

Salary Band 4	Senior Technical Advisor
Reports to:	Team Leader WE4D and IYBA SEED
Duration:	Until 31 December 2027

1. BACKGROUND

The **Centre for Cooperation with the Private Sector (CCPS)**, was established at the beginning of 2014 to coordinate the **Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH (GIZ)** South Africa's strategy for cooperation with the private sector. It is an umbrella unit responsible for implementing various regional or global programmes all with the aim to promote private sector cooperation.

This position will undertake implementation in South Africa relating to two programmes namely;

The Employment Promotion for Women for the Green Transformation in Africa – WE4D Programme aims to improve women's employment opportunities, especially in green sectors and in companies and value chains that are driving the green transformation on the African continent (Kenya, Uganda, Tanzania, Malawi, Mozambique and South Africa), sectors such as agriculture/agro-processing, blue economy/aquaculture, renewable energies, circular economy/waste management and eco-tourism, as well as traditional sectors with high potential to shape the greening of the economy like transport, logistics and construction.

And

Team Europe Initiative Investing in Young Businesses in Africa – Supporting Entrepreneurial Ecosystem Development" (IYBA-SEED) is a co-financing programme implemented together with WE4D is supporting the entrepreneurial ecosystems of the five participating countries Benin, Kenya, Senegal, South Africa and Togo. The overall objective is to contribute to creating decent jobs for women and youth and resilient economies by strengthening ecosystems so that they can increase access to Business Development Services (both financial and non-financial) for SEED beneficiaries.

A. RESPONSIBILITIES AND TASKS

Purpose of the Job:

The purpose of the job is to manage, various partnerships and contracts as part of the programmes implementation strategy ensuring quality outcomes and outputs.

1. Plan, design, implement and monitor WE4D partnerships.
2. Oversee the contract management relating to the partnerships.
3. Manage the multi-stakeholder platforms within each programme.
4. Provide advisory services to the partners (private sector, non-governmental organisations (NGO) and government departments) ensuring quality of implementation.
5. Participate in the strategic advisory services within the programmes and partnerships.

B. TASKS

The role of Senior Technical Advisor

Lead the activities and retain oversight of the following:

- Negotiate, plan and setup new and existing partnerships.
- Develop innovative approaches and receive new ideas to be applied to the projects.
- Providing expert advice to partners, NGO's and government departments on gender-sensitive and gender-transformative approaches.
- Contract management of various grant agreements, ensuring proper implementation and budget oversight.
- Manage partner relationships with private sector, non-governmental organisations and government departments.
- Manage and facilitate various multi-stakeholder platforms.
- Oversee and contribute to the technical design of measures/Terms of Reference and activities and ensure the quality of implementation by external resources/service providers contracted by service contracts, grants or financing agreements.
- Identify and manage risks and the mitigation thereof associated with the programme, partnerships, and contracts.
- Oversee and contribute to WE4D and IYBA SEED's results-based monitoring, evaluation and reporting processes.
- Represent WE4D and IYBA SEED (together with or on behalf of the team leader) on various committees and steering structures.
- Lead special assignments,

1. *Networking and cooperation*

The senior technical advisor

- Undertake various networking events ensuring regular contact and dialogue with partners, assist with PR work and cooperate with local communities, relevant organisations, non-governmental agencies and individuals in the project/programme environment and with other projects to improve and maintain good working relationships.
- Ensure that all partnership related PR material is available and up to date.
- Undertake the design, preparation and implementation of workshops, seminars and other events on issues connected with the project/programme's area of activity.

2. *Knowledge management*

The Senior Technical Advisor

- Prepares appropriate input for various project/programme reports including annual reports and contributes to the other reports required by the programme manager and GIZ Head Office.
- Develops and adapts ready-to-use strategies, technical concepts and innovative delivery approaches inclusive of guidelines, manuals and procedures.
- Present partnership, methodologies and tools to HQ and PMU structures.
- Ensure knowledge transfer to project/programme information.
- Draw up reports and presentation documents.
- Ensures all relevant information is stored on the appropriate GIZ digital platforms.

3. *Implementation tasks*

The Senior Technical Advisor

- Undertakes general project planning and develops project concepts including preparation, organisation and moderation of planning exercises and their implementation, management, monitoring, quality management, evaluation, communication, and documentation.
- Coordinates relevant project activities at local level in consultation with the manager and in cooperation with the partners, both as regards implementation and preparing organisational aspects.
- Implement activities and keep budgetary oversight, in accordance with partnership designed methodologies.
- Documents relevant information for joint activities and assignments.

C. REQUIRED QUALIFICATIONS, COMPETENCIES AND EXPERIENCE

Qualifications

- Academic degree in social sciences, technical sciences, business administration and economics or related field.

Professional Experience

Qualification should be enhanced by at least 10 years' of relevant working experience and understanding of the following:

- Several years (10+ years) of relevant experience with green economy, enterprise development, waste management, ecosystem development, resource use efficiency, together with public, NGO and private sector engagements
- In-depth knowledge and extensive work experience on gender-sensitive and gender-transformative approaches to employment promotion and vocational training
- Experience with multi-stakeholder dialogue processes, methodologies and tools.
- Experience with handling co-financing project (EU and/or other co-funders)
- Strong project management skills, including ability to manage several multi-stakeholder projects at the time without losing oversight of core programme deliverables.

Other knowledge, additional competences

- Strong leadership and a collaborative approach to partnership support.
- Excellent presenting, networking and communication skills, pro-active team player
- Adaptability and flexibility to work with diverse partners on different projects.
- Very good working knowledge of ITC technologies and computer applications (e.g. MS Office).
- Excellent written and oral knowledge of English
- Willingness to upskill as required by the tasks to be performed – corresponding measures are agreed with management.

D. ADDITIONAL INFORMATION

- The programmes are located within the GIZ **Centre for Cooperation with the Private Sector** in **Pretoria**.
- At GIZ, you will be offered a global network and an atmosphere that is characterised by diversity, respect, and genuine equal opportunities. Gender equality promotion is a matter of course for us;
- GIZ is a signatory of the Diversity Charter. Recognition, appreciation, and inclusion of diversity in the company are important to us. All employees shall be valued - regardless of

gender and gender identity, nationality, ethnic origin, religion or belief, disability, social background, age, or sexual orientation;

- GIZ would like to increase the proportion of employees with disability. Applications from persons with disabilities are most welcome; and
- The contract period for this position is until **31 December 2027** in line with the commissioning period of the Project/ Programme.

E. APPLICATION PROCES

Suitable candidates should apply by submitting:

- A motivation letter (**concisely 1 page**) stating why they should be the preferred candidate, the value added they will bring to the project and **their desired salary range.**
- This should be accompanied by a **detailed CV (not more than 5 pages) and indicating their nationality.**

Applications should be submitted to: recruit-pretoria@giz.de, with the email subject line

“Senior Technical Advisor” for the attention of **Head of Human Resource.**

Closing date for applications: **29th April 2024.**

Only shortlisted candidates will be contacted.

Applications without a motivation letter will not be considered!