## Contract number: 83492039

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***In the case of bidding consortia and subcontractors, this document must be completed and submitted for each subcontractor or each member of a candidate/bidding consortium.***

**I/we hereby declare:**

### General information on the tenderer or on the company authorised to represent a candidate/bidding consortium:

|  |  |
| --- | --- |
| **Name** |  |
| **Street address** |  |
| **Postcode and town/city** |  |
| **Name of bank** |  |
| **Name of account holder** |  |
| **IBAN** |  |
| **BIC** |  |
| **Tax number** |  |
| **VAT ID number (Germany)** |  |
| **Questions may be addressed to** |  |
| **Email** |  |
| **Tel.** |  |

|  |  |
| --- | --- |
| I have or have had, or an expert proposed in the tender has or has had an employment relationship with the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH or one of its predecessor organisations (including internships).  I or an expert proposed in the tender is currently or was previously seconded as a development worker under the German Development Workers Act (Entwicklungshelfer-Gesetz (EhfG)). | NO  YES, during the period       as  YES, GIZ company pensioner  YES, staff member on leave of absence |
| I, or an expert proposed in the tender, or a company that qualifies as a related party advised GIZ on the procurement procedure before it started or was involved in preparation of the procurement procedure in another way. | NO  YES, as follows: |
| For procurement statistics: Are you or your partnership/company a small or medium-sized enterprise (SME)?  You/your company is classified as an SME if it has fewer than 250 employees and an annual turnover of less than EUR 50 million. | YES  NO |

### Grounds for exclusion

**Do any of the grounds for exclusion specified in Section 123 or Section 124 of the German Act against Restraints on Competition (GWB) apply in your case?**

YES, pursuant to Section 123 GWB  YES, pursuant to Section 124 GWB  NO

If yes, please provide details:

If yes, have self-cleansing measures pursuant to Section 125 GWB been taken?

YES  NO

If yes, please describe the action taken:

**Have you been sentenced to imprisonment of more than three months or a pecuniary fine of more than 90 daily rates or a fine of more than EUR 2,500 over the past three years as a result of non-compliance with any of the requirements set forth in Section 124, Paragraph 2 GWB resulting in an entry in the Central Trade and Industry Register (‘Gewerbezentralregister’)?**

YES  NO

If yes, has remedial action been taken to re-establish reliability?

YES  NO

If yes, please describe the action taken:

**Has a fine of EUR 175,000 or more been imposed in the last three years due to a violation according to Section 24 of the German Supply Chain Due Diligence Act (LkSG)?**

YES  NO

If yes, have self-cleansing measures in accordance with Section 22 (1) LkSG pursuant to Section 125 GWB been taken?

YES  NO

If yes, please describe the action taken:

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH will assess the action taken by the company and decide on a case-by-case basis whether there are grounds for exclusion.

The tenderer also agrees to immediately inform GIZ if any of the issues or grounds for exclusion described above arise during the tender procedure.

**Priority of GIZ’s own clauses**

The tenderer acknowledges and agrees that all clauses introduced in the procurement procedure by GIZ via the tender documents will take priority and declares that no content other than the offer content submitted, including but not limited to previous contracts, other documents or the tenderer’s general terms and conditions, will be made an integral part of the offer.

### Information to be provided by partnerships (i.e. natural persons) (including individual consultants and appraisers)

|  |  |
| --- | --- |
| **Name at birth** |  |
| **Place of birth** |  |
| **Date of birth** |  |
| **I am/was employed in the public sector** | NO  YES, on a paid leave of absence  YES, on an unpaid leave of absence  YES, retired |

In submitting this self-declaration (please check the appropriate box),

I declare and assure that over the past and next 12 months (ending/commencing on the date of submission of this declaration) I have received/will receive less than 5/6 of my total self-employed income from contracts with GIZ (variant 1).

I declare that I cannot exclude the possibility that over the past and next 12 months (ending/commencing on the date of submission of this declaration) I have received/will receive more than 5/6 of my total self-employed income from contracts with GIZ. I agree to provide further details of my income over the past 12 months and anticipated income over the next 12 months from self-employment and employment if requested by GIZ (variant 2).

Please note that if your income exceeds the 5/6 threshold over the specified period, you cannot be considered for this contract since full social insurance contributions could then be payable and GIZ could be obliged to deduct income tax. If you falsely declare that you have received/will receive less than 5/6 of your total business income from contracts with GIZ (variant 1) over the past and next 12 months or provide false information on this matter (variant 2), you may be liable to pay damages.

### Information to be provided by legal entities

*Please attach a copy of your current* *commercial register entry**/company register entry as a separate file. The copy must not be older than six months. In the case of candidate/bidding consortia, the self-declaration and a copy must be provided for each member. You can find further provisions under 5.2 of the application requirements.*

|  |  |
| --- | --- |
| **Commercial register number / Register number:** |  |
| **Legal form of the company** |  |
| **Responsible court / Responsible public authority** |  |
| **Is your company headquartered in Afghanistan, Belarus, Iran, Russia or in Eastern Ukraine (+Crimea)?** | YES, in:  NO |

### Information to be provided by candidate/bidding consortia (service delivery consortia)

*Please attach the* *Declaration by candidate/bidding consortium (consortial declaration) signed by all members as a separate file.*

|  |  |
| --- | --- |
| **Name, Address** |  |
| **Name, Address** |  |
| **Name, Address** |  |

### Economic and financial capacity

**Key company figures**

Did your average turnover in of the entire company       amount to at least **EUR** 20.400 net on average (per year) in the last three financial years?

Yes  
 No

Is the average number of employees and managers in the last three calendar years at least 5 **employees**?

Yes  
 No

### Technical capacity

*Proof of technical eligibility is provided by naming up to 10 reference projects. Please enter the relevant information from* *the past three years in the table ‘Overview of reference projects’ in line with the required criteria.*

*Candidate/bidding consortia should also submit not more than 10 reference projects. The reference projects of candidate/bidder consortia may also have each been completed by one member of the consortium. Candidates that do not meet these minimum criteria will be considered ineligible and excluded from the subsequent tender procedure.*

### Minimum requirements for references

The technical assessment is based only on reference projects with a minimum contract volume of EUR 5.000.

At least 1 reference project(s) in the field of Social Network Analysis

and at least 1 reference project(s) in Indonesia   in the last three years.

**We hereby declare:**

**The minimum requirements for reference projects in the required technical field are fulfilled.**

The corresponding reference project numbers (as per the table below) are: numbers

**The minimum requirements for reference projects in the required region are fulfilled.**

The corresponding reference project numbers (as per the table below) are: numbers

Overview of reference projects*(only reference projects with the minimum contract volume stipulated in Minimum requirements for references)*

| **No.** | **Project title** | **Commissioning party** | **Period[[1]](#footnote-1)** | **Contract value in EUR** | **Country** | **Region/ country** | **Technical experience** | **ODA financed[[2]](#footnote-2) (yes/no)** | **Project description (brief description of the content of the measure)** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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**In submitting this document using the GIZ eProcurement Tender Platform, I/we confirm that the aforementioned information is complete and true.**

1. In the past three years. [↑](#footnote-ref-1)
2. Please state ‘yes’ if the reference project was financed to **at least 50%** by official development assistance (ODA). [↑](#footnote-ref-2)