Grid for the technical assessment of bids below the EU threshold

giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Org. unit	**OU 2A00**	Project title		Date	
Officer responsible for the commission		**Training of Trainers on Basic Financial Education for Cocoa Farmers**		PN	**21.2269.5-003.00**
Assessor				Contract no.	**83452054**
Version	**Individual assessment/overall assessment**				Bidder 1 to 5 of 5

			Enter bidder 1		**Enter bidder 2**		**Enter bidder 3**		**Enter bidder 4**		**Enter bidder 5**	
	(1) Criterion	(2) Weighting in %	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1	**Assessment of technical-methodological design**											
1.1	**Strategy**											
1.1.1	Interpretation of the objectives in the ToRs, critical examination of tasks	5%		0,0		0,0		0,0		0,0		0,0
1.1.2	Description and justification of the contractor's strategy for delivering the services put out to tender.	3%		0,0		0,0		0,0		0,0		0,0
Interim total 1.1		**8%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.2	**Cooperation**											
1.2.1	Presentation and interaction between the relevant actors in the contractor's area of responsibility	2%		0,0		0,0		0,0		0,0		0,0
1.2.2	Strategy for establishing cooperation and then cooperating with the relevant actors	2%		0,0		0,0		0,0		0,0		0,0
Interim total 1.2		**4%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.3	**Steering structure**											
1.3.1	Approach and procedure for steering the measures with the project partners	2%		0,0		0,0		0,0		0,0		0,0
1.3.2	Description of contractor's contribution to results monitoring and the associated challenges	2%		0,0		0,0		0,0		0,0		0,0
Interim total 1.3		**4%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.4	**Processes**											
1.4.1	Presentation and explanation of the implementation plan: work steps, milestones, schedule	6%		0,0		0,0		0,0		0,0		0,0
1.4.2	Presentation and explanation of the integration of the partner	4%		0,0		0,0		0,0		0,0		0,0
Interim total 1.4		**10%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.5	**Learning and innovation**											
1.5.1	Contractor's contribution to knowledge management at the partner and at GIZ	2%		0,0		0,0		0,0		0,0		0,0
1.5.2	Presentation and explanation of the measures undertaken by the contractor to promote scaling-up effects	1%		0,0		0,0		0,0		0,0		0,0
Interim total 1.5		**3%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.6	**Project management of the contractor**											
1.6.1	Approach and procedure for coordination with/in GIZ project	2%		0,0		0,0		0,0		0,0		0,0
1.6.2	Personnel assignment plan (who, when, what work steps) incl. explanation and specification of expert months	5%		0,0		0,0		0,0		0,0		0,0

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1.6.3	Contractor's backstopping strategy (incl. CVs of the technical and administrative backstopper)	0%		0,0		0,0		0,0		0,0		0,0
Interim total 1.6		**7%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
1.7	**Further requirements**	**4%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
Total 1		**40%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2	**Assessment of proposed staff**											
2.1	**Team leader (in accordance with ToR provisions/criteria)**											
2.1.1	- Qualifications	5%		0,0		0,0		0,0		0,0		0,0
2.1.2	- Language	5%		0,0		0,0		0,0		0,0		0,0
2.1.3	- General professional experience	6%		0,0		0,0		0,0		0,0		0,0
2.1.4	- Specific professional experience	7%		0,0		0,0		0,0		0,0		0,0
2.1.5	- Leadership/management experience	4%		0,0		0,0		0,0		0,0		0,0
2.1.6	- Regional experience	2%		0,0		0,0		0,0		0,0		0,0
2.1.7	- Development cooperation experience	1%		0,0		0,0		0,0		0,0		0,0
2.1.8	- Other	0%		0,0		0,0		0,0		0,0		0,0
Interim total 2.1		**30%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.2	**Expert 1 (in accordance with ToR provisions/criteria)**											
2.2.1	- Qualifications	0%		0,0		0,0		0,0		0,0		0,0
2.2.2	- Language	0%		0,0		0,0		0,0		0,0		0,0
2.2.3	- General professional experience	0%		0,0		0,0		0,0		0,0		0,0
2.2.4	- Specific professional experience	0%		0,0		0,0		0,0		0,0		0,0
2.2.5	- Leadership/management experience	0%		0,0		0,0		0,0		0,0		0,0
2.2.6	- Regional experience	0%		0,0		0,0		0,0		0,0		0,0
2.2.7	- Development cooperation experience	0%		0,0		0,0		0,0		0,0		0,0
2.2.8	- Other	0%		0,0		0,0		0,0		0,0		0,0
Interim total 2.2		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.3	**Expert 2 (in accordance with ToR provisions/criteria)**											
2.3.1	- Qualifications	0%		0,0		0,0		0,0		0,0		0,0
2.3.2	- Language	0%		0,0		0,0		0,0		0,0		0,0
2.3.3	- General professional experience	0%		0,0		0,0		0,0		0,0		0,0
2.3.4	- Specific professional experience	0%		0,0		0,0		0,0		0,0		0,0
2.3.5	- Leadership/management experience	0%		0,0		0,0		0,0		0,0		0,0
2.3.6	- Regional experience	0%		0,0		0,0		0,0		0,0		0,0
2.3.7	- Development cooperation experience	0%		0,0		0,0		0,0		0,0		0,0
2.3.8	- Other	0%		0,0		0,0		0,0		0,0		0,0
Interim total 2.3		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**

