

Grid for assessing the commercial and technical suitability of firms of consultants taking part in competitive bidding procedures or submitting expressions of interest

Name of Assessor:

Project Desk Officer / Organisational Unit:	Project title/country:				Project processing no./Contract no.:				Date:			
Gregor Schmorl/Diana Mawoko	Strategic Partnerships for the Implementation of the Paris Agreement (SPIPA) / South Africa				17.9078.1-001.00				21/7/2020			
		Company 1	Company 2	Company 3	Company 4	Company 5						
I. Commercial assessment		Documents submitted	Documents submitted	Documents submitted	Documents submitted	Documents submitted						
1. List of reference projects (max. 10 projects of the last 5 years)												
2. For an expression of interest: commercial assessment on the basis of turnover and company data												
3. In a competitive bidding procedure: declaration by an international commercial bank that a performance bond will be provided												
4. In a competitive bidding procedure: evidence of entry in the professional register in accordance with the legal requirements of the country in which the bidder is located, e.g. copy of the commercial register												
II. Technical assessment												
Criterion (1)	Weighting in % (2)	Points (max. 10) (3)	Assessment (2)x(3) (4)	Points (max. 10) (3)	Assessment (2)x(3) (4)	Points (max. 10) (3)	Assessment (2)x(3) (4)	Points (max. 10) (3)	Assessment (2) x (3) (4)	Points (max. 10) (3)	Assessment (2) x (3) (4)	
1. Technical/regional suitability of the company												
1.1 Technical suitability												
- 5 years or more of experience working with stakeholders: national government, universities, law enforcement, NGOs, local governments, etc.;	15											
- 5 years of experience Demonstrated experience in designing and delivering study tours;	20											
- 5 years of experience in organization of workshops and study visits, ideally in the field of climate policy	20											
-5 years experience excellent administration, organizational and time management skills;	10											
-3 years experience with stakeholders from international organisations and the EU	15											
Total 1.	80											
2. International experiences												
N/A												
3. Personnel resources (general company information)												
- Technical backstopping in the relevant areas with knowledge and skills transfer strategy in place												
- Demonstrated capacity by the proposed team to deliver the expected outputs	20											
r	20											
Grand total	100											
Rank												
4. Specific advantages / risks												
Rank												

Date, signature