

Grid for assessing the eligibility of consulting firms

1	OE	1300	Project title	CONCEPTUALISATION, DEVELOPMENT AND IMPLEMENTATION OF INDIGENOUS KNOWLEDGE SYSTEM FOR SOUTH AFRICA'S CLIMATE CHANGE RESPONSE, MONITORING AND EVALUATION								Date	[Date]
2	Officer responsible for the commission											PN	16.9002.3-001.00
3	Assessor	[Name]										TN	83361004
4				[Company 1]	[Company 2]	[Company 3]	[Company 4]	[Company 5]					
5	I. Commercial assessment												
6	Mandatory grounds for exclusion as per section 123 GWB												
7	Optional grounds for exclusion as per section 124 GWB												
8	Evidence of commercial register entry												
9	In case of bidding consortia: Declaration by consortium												
10	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of invitation to tender held within six months of end of last financial year).	At least:		EUR									
11	Number of employees as at 31.12. of the previous year	At least:		persons									
12	Result												
13	II. Technical assessment												
14	The technical assessment is only based on reference projects with a minimum commission value of			EUR									
15	A Minimum requirements												
16	At least	3	reference projects in the technical field	Indigenous Knowledge Systems/Platforms in South Africa									
17	and at least	3	reference projects	in the region Southern Africa	in the last three years								
18	Result												
19	Overall result, commercial and technical												
20	B Weighted criteria (only for procedures with pre-qualification and a limit on the number of applicants)												
21	(1) Criterion	(2) Weighting in %	(3) Score (max.10)	(4) Assessment (2)x(3)	(5) Score (max.10)	(6) Assessment (2)x(5)	(7) Score (max.10)	(8) Assessment (2)x(7)	(9) Score (max.10)	(10) Assessment (2)x(9)	(11) Score (max.10)	(12) Assessment (2)x(11)	
22	1. Technical experience												
23	Technical experience (up to five specialist areas, including cross-cutting themes)												
24	- Must have a post-graduate degree in the field of Information Science, Social Science, Development Studies, Language Practice or equivalent. A project management qualification is encouraged.	15											
25	- Very good business language skills in English, very good report writing and presentation skills. The team leader must also be a native speaker of one of the three languages, Tshivenda, Xitsonga and Sepedi.	10											
26	- Must have five (5) years' experience in working with South African government entities, Business entities coupled with good stakeholder engagement, coordination and management processes.	20											
27	- The team leader and experts must have three (3) – five (5) years of proven experience working in the Limpopo province broadly on environmental and climate change topics.	25											
28	- Must have three (3) years of proven experience in climate change advocacy and awareness raising; must have three (3) years of proven experience in working with municipalities on related topics	25											
29	Total 1.	95											
30	2. Regional experience												
31	Regional experience		5										
32	3. Experience of development projects (ODA-financed)												
33	Experience of development projects (ODA-financed)		0										
34	Overall total		100										
35	Ranking												

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith. I will treat the information contained in this document confidentially and will not pass to others any information on the ongoing assessment procedure.

For the technical assessment:

For the commercial assessment:

Date, signature

Date, signature