

# Assessment, Testing, Examination and Certification in TVET

## Sample Course 1: Methods to Assess Competencies

The course aims to empower teaching staff of TVET institutions and companies to assess, test and examine competences and related knowledge, skills and attitudes. It guides the participants through the different areas and methods of competence- and work-based assessment and enables them to plan, prepare, conduct and assessments. Furthermore, the different ways and processes of certification are described.

- **Content, elements, format and duration can be customized to the respective needs**

### Learning outcomes

On completion of the training, participants can

- discuss the different areas and methods of assessment and their pros and cons
- explain the assessment and certification process and relevant steps
- plan, conduct and evaluate competence-based and work-related assessment
- create proper certification documents and competence descriptions

### Contents

- Competence-based education and training
- Occupational and competence standards
- Categories, types and methods of assessment
- Assessment planning
- Assessment process
- Certification process

### Formats

- Face-to-face
- Virtual formats
- Blended learning

### Language

- English
- German
- Upon request: other languages with interpreters

### Target groups

- Lecturers and teachers
  - TVET executives and decision makers
  - In-company trainers
- from all occupational fields and business sectors

### Duration

- 40 hrs in 1 week (recommended)

### Participation requirements

- At least 5 years of professional experience in TVET

For all virtual formats:

- Basic ICT / computer skills
- Notebook / PC incl. standard office tools
- Stable internet connection
- Integrated or external microphone
- Speakers
- Webcam
- Optional: Headset (recommended); smartphone; tablet

If necessary, a 10 hrs initial training on ICT and e-learning can be provided.

### Certificate

The participants will receive a certificate of participation after successful completion of the course.

### Your contact

#### TVET Academy

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