

Salary Band 4	Advisor for Youth Employment Promotion
Reports to:	Commission Manager (AV) S2PYEI
Duration	Until 31 December 2024

1. BACKGROUND

The South African President Cyril Ramaphosa launched the Presidential Youth Employment Intervention (PYEI) in 2020 to address the persistent challenge of high youth unemployment in the country. Through a mix of demand- and supply-side interventions, the PYEI aims to design, accelerate and enhance programmes that create opportunities for young people in South Africa to access the labour market, address skills gaps and contribute to economic growth and stability. The PYEI is implemented through a coordinated, multi-sectoral approach and seeks to streamline the efforts of multiple stakeholders in public, private and other non-governmental sectors towards common objectives. It is coordinated by the Presidency. Find more information on the PYEI at www.stateofthenation.gov.za.

On behalf of the German Federal Ministry for Economic Cooperation and Development (BMZ), the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH implements the project “Support to the Presidential Youth Employment Intervention” (S2PYEI). The purpose of S2PYEI is to assist the Presidency in achieving the interventions’ goals. This includes aspects of technical, administrative and implementation support to the Presidency, involved departments, agencies and organisations steering the interventions as well as implementers from public, private or non-governmental sector.

S2PYEI seeks a qualified and motivated individual to support its team.

A. RESPONSIBILITIES

The **position holder** is responsible for:

- Designing and implementing project activities in support of the PYEI in the following areas:
 - Engagement and **management of stakeholders** of the PYEI;

- **Generating evidence and learnings** from the implementation of the PYEI;
- **Public communication** of learnings from PYEI implementation;
- Building partnerships and fostering networks with a diverse group of PYEI stakeholders;
- Supporting GIZ commission management, including project planning, Monitoring, Evaluation, Reflection and Learning (MERL), reporting, communication, and knowledge management.

In this context, the position holder fulfils the following tasks:

B. TASKS:

- Designing project activities and steering their implementation;
- Advising the Presidency and other PYEI partners from government, private sector and civil society on the implementation and further development of the intervention;
- Managing contracts and contributions of service providers and implementation partners in line with GIZ's rules and regulations;
- Reviewing and editing studies, surveys and research on topics related to the PYEI and employment promotion strategies;
- Drafting briefings, presentations, reports, concept notes and terms of reference in a clear, structured, and compelling manner;
- Identifying and fostering synergies with other projects from German development cooperation and other international partners;
- Representing GIZ and the project at events and project activities and towards internal and external stakeholders and partners
- Contributing to the operational and budget planning, the monitoring and evaluation, and the reporting of the project;
- Contributing to the internal and external communication, knowledge management, internal exchange and learning as well as the strategic development of the project and the cluster

C. REQUIRED QUALIFICATIONS, COMPETENCIES AND EXPERIENCES

Qualifications:

- Master's degree in Economics, Politics, Public Administration, Social Sciences or another relevant field (alternatively: Bachelor's degree with an additional 2 years' work experience)

Professional Experience:

- At least 4 years of relevant work experience in a relevant field, e.g. employment promotion, skills development or youth development;
- At least 2 years of project-based work experience;
- Experience in an advisory role, including in a politically sensitive context;
- Experience in managing service providers and grant recipients would be an asset.

Other Knowledge and Additional Competences

- Excellent English writing skills demonstrated in contributions to reports, publications, studies and/ or communications material;
- Ability to deliver quality outputs in a fast-paced working environment;
- Strong analytical and advisory skills;
- Proactive, flexible and with attention to detail;
- High degree of political sensitivity;
- Ability to work in a team, solution orientation, and willingness to support;
- Good knowledge of GIZ ZA procurement processes would be an asset;
- Solid understanding of GIZ commission management would be an asset.

D. ADDITIONAL INFORMATION

- This position is based in **GIZ Offices Hatfield, Pretoria**; GIZ's mobile working policy offers flexibility regarding when and where employees can work, ensuring a balanced mix of remote and in-office collaboration.
- At GIZ, you will be offered a global network and an atmosphere that is characterised by diversity, respect, and genuine equal opportunities. Gender equality promotion is a matter of course for us;
- GIZ is a signatory of the Diversity Charter. Recognition, appreciation, and inclusion of diversity in the company are important to us. All employees shall be valued - regardless of gender and gender identity, nationality, ethnic origin, religion or belief, disability, social background, age, or sexual orientation;
- GIZ is committed to be an equal opportunities employer, therefore, women and people with disabilities are strongly encouraged to apply.
- The contract period for this position is until **31 December 2024 in line with the commissioning period of the project**. GIZ offers a wide range of employment opportunities. The Cluster TVET, Skills Development and Employment Promotion

supports the project-based retention of qualified staff beyond the S2PYEI project period.

E. APPLICATION PROCES

Suitable candidates should apply by submitting:

- A motivation letter (**concisely 1 page**) stating why they should be the preferred candidate, the value added they will bring to the project and **their basic salary expectation range.**
- This should be accompanied by a **detailed CV** and indicating **their nationality.**

Applications should be submitted to: recruit-pretoria@giz.de, with the email subject line “**Application for Advisor for Youth Employment Promotion**” for the attention of **Head of Human Resource.**

Closing date for applications: **07th May 2024.**

Only shortlisted candidates will be contacted.

Applications without a motivation letter will not be considered!