giz Indonesia, ASEAN, Timor Leste

To

All invited bidders

Invitation to tender – RFP No. 83450356

Project no.:	**2017.2055.6-001.00**
Project title:	**SPP**
Country:	**Indonesia**

Service Tendered:
Consultant for Technical Assistant to support Bappenas in Monitoring and Evaluating the Indonesia Social Insurance Roadmap

Dear Sir/Madam,

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development.

In the context of the bilateral cooperation between the Government of Germany and the Government of Indonesia, the Social Protection Programme (SPP) assists the Government of Indonesia in developing long-term strategies for a comprehensive system of Social Protection. The National Development Planning Agency (BAPPENAS) is its leading partner. The collaboration has been reinforced and strengthened during the German-Indonesian Government Negotiations in 2017. SPP is part of the “Sustainable Economic Development and TVET” priority area.

The New SPP aims to improve risk coverage and promote the independent economic existence of the poor and vulnerable with a view to contributing to innovative approaches to complement the social protection system for the poor and vulnerable. The project works in the following intervention areas: (1) Adaptive Social Protection (ASP) with a focus on capacity development for BAPPENAS and another key stakeholder in performing their tasks to lead the policy consultation at the national level and facilitating the development of the strategic recommendation for expanding social protection against risks from extreme weather events and natural disasters; (2) Financial Inclusion by supporting PT Pos in modernising its services through the digital giro platform and expanding savings products which will increase access to financial

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services for poor and vulnerable groups; and (c) Labor market access for Person with Disabilities by providing advisory services and technical support for the development of the concept and strategy of inclusive design from employment promotion instruments and reform plans for the vocational education and training sector, through the Social Security Administering Body, BPJS Ketenagakerjaan and other key stakeholders; and (d) Actuarial Teachnical support to redesign and rearrange the social security benefits for the Indonesian population and improve the programme's effectiveness and efficiency management. Under the leadership of BAPPENAS, the intervention has been part of the social protection reform agenda starting from January 2022.

GIZ Social Protection Programme project is currently seeking a **Consultant for Technical Assistant to support Bappenas in Monitoring and Evaluating the Indonesia Social Insurance Roadmap**. The detail services is set forth in the attached of Term of Reference and other annexes.

Should you be interested in participating in this tender, please submit the proposal at latest by **Wednesday, 25 October 2023 at 17.00 p.m. Local time**. Any proposal arriving after the deadline will not be considered.

The tender requirement :

1. Requirement and the Content of The Technical and Financial Proposal

Proposal must be signed by the bidding consultant/individual using the **Price of Schedule Form** provided as **Annex 3 of this Invitation.**

Proposal should be submitted in English and must be sent by email to : ID_Quotation@giz.de no later the date and time indicated in section 2 above.

Bids are to be submitted using the two-files procedure.

Please submit your technical and financial proposal in two-files, technical and financial (PDF format). Price information shall not appear in any part of technical proposal.

To secure your financial proposal (pdf and excel file) please set up a password which will be used at later stage once the evaluation of the technical proposal is completed. The proposers who achieve the technical score will be requested to provide a password.
Please make sure to save the password. Bidders are not allowed to change the password after the deadline of submission.

The maximum size of each email should not exceed 10 MB.

The subject line of the email will include the reference **RFP No. 83450356 Consultant for Technical Assistant to support Bappenas in Monitoring and**

Evaluating the Indonesia Social Insurance Roadmap and the name of the submitting individual.

Content of Technical and Financial Proposal as follow :

Technical Proposal should be consist of:

- Appropriateness of proposed concept (see Terms Of Reference)
- Update Curriculum Vitae (CV), including relevant experiences
- Copy of ID Card and Tax Payer Registration Number (NPWP)

Financial Proposal:

- Financial Proposal with Price Schedule form as Annex 3, it must be signed
- All prices/rates must be inclusive of income tax (PPh 21/PPh 23)
  GIZ obliged to withhold the income tax.
- All prices/rates quoted must be exclusive of Value Added Tax (VAT)
- The currency of the financial proposal shall in IDR
- **Financial Proposal shall be protected by password**

2. Value Added Tax

- **Bilateral Project and ASEAN Project**
  All prices/rates quoted must be exclusive of all taxes, since GIZ including its subsidiary organs, is exempted from taxes.

  According to the PMK No. 215/PMK 03/2008 and KMK No. 17/KMK 010/Year 2021. The Value Added Tax shall be exempted by BADORA **(code 080).** The process of tax exemption shall take around 2 – 3 months.

3. Technical and Financial Assessment or Evaluation

We will evaluate the bids received in the light of both technical and price considerations (see the attached **Technical Evaluation Grid as Annex 2).**

The technical proposals will be evaluated based on the criteria and weghting as Annex 2.

When the technical evaluation has been completed, the financial proposal of those bidders which are eligible from the technical point of view will be opened and evaluated by the commercial officer responsible. The technical and financial proposals are weighted at a ratio of 70:30 respectively. The technical bid will be weighted with 70% and the financial proposal with 30% on the basis of the following formula: (Technical points obtained by Bidders X divided by the best number of points) x 70 % + 30 % x (Lowest price divided by the price of Bidders X).

$$\frac{\text{Technical evaluation of bid x 70\%}}{\text{Technical evaluation of best bid}} + \frac{\text{most economical bid x 30\%}}{\text{price of bid}}$$

An overall order of rank is thus established, with the most cost-effective bid at the top.

4. Validity of Proposals

Proposals should be valid for a period of not less than 100 days after proposal opening, unless otherwise specified in the Specific Terms and Conditions. Proposers are requested to indicate the validity periof of their proposals.

5. Modification/withdrawal of the bid

Adjustment to or withdrawal of bids are to be communicated in writing by post by the deadline for submission of bids.

Subsequent adjustments or modifications to the bid, which can be submitted up to the deadline for submission of bids, shall also be subject to the requirements for sending in the bid (section 3 herein).

"Adjustment to RFP No. RFP No. 83450356 Consultant for Technical Assistant to support Bappenas in Monitoring and Evaluating the Indonesia Social Insurance Roadmap.

GIZ General Terms and Conditions for the contract as Annex 4 of this document.

6. Contract Award / Adjudication of Proposals

The Contract will be awarded to the biders offering the most responsive evaluated proposal and whose services are commercially and technically acceptable (best overall value).

If you have any further questions in this respect, please send an email to danar.nugroho@giz.de and cc to swesty.haryanty@giz.de within the period **12.10.2023 – 20.10.2023** The queries will be answered by E-mail, both queries and answers will be forwarded to all companies involved in the bidding process.

Thank you very much for your kind attention. Kindly looking forward to hearing from you.

Yours truly,

Contract and Procurement Unit
GIZ Country Office Indonesia and Timor-Leste

Annexes

1. Terms of Reference
2. Technical Assessment Grid
3. Price Schedule or Commercial Form
4. Bidding Q & A
5. General Terms & Conditions

6. Timeframe