

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission		Project title	Support to the Initiative for Youth Employment (S2PYEI)	Processing number:	20.2210.1-001.00
2	Commercial assessor		Service tendered:	Organisational Development	Transaction number:	83425679
3	Technical assessor					
4						

5				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5
---	--	--	--	-----------------------------	-----------------------------	-----------------------------	-----------------------------	-----------------------------

A. General information (all procedures)

7	I. Commercial eligibility assessment						
8	Mandatory grounds for exclusion as per section 123 GWB						
9	Optional grounds for exclusion as per section 124 para. 1 GWB						
10	Optional grounds for exclusion as per section 124 para. 2 GWB						
11	Information: Evidence of commercial register entry						
12	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium						
13	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	100000	EUR			
14	Average number of employees and managers for the past three calendar years	At least:	4	persons			
15	Result						
16							
17	II. Technical eligibility assessment						
18	The technical assessment is only based on reference projects with a minimum commission value of:		20000	EUR			
19	At least	4	reference projects in the technical	communication for public or non-profit sector clients			
20	and at least	4	reference projects	South Africa	in the last 3 years.		
21	Result						
22							
23	Overall result, commercial and technical						
24							

B. Ranking (in addition for calls for competitive tender with a limited number of candidates)

26	III. Weighted criteria											
27	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
28	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
29												
30	1. Technical experience											
31	Technical experience (up to five specialist areas, including cross-cutting themes)											
32	1. Development of communication strategies		15									
33	2. Creative communication services (design/copy/concept)		30									
34	3. Digital communication services (social media planning and content development, website development)		20									
35	4.		0									
36	5.		0									
37	Total 1.		65									
38	2. Regional experience											
39	Regional experience		35									
40	3. Experience of development projects (ODA-financed)											
41	Experience of development projects (at least 50% ODA-financed)		0									
42	Overall total		100									
43	Ranking			1		1		1		1		1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:
Date, full first and last names, function, OU

For the commercial assessment:
Date, full first and last names, function, OU