

Grid for assessing the eligibility of consulting firms

1	OE	1300	Project title	South African German Energy Programme (SAGEN)								Date	
2	Officer responsible for the commission											PN	
3	Assessor											TN	
4													
5	I. Commercial assessment												
6	Mandatory grounds for exclusion as per section 123 GWB												
7	Optional grounds for exclusion as per section 124 GWB												
8	Evidence of commercial register entry												
9	In case of bidding consortia: Declaration by consortium												
10	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of invitation to tender held within six months of end of last financial year).		At least: 20 000	EUR									
11	Number of employees as at 31.12. of the previous year		At least: 3	persons									
12	Result												
13	II. Technical assessment												
14	The technical assessment is only based on reference projects with a minimum commission value of		5000	EUR									
15	A Minimum requirements												
16	At least	5	reference projects in the technical field relating to the municipal energy efficiency projects										
17	and at least	5	reference projects	South Africa	in the last three years								
18	Result												
19	Overall result, commercial and technical												
20	B Weighted criteria (only for procedures with pre-qualification and a limit on the number of applicants)												
21	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	
	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)	
22	1. Technical experience												
23	Technical experience (up to five specialist areas, including cross-cutting themes)												
24	Proven experience in the municipal energy efficiency sector		33										
25	Proven experience with preparing business plans/pre-feasibility studies		33										
26	Experience with working the EEDSM programme		20										
27	Proven experience wrt. data collection, analysis and reporting		5										
28	General knowledge of the energy, energy efficiency and/or renewable energy sectors		5										
29	Total 1.		96										
30	2. Regional experience												
31	Regional experience South Africa		3										
32	3. Experience of development projects (ODA-financed)												
33	Experience of development projects (ODA-financed)		1										
34	Overall total		100										
35	Ranking												

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith. I will treat the information contained in this document confidentially and will not pass to others any information on the ongoing assessment procedure.

For the technical assessment:

For the commercial assessment:

Date, signature

Date, signature