

Assessment grid for the technical evaluation of tenders for contracts up to the value of EUR 20,000 (CV, concept + price)



Organisational unit	1300	Project title	Inclusive Violence and Crime Prevention Programme (VCP III) in South Africa	Date	
Officer responsible for the commission				PN	18.2076.0-001.00
Assessor				Contract no.	83364748

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1	Expert 1:												
1.1.1	General qualifications												
	- Education	5											
	- Professional experience	9											
1.1.2	Experience in the region/knowledge of the country	0											
1.1.3	Language skills												
	Research experience	5											
	Subtotal for 1.1	19	0	0	0	0	0	0	0	0	0	0	0
1.2	Expert 2:												
1.2.1	General qualifications												
	- Education	3											
	- Professional experience	8											
1.2.2	Experience in the region/knowledge of the country	0											
1.2.3	Language skills												
	Facilitation skills	5											
	Subtotal for 1.2	16	0	0	0	0	0	0	0	0	0	0	0
	Total for section 1	35	0	0	0	0	0	0	0	0	0	0	0
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
2.1	Sequencing of implementation activities and timelines	10											
2.2	Strong understanding and experience in project management	20											
2.3	Strong understanding of safety role of safety within local government	20											
2.4	Strong stakeholder engagement concept	10											
2.5	Proposed research concept	5											
	Total for section 2	65	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment	100	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment in %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3.	Total for financial assessment												
	Overall assessment in %												
	= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %												
	Specific advantages/risks (see supplementary sheet)												
	Rank												

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, Name