

Salary Band 4T	Communications and Dialogue on Climate Change and Biodiversity Technical Advisor
Reports to:	Programme Manager CSP IV
Duration	Until – 31 December 2024

A. Project Background

Germany provides a visible and impactful contribution to support the South African Government in reaching its goals to tackle the challenge of climate change. The **Climate Support Programme (CSP)** funded under the International Climate Initiative (IKI), a financing vehicle by the German Ministry for Environment, Nature Conservation and Nuclear Safety (BMU) is supporting the **Department of Forestry, Fisheries and the Environment, (DFFE)** in developing and implementing climate change policy. Areas of technical and financial support include the topics of adaptation to the adverse effects of climate change, mitigation of greenhouse gases, monitoring and evaluation, Climate Changes Response Support Programmes (Implementation of Climate Action) as well as Climate Policy and Governance.

The advertised position is oriented at strengthening the dialogue on climate change and biodiversity with a focus on South Africa. This output is meant to support policy and implementation of policy and climate change and biodiversity in a cross-cutting manner. It is expected that the various forms of exchange contribute to policy advancement and the enabling environment for implementation. Focus is on the interface function for BMU/IKI projects in the country with the aim to facilitate knowledge exchange and trigger collaboration among the community of IKI funded projects. Further, the project supports political and thematic dialogues and exchanges between stakeholders in South Africa and Germany and beyond. Finally, activities on Climate Change awareness, learning and communication will be supported and gender aspects mainstreamed. Youth involvement is another important area of support.

B. RESPONSIBILITIES

The Technical Advisor is expected to undertake the following tasks:

Dialogue on Climate Change and Biodiversity:

- Organise regular coordination meetings (physical or virtual) with IKI projects in South Africa and IKI multi-country projects with components in South Africa to promote knowledge sharing and networking
- Contribute to a synergetic knowledge management of all IKI projects active in SA towards BMU
- Support political dialogue and exchanges between partners in South Africa and BMU, as well between South African partners and the German government and EU

- Provide monitoring, analyses and reporting on media and/or scientific reports as well as key political announcements and statements on climate/energy/biodiversity issues
- Planning and implementation of regular communication to the other (30) BMU IKI projects in the country, aiming at establishing a firm network with interlinkages and cooperation (including mapping of those for reporting purposes);
- Prepare mappings of activities of other projects to identify synergies and gaps;
- Preparation of IKI Newsletters, including coordination of team members contributions as well as compiling own articles;
- Organising the yearly IKI networking workshop as well as further thematic exchange platforms on climate change and biodiversity, including support to the technical concept as well procurement process (including preparation of the procurement documents such as ToR, budget, etc.) in case a facilitator is needed;
- Support youth-led climate change - biodiversity nexus initiatives / movements, inter alia, through capacity building, trainings etc.
- Other activities related to this component as need arise.

Communications:

- Develop stories of change, case studies, articles, interviews, infographics, factsheets, presentations and multi-media content and other communication products to effectively and creatively communicate the activities, results and impacts of the programme for different internal and external audiences
- Support DFFE in coordinating awareness raising activities on Climate Change and Biodiversity, stakeholder outreach and workshops;
- Carry out basic design work where appropriate, and prepare and manage service provider assignments for the packaging, design and layout of VCP communication materials and knowledge products
- Project communication, PR as well as Knowledge Management;
- Manage the production and dissemination of public relations content on VCP's work on GIZ and other social media/digital communication channels, as well as for commissioning parties' channels
- Conceptualize and write newsletter contributions for internal GIZ and/or IKI newsletters and external publications, including articles for the staff newspaper;
- Keep factsheets up to date, adapt to new format if necessary;
- Keep project presentations up to date, adapt design if necessary, create new content if needed;

- Develop other communication material in line with arising needs from the team;
- Coordinate the services around proof reading, editing as well as layout of documents, reports, etc. (focal point for service provider, including keeping track of deliverables and budget);
- Manage Climate Cluster picture database and contract with photographer.

C. REQUIRED QUALIFICATIONS, COMPETENCIES AND EXPERIENCES

Qualifications:

- Undergraduate degree in an area that is related to the project/programme objectives with a focus on a relevant field (e.g., communications, marketing, PR, journalism, international relations, environmental management, natural resource management, finance or equivalent), an Honours Degree and/or Masters/MSc Degree is an added advantage.

Professional Experience:

- 5 years professional experience in communication and PR, marketing, project management, logistics, preferably in the environment and/or green economy and climate change space.
- Demonstrable ability and skill to work in partnership with a range of stakeholders and on different levels, including government, private sector and non-profit and experience in the conceptualisation and management of dialogue and communication products.
- Experience in preparing and conducting stakeholder engagement sessions of diverse nature.
- Excellent written and oral communication skills in English
- A demonstrable track record of producing high-quality communication products, and conceptualising and implementing communication campaigns and strategies
- Established networks within the media landscape of South Africa
- Proven experience in digital communication including social media
- Strong working knowledge of online content development tools
- Ability to work independently with abstract conceptual skills with minimal supervision
- Proven record of small-scale project management with results and attention to detail
- Innovative and creative mindset
- Professional experience working in a development context/international development cooperation would be an advantage
- Sound knowledge of South African public and private sector landscape.

Other knowledge, additional competences

- knowledge of and sensitivity to climate change related impacts on South Africa;
- good knowledge of public planning and budgeting procedures - or willingness to learn and master the issue quickly;
- good networker, ideally already providing an existing network of relevant stakeholders in the field of climate change, SDGs and Green Economy;
- ideally: ability to give trainings, co-facilitate and animate workshops;
- good ability to write and edit reports and ideally experience in media/communication work;
- very good working knowledge of ITC technologies;
- willingness to upskill as required by the tasks to be performed - corresponding measures are agreed with management;
- pro-active and engaging;
- excellent communication skills;
- highly flexible mindset and ability to deliver results under pressure.

D. ADDITIONAL INFORMATION

- This position is based at GIZ in Pretoria
- The employee must be prepared to travel to the project areas within South Africa.
- The contract period for this position is until **31 December 2024** in **in line with the commissioning period of the Project** (potential of extension exists).

E. APPLICATION PROCESS

Suitable candidates should apply by submitting a **motivation letter (max. 1 page)** stating why they should be the preferred candidate and the value added they will bring to the work of CSP4. This should be **accompanied by a detailed CV indicating their nationality** to: recruit-pretoria@giz.de , with the job title quoted on the email subject line for the attention of Head of Human Resources.

Closing date for applications: **16 September 2022**

Only shortlisted candidates will be contacted.
Applications without a motivation letter will not be considered!