

# Grid for assessing the eligibility of consulting firms

1	OE	1300	Project title	DEVELOPMENT OF CLIMATE RISK AND VULNERABILITY ASSESSMENT REPORTS FOR FIVE (5) TOURISM ATTRACTION SITES								Date	[Date]
2	Officer responsible for the commission											PN	PN 16.9002.3-001.00
3	Assessor	[Name]										TN	[Transaction number]
4				[Company 1]	[Company 2]	[Company 3]	[Company 4]	[Company 5]					
5	<b>I. Commercial assessment</b>												
6	Mandatory grounds for exclusion as per section 123 GWB												
7	Optional grounds for exclusion as per section 124 GWB												
8	Evidence of commercial register entry												
9	In case of bidding consortia: Declaration by consortium												
10	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of invitation to tender held within six months of end of last financial year).			At least: 60 000	EUR								
11	Number of employees as at 31.12. of the previous year			At least: 10	persons								
12	<b>Result</b>												
13	<b>II. Technical assessment</b>												
14	The technical assessment is only based on reference projects with a minimum commission value of				EUR								
15	<b>A Minimum requirements</b>												
16	At least	2	reference projects in the technical field tourism climate risk and vulnerability assessments										
17	and at least	2	reference projects in the region Southern Africa										
18	in the last three years												
18	<b>Result</b>												
19	<b>Overall result, commercial and technical</b>												
20	<b>B Weighted criteria (only for procedures with pre-qualification and a limit on the number of applicants)</b>												
21	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	
21	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)	
22	<b>1. Technical experience</b>												
23	Technical experience (up to five specialist areas, including cross-cutting themes)												
24	1. Experience in analysing and conducting climate risk and vulnerability assessments for the tourism sector			32									
25	2. Experience in sustainable tourism research analysis			15									
26	3. Very good understanding and knowledge of tourism policies and programmes that enhance climate adaptive capacity			18									
27	4. Experience in climate change research analysis			15									
28	5. Good business language skills and good communication and report writing skills in English			5									
29	<b>Total 1.</b>			<b>85</b>									
30	<b>2. Regional experience</b>												
31	Regional experience in the country South Africa			15									
32	<b>3. Experience of development projects (ODA-financed)</b>												
33	Experience of development projects (ODA-financed)			0									
34	<b>Overall total</b>			<b>100</b>									
35	<b>Ranking</b>												

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith. I will treat the information contained in this document confidentially and will not pass to others any information on the ongoing assessment procedure.

For the technical assessment:

For the commercial assessment:

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Date, signature

\_\_\_\_\_  
Date, signature