

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)

Organisational unit	Project title	Status Quo Analysis	Date
Officer responsible for the commission			PN 17.9052.6-004.00
Assessor			Contract no. 83414430

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1 Expert 1:													
1.1.1 General qualifications													
- Education	8												
- Professional experience	15												
1.1.2 Experience in the region/knowledge of the country	10												
1.1.3 Language skills													
Enter languages	5												
Subtotal for 1.1	38	0	0	0	0	0	0	0	0	0	0	0	0
1.2 Expert 2:													
1.2.1 General qualifications													
- Education													
- Professional experience													
1.2.2 Experience in the region/knowledge of the country													
1.2.3 Language skills													
Enter languages													
Subtotal for 1.2	0	0	0	0	0	0	0	0	0	0	0	0	0
Total for section 1	38	0	0	0	0	0	0	0	0	0	0	0	0
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
2.1 Urban planning, development, spatial planning landscape	10												
2.2 climate change adaptation knowledge and policy	14												
2.3 Policy Frameworks (IUDF, NSDF, NDP)	16												
2.4 SA Municipalities and their programmes	11												
2.5 Conducting Status Quo Analyses	11												
Total for section 2	62	0	0	0	0	0	0	0	0	0	0	0	0
Technical assessment	100	0	0	0	0	0	0	0	0	0	0	0	0
Technical assessment in %			0,00%		0,00%		0,00%		0,00%		0,00%		0,00%
3. Total for financial assessment													
Overall assessment in %													
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
Specific advantages/risks (see supplementary sheet)													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU