

What means Zero status?

For each LSG, which for the first time wants to create the annual program with the new IT solution, a quality check of the data needs previously to be executed, as well as a capture of partial areas. This so-called zero status will be implemented in two steps.



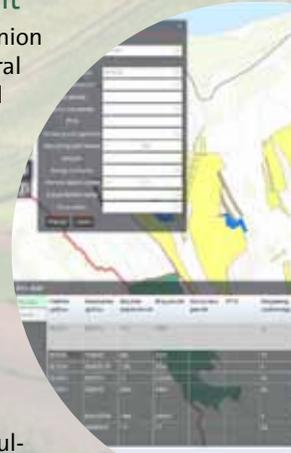
1. The **quality check** of the data mainly includes the adjustment of the data that are recorded in the lease contracts for all parcels, with the data which came from the property register. Differences e.g. in the size of the parcel will be adjusted in the existing lease contract by an annex.



2. All parcels, where only parts of the parcel will be leased, must be **clearly labelled**. For this partial areas „part of parcels identifier“ need to be assigned so that they are clearly recognizable in the IT solution.

Contribution of the European Union and the German Government

Since January 2013, the European Union together with the German Federal Ministry of Economic Cooperation and Development supports the Serbian Ministry of Agriculture in the improvement of the management of agricultural. One goal is to simplify the management of state-owned agricultural land by implementation of modern software solutions, and to structure the process of leasing more effective and transparent.



All information on the leased agricultural land and the associated lease contracts are quick at hand to the staff of the authorities DAL and LSG. Questions of citizens regarding leased areas, lease prices and lease payments can be answered easily and fast. In addition, the whole process is supported from the provision of new lease area to decision on lease and preparation of the lease contract and is visualized on the screen.

Contacts:

Marija Mitrovic
Ministry of Agriculture and Environmental Protection
Obilicev venac 9-11
11000 Belgrade

Local Self Government Unit:

(place stamp here)



Strengthening Municipal
Land Management in Serbia

Rural Development:
Effective Land Management

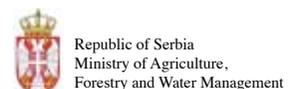


WebAP: Creating the Annual Program



The modern it-supported Land Management Tool for the creation of the Annual Program for Protection, Development and Use of Agricultural Land.

Implemented by:



Dear Readers,

the Directorate of Agricultural Land implements a web application supporting the creation of the Annual Program for Protection, Development and Use of Agricultural Land. The whole process is supported –from the grouping of the leased areas, over the lists of leased areas for the public announcement to the print of lease contracts.



What is WebAP ?

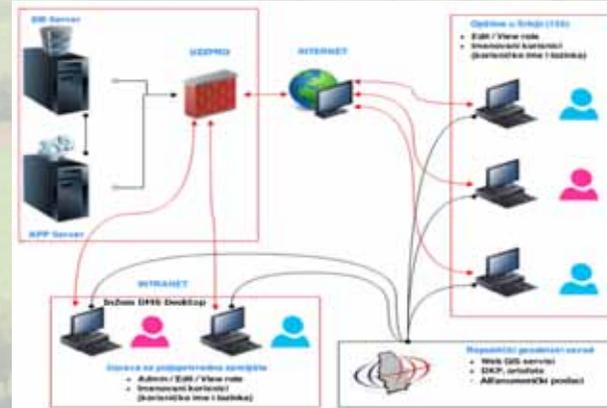
A simple and easy understandable management of the lease contracts and the lease areas requires an integrated and efficient IT-solution.

Web AP is the integrated software solution for the management of lease contracts and leased areas of state owned agricultural land. The partial area capture, combined with the search and sorting function by different criteria, allows the convenient management of large numbers of parcels:

- due date related provision of lease areas,
- grouping of lease areas for the preparation of the bidding auctions,
- management of lease contracts,
- run time monitoring of lease contracts,
- partial area capture,
- identification of areas with restitution claims,
- interface to treasury,
- document management and paperless work,
- orthophotos in the background,
- daily updated DKP as additional information,
- automatic creation of evidence lists for the AP,
- use of templates for lease contracts supporting the automatic creation of contracts

Why?

When creating the AP the Local Self Governments (LSG) and DAL work intensively together, the decisions done in the LSG will be supervised by DAL. The new IT-solution supports the process of cooperation. Both sides take the same data as the basis and time consuming processes to harmonize the data are dropped.



Which technical re-quirements are needed on the side of the LSG?

The software is a web application and there is needed merely a laptop or PC with an internet connection and an internet browser– that's all. DAL will administrate the role-based access to the application - username and password are needed. Each LSG has only access to the data of the own LSG.

Which data are available?

All data needed for the creation of the AP are centrally stored on the servers in DAL.

All state owned agricultural parcels are provided as extract from RGA's property register (due date 30.10. each year). This extract has for all LSG the same structure that enables automatic import into the IT-solution. Moreover, the RGA provides the orthophotos of whole Serbia, and where necessary scanned cadastral maps. An integrated web service allows access to updated DKP from RGA. All data regarding all valid lease contracts are available in the system.

What documents can be created?

After the final grouping of all parcels and part of parcels for the AP the "list of leased areas" for the public announcements will be created within the IT-solution. DAL adopts the AP including all needed documents for the implementation of the AP.



One will find in the IT-solution:

- Adopted Annual Program
- Decision on the appointment of body for the implementation of the lease procedure
- Decisions on establishments of various commission
- Applications to the Agency of Restitution
- Decisions and approval on the types of leasing:
 - lease of state owned agricultural land,
 - free of charge,
 - according to right of priority lease,
 - based on public tender procedure,
 - based on repeated public tender procedure,
 - according to extra judicial settlement.