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2.4	**Expert 3 (in accordance with ToR provisions/criteria)**											
2.4.1	- Qualifications	0%		0,0		0,0		0,0		0,0		0,0
2.4.2	- Language	0%		0,0		0,0		0,0		0,0		0,0
2.4.3	- General professional experience	0%		0,0		0,0		0,0		0,0		0,0
2.4.4	- Specific professional experience	0%		0,0		0,0		0,0		0,0		0,0
2.4.5	- Leadership/management experience	0%		0,0		0,0		0,0		0,0		0,0
2.4.6	- Regional experience	0%		0,0		0,0		0,0		0,0		0,0
2.4.7	- Development cooperation experience	0%		0,0		0,0		0,0		0,0		0,0
2.4.8	- Other	0%		0,0		0,0		0,0		0,0		0,0
Interim total 2.4		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.5	**Expert 4 (in accordance with ToR provisions/criteria)**											
2.5.1	- Qualifications	0%		0,0		0,0		0,0		0,0		0,0
2.5.2	- Language	0%		0,0		0,0		0,0		0,0		0,0
2.5.3	- General professional experience	0%		0,0		0,0		0,0		0,0		0,0
2.5.4	- Specific professional experience	0%		0,0		0,0		0,0		0,0		0,0
2.5.5	- Leadership/management experience	0%		0,0		0,0		0,0		0,0		0,0
2.5.6	- Regional experience	0%		0,0		0,0		0,0		0,0		0,0
2.5.7	- Development cooperation experience	0%		0,0		0,0		0,0		0,0		0,0
2.5.8	- Other	0%		0,0		0,0		0,0		0,0		0,0
Interim total 2.5		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.6	**Short-term expert pool 1 (in accordance with ToR**											
2.6.1	- Qualifications	2%		0,0		0,0		0,0		0,0		0,0
2.6.2	- Language	2%		0,0		0,0		0,0		0,0		0,0
2.6.3	- General professional experience	4%		0,0		0,0		0,0		0,0		0,0
2.6.4	- Specific professional experience	5%		0,0		0,0		0,0		0,0		0,0
2.6.5	- Regional experience	1%		0,0		0,0		0,0		0,0		0,0
2.6.6	- Development cooperation experience	1%		0,0		0,0		0,0		0,0		0,0
2.6.7	- Other	0%		0,0		0,0		0,0		0,0		0,0
Interim total 2.6		**15%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.7	**Short-term expert pool 2 (in accordance with ToR**											
2.7.1	- Qualifications	2%		0,0		0,0		0,0		0,0		0,0
2.7.2	- Language	2%		0,0		0,0		0,0		0,0		0,0
2.7.3	- General professional experience	4%		0,0		0,0		0,0		0,0		0,0
2.7.4	- Specific professional experience	5%		0,0		0,0		0,0		0,0		0,0
2.7.5	- Regional experience	1%		0,0		0,0		0,0		0,0		0,0
2.7.6	- Development cooperation experience	1%		0,0		0,0		0,0		0,0		0,0

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2.7.7	- Other	0%		0,0		0,0		0,0		0,0		0,0
Interim total 2.7		**15%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
2.8	**Assessment of proposed personnel for non-specified positions (provided permissible under ToRs)**											
2.8.1	Composition and sufficient assignment duration of the team in order to perform the tasks specified in the schedule and personnel assignment plan	0%		0,0		0,0		0,0		0,0		0,0
2.8.2	Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 1	0%		0,0		0,0		0,0		0,0		0,0
2.8.3	Qualifications and sufficient assignment duration of the team (professional experience and other specific experience) in order to process theme 2	0%		0,0		0,0		0,0		0,0		0,0
Interim total 2.8		**0%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
Total 2		**60%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
	Overall total 1 + 2	**100%**		**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
	Assessment in %			**0,0**		**0,0**		**0,0**		**0,0**		**0,0**
	Ranking			**1,0**		**1,0**		**1,0**		**1,0**		**1,0**

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith. I will treat the information confidentially and will not pass on any details of the ongoing assessment procedure.

Date, signature