special conditions and instructions:

- Supplier must attach a valid TIN, VAT, and a current renewed business license.
- Supplier must have a legal invoice.
- Supplier must clearly indicate whether the price offer is before or after 15% VAT.
- Technical specifications should be detailed descriptions of the items. Legal Documents/ business licenses will not be considered as technical specifications.
- Your offer might be rejected or disqualified if technical specifications and financial offers are not submitted separately, if the reference number is not indicated on the envelope and if legal documents/licenses are submitted as technical specifications.
- The offer should be submitted in the language of the tender documents.
- For financial offers, use the provided price sheet form.
- Financial offer currency must be in ETB (Ethiopian Birr).
- The validity date of your offer should be 60 days.
- The place of delivery is GIZ Office, Addis Ababa. The delivery time must be within 15 working days after official order is given.
- Payment will be settled after delivery and presentation of valid invoice.
- GIZ purchase terms and conditions will be applicable.
- Supplier should provide certificate of origin for the items to be offered in the absence of certificate of origin supplier shall fill the attached self-declaration checklist.
- GIZ office has the right to cancel the tender fully or partially.

For any clarifications, kindly contact the GIZ Country Office latest by 02.06.2023 using the below contact details. Any information on clarification or any amendment to this tender will be publicised until 09.06.2023 on the GIZ website under the link Bidding opportunities (giz.de), on 2merkato website _____ or you can request for the same information via ET_Goods_Quotation@giz.de

Email: ET_Goods_Quotation@giz.de Tel 011-518-02-74.

GIZ reserves the right to cancel the tender partially or fully.

We look forward to hearing from you.