

# Strategic TVET Management and Institutional Leadership

## Sample Course: Quality Management and Quality Assurance in TVET Institutions

TVET systems have undergone substantial reforms in many countries, mainly focusing on quantity aspects of TVET provision. It is a recent development that authorities are also investing into quality of TVET as the acquired competences of the graduates do not sufficiently match the demand of the labour market.

This course provides a systemic approach to quality management and assurance in TVET institutions.

- **Content, elements, format and duration can be customized to the respective needs**

### Learning outcomes

On completion of the training, participants

- are able to define the need for quality development in TVET
- are able to identify, describe and define various processes in their institutions related to quality management and assurance
- are able to conduct self-assessments against established quality criteria and standards
- are able to set-up a simple institutional quality assurance (QA) system, including designing QA tools and instruments
- are able to communicate and foster a “quality culture” in their TVET institutions

### Contents

- General aspects of quality management systems in TVET institutions and at national level
- Quality standards, indicators and criteria
- Quality management approaches (ISO, Total Quality Management – TQM)
- Identification and description of different types of processes in TVET institutions
- Quality assurance according to the Deming PDCA cycle (Plan-Do-Check-Act Cycle)
- Institutionalizing a Quality Assurance System

### Formats

Virtual format implemented with following methods:

- Action orientation
- Interactive live sessions
- Synchronous / asynchronous phases
- Individual / group work

### Language

- English
- German
- Upon request: other languages with interpreters

### Target groups

- TVET management staff
- Decision makers from relevant ministries, authorities and institutions

### Participation requirements

- Basic ICT skills

### Duration

- 60 hrs in 3-6 weeks
- 30 hrs for “Introduction to Institutional Quality Management” and 30 h for “Establishment of a Quality Assurance System”

### Equipment

- Notebook / PC
- Stable internet connection
- Integrated or external microphone
- Webcam

### Certificate

The participants will receive a certificate of participation after successful completion of the course.

### Your contact

#### TVET Academy

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