

# Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission	<b>Maurice Ochieng</b>	Project title	<b>Good Financial Governance in Africa</b>	Processing number:	<b>17.2088.7-001.00</b>
2	Commercial assessor		Service tendered:	<b>Graphic design and video editing assignments for ATAF from 08,2023 to</b>	Transaction number:	<b>83443998</b>
3	Technical assessor					
4						
5						
				<b>Candidate/tenderer 1</b>	<b>Candidate/tenderer 2</b>	<b>Candidate/tenderer 3</b>
				<b>Candidate/tenderer 4</b>	<b>Candidate/tenderer 5</b>	

## 6 A. General information (all procedures)

7	<b>I. Commercial eligibility assessment</b>					
8	Mandatory grounds for exclusion as per section 123 GWB					
9	Optional grounds for exclusion as per section 124 para. 1 GWB					
10	Optional grounds for exclusion as per section 124 para. 2 GWB					
11	Optional grounds for exclusion as per section 22 LkSG					
12	Information: Evidence of commercial register entry					
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium					
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	20000	EUR		
15	Average number of employees and managers for the past three calendar years	At least:	2	persons		
16	<b>Result</b>					
17						
18	<b>II. Technical eligibility assessment</b>					
19	The technical assessment is only based on reference projects with a minimum commission value of:		15000	EUR		
20	At least	2	reference projects in the technical	Graphic design and video editing		
21	and at least	2	reference projects in Southern Africa	in the last 3 years.		
22	<b>Result</b>					
23						
24	<b>Overall result, commercial and technical</b>					
25						

## 26 B. Ranking (in addition for calls for competitive tender with a limited number of candidates)

27	<b>III. Weighted criteria</b>											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
30	<b>1. Technical experience</b>											
31	Technical experience (up to five specialist areas, including cross-cutting themes)											
32	1.	10										
33	2.	10										
34	3.	10										
35	4.	10										
36	5.	10										
37	<b>Total 1.</b>	<b>50</b>										
38	<b>2. Regional experience</b>											
39	Regional experience	[please select region/country]	30									
40	<b>3. Experience of development projects (ODA-financed)</b>											
41	Experience of development projects (at least 50% ODA-financed)		20									
42	<b>Overall total</b>	<b>100</b>										
43	<b>Ranking</b>			1		1		1		1		1
44												

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU