



Vacancy Announcement #020/2022

Advisor, Entrepreneurship and Incubation for Universities of Applied Sciences (UAS) – Sustainable Training and Education Programme

Contract duration: 30.11.2024

Application deadline: 13.02.2022

Duty station: Addis Ababa

The Ethio-German Sustainable Training and Education Programme (STEP) improves the employment prospects of young Ethiopians by promoting quality and relevance in vocational training and higher education. In cooperation with the Ministry of Science and Higher Education (MoSHE) as well as related agencies and institutions, the programme establishes strong linkages between the education and the private sector to support the development of a modern education system geared towards employment and economic growth. In this, employers, education providers and public authorities come together to identify their needs and jointly develop education and training solutions that best tackle the skill mismatch.

Role

The technical advisor is responsible for supporting Universities of Applied Sciences (UAS) in Ethiopia in the implementation of entrepreneurship and incubation trainings during the study programme and the coaching of entrepreneurs-to-be in the respective entrepreneurship and incubation centers. He/she supports UAS in coordinating the training, which shall equip students of all disciplines with the tools and skills necessary to manage projects in form of 'Junior Companies' as educational projects within the curriculum, to lead project teams and to compete with their projects at regional and national level. The advisor furthermore serves as a focal point for the intervention area team "University of Applied Sciences" at national level and supports the team to plan and develop a strategy to incorporate entrepreneurship and incubation activities so far introduced. The primary responsibilities include:

- Support relevant training providers and UAS to jointly plan and coordinate training implementation in the field of entrepreneurship and incubation
- Advise the Ministry of Education on the topic of entrepreneurship and incubation as needed
- Support involved training institutes and UAS in the implementation of the training.
- Support UAS to organise regional competitions in entrepreneurship and incubation on standard guidelines
- Facilitating the establishment of a Monitoring and Evaluation (M&E) System for entrepreneurship and incubation trainings and the introduction of a coordinated quality management system



- Monitoring and evaluating the implementation of the entrepreneurship and incubation programmes.

The professional advisor performs the following tasks:

Responsibilities and tasks

1. Advising the partner institution

The Advisor

- Screens the entrepreneurship and incubation activities at UAS and elaborating a baseline study on entrepreneurship and incubation activities at Ethiopian UAS.
- Facilitates discussion on how entrepreneurship and incubation training should be introduced in the curriculum.
- Advices UAS in establishing an entrepreneurship and incubation center at the respective campus.
- Advices UAS in introducing entrepreneurship and incubation advisors for students at the respective UAS how to equip these advisors with the necessary skills and knowledge.
- Coordinates training-of-trainer programmes of entrepreneurship and incubation advisors, which covers project management, strategic and operational business plans, management, marketing, e-commerce and leadership modules.
- Raises awareness at UAS about the different international entrepreneurship and incubation training activities for students such as ‘Junior Achievement’, etc.
- Advises UAS in coordinating regional student competitions on entrepreneurship and incubation projects such as ‘Junior Companies’, etc.
- Raises awareness among UAS how entrepreneurship and incubation programmes at UAS could contribute to the UN Sustainability Development Goals.
- Works on periodic reports on entrepreneurship and incubation activities at Ethiopian UAS.

2. Intervention Area: UAS Entrepreneurship and incubation

The Advisor

- Supports the intervention component “Universities of Applied Sciences” in the development of entrepreneurship and incubation qualifications in Ethiopia
- Coordinates with training providers the needs of UAS
- Introduces counterparts at UAS to the organization ‘Junior Achievement’ and the possibilities for students to create ‘Junior Companies’ as part of their education.
- Supports UAS in capacity building activities in the field of entrepreneurship and incubation in order to strengthen UAS contributions to regional economic development activities



- Coordinates with his/her counterparts from the respective UAS an harmonized training approach
- Coordinates with his/her counterparts from the respective UAS guidelines for regional and national entrepreneurship and incubation competitions for student groups
- Introduce quality assurance measures in the UAS in the field of entrepreneurship and incubation training
- Advises UAS management in coordinating start-up and incubation centers
- Assists in designing a monitoring and evaluation system explicitly for entrepreneurship and incubation training activities at UAS
- Assists UAS and EthERNET in creating benchmarks for the Higher Education Management Information System (HEMIS)

3. Networking and cooperation

The Advisor

- Supports cooperation, regular contact and dialogue with partners, assists with PR work and cooperates with local communities, relevant organisations, non-governmental agencies and individuals in the project/programme environment and with other projects to improve and maintain good working relationships
- Communicates local interests and efforts, forwards these and encourages sharing ideas and information for the benefit of the project/programme

4. Knowledge management and coordination

The Advisor

- Ensures knowledge transfer to project/programme information
- Develops ready-to-use strategies and technical concepts, including guidelines, manuals and procedures
- Draws up reports and presentation documents
- Prepares appropriate input for various project/programme reports including annual reports, and contributes to the other reports required by the programme manager and GIZ Head Office
- Assists with research activities and studies on political issues which benefit joint programmes.

5. Coordination tasks

The Advisor

- Assists with general project planning and develops project concepts including preparation, organisation and moderation of planning exercises and their



implementation, management, monitoring, quality management, evaluation, communication and documentation

- Coordinates relevant project activities at local level in consultation with the manager and in cooperation with the partners, both as regards implementation and preparing organisational aspects
- Compiles the relevant information for joint activities and assignments

6. Other duties/additional tasks

The Advisor

- Perform other duties and tasks as assigned by the programme or supervisor.
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Required qualifications, competencies, and experience

Qualifications

- B.sc/BA/Master's degree in a field related to Business development, Economics, Engineering, Social Sciences, etc

Professional experience

- At least 5 years professional experience in a Service/Manufacturing company
- Proven experience of training and coaching of entrepreneurs at least for 1 year
- Qualification/Certification in entrepreneurship and incubation training
- Knowledge about concepts of implementation entrepreneurship and incubation trainings in the education sector
- Experience in implementing e-commerce
- M&E experience in educational context
- Proven expertise of coordinating events such as competitions
- Good experience in public relation and promotion of activities in newspapers, TV and social media
- Sound knowledge of UN SDGs and how entrepreneurship contributes to the achievement of SDGs
- Good understanding of Development Cooperation and advisory approaches

Other knowledge, additional competencies

- Excellent understanding of UAS and capacity building approaches
- Very good working knowledge of ITC technologies (related software, phone, email, internet) and computer applications (MS Office)
- Fluent written and oral knowledge of the English language



- Good interpersonal skills and willingness to cooperate with various stakeholders from the public and the private sector
- Willingness to improve existing skills and gain new skills as required by the tasks to be performed
- Good public relations, marketing and communication skills

Application procedure:

Interested and qualified candidates shall submit their motivation letter along with their non-returnable recent CV via [EthioJobs](#) or Email: giz-recruitment@lonadd.com

Note:

Please make sure you mention the Vacancy Number “Advisor, Entrepreneurship and Incubation for Universities of Applied Sciences (UAS) #020/2022” in the subject line of your email application.

Due to large number of applications, we categorise applications with the vacancy numbers.

Applications without vacancy numbers in subject lines might not be categorized in the appropriate folder and could be disqualified.

Only short-listed candidates will be contacted.

We encourage persons with disabilities to apply for the position. In case of equal qualification, persons with disabilities will be given preference.

Applications from qualified women are encouraged.

“Please refer to our [brochure](#) to learn more about GIZ’s attractive benefit package.”

**Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH**

GIZ Country Office Ethiopia and Djibouti

Kazanchis, Kirkos Sub City, Woreda 08

P.O. Box 100009, Addis Ababa, Ethiopia

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