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**German Development Cooperation**

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Your reference  
Our reference 83333404  
Email: [tsholofelo.blom@giz.de](mailto:tsholofelo.blom@giz.de)

27.08.2019

To whom it may concern

**Reference no.:83333404**  
**Processing no.: 14.3503.1-012.00**  
**Project title: GIZ Office Pretoria**  
**Country: South Africa**

Deutsche Gesellschaft für  
Internationale Zusammenarbeit (GIZ) GmbH

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Registered at  
Local court (Amtsgericht)  
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Registration no. HRB 18384  
Local court (Amtsgericht)  
Frankfurt am Main, Germany  
Registration no. HRB 12394

Chairman of the Supervisory Board  
Martin Jäger, State Secretary

Management Board  
Tanja Gönner (Chair)  
Dr Christoph Beier (Vice-Chair)

Dear Sir/Madam,

The German Federal Ministry for Economic Cooperation (BMZ) has commissioned us with the implementation of the aforementioned project.

The project is concerned with: **Provision of Economic Policy Research Support to the National Planning Commission for a policy paper on the post-school education and training (Paper 3) tender #83333404.**

Should you be interested in implementing the abovementioned measure, please submit a bid in hardcopy by the **13<sup>th</sup> September 2019 (no later than 15h00).**

Please submit your bid additionally on a Data Stick.

Your bid should be clearly marked with the following text:

**Bidding documents for <83333404><14.3503.1-012.00>**  
**- to be opened by the Procurement Department only –**

Please address your bid to

**GIZ Office, Pretoria**  
**Procurement Department**  
**Hatfield Gardens, Block C, Ground Floor**

**333 Grosvenor Street  
Hatfield Pretoria**

Detailed instructions on what information your bid should contain and how it should be presented as well as on the quantities required are provided in the attached legal tender information form.

Please place your price quotation in a separate, sealed envelope, enclosing it with your bid. The envelope containing your price quotation should bear the following text:

**Price quotation for: <83333404><14.3503.1-012.00>**

**- To be opened by the Procurement Department only -**

Queries must be made in writing only, reaching GIZ not later than 09.09.2019, and addressed to:

Tsholofelo Blom, Procurement Department  
Email: [tsholofelo.blom@giz.de](mailto:tsholofelo.blom@giz.de)

Non-compliance may result in your bid not being considered. Any queries reaching us beyond that date cannot be answered.

We will evaluate the bids received in light of both technical and price considerations (see attached Technical Assessment Grid).

When the technical evaluation has been completed, the price quotations of those bidders which are eligible from the technical point of view (more than 500 points) will be opened and evaluated by the officer responsible. Technical offers below 500 points will be considered as technically not acceptable. The technical bid and price quotation are weighted at a ratio of 70:30 respectively.

An overall order of rank is thus established, with the most cost-effective bid at the top. As a rule, contract negotiations are initiated with the bidder who submitted this offer. The next bidder on the list is invited if these negotiations fail.

It is anticipated that the evaluation of the bids submitted will be completed **30.09.2019**.

**For procedural reasons, no content-related information on the progress of the evaluation will be given until a decision has been made as to the award of the contract. We would therefore be**

**grateful if you could refrain from making inquiries in this regard. We will notify you in writing if your bid is not under consideration.**

Work is scheduled to commence in **09.10.2019**. Your offer is binding until this date.

Yours sincerely  
Susan Dada/Tsholofelo Blom

Annexes:

1. Terms of Reference
2. Bidding Conditions Local
3. General Conditions of Contracts (local)
4. Tender Evaluation Grid
5. Budget Allocation Template