

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission		Project title	Skills Initiative for Africa (SIFA)					Processing number:	22.2060.6-001.00		
2	Commercial assessor		Service tendered:	Consultancy Services to gather, and capture lessons from SIFA Grantee					Transaction number:	83447842		
3	Technical assessor											
4												
5				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5				
6	A. General information (all procedures)											
7	I. Commercial eligibility assessment											
8	Mandatory grounds for exclusion as per section 123 GWB											
9	Optional grounds for exclusion as per section 124 para. 1 GWB											
10	Optional grounds for exclusion as per section 124 para. 2 GWB											
11	Optional grounds for exclusion as per section 22 LkSG											
12	Information: Evidence of commercial register entry											
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium											
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	30000	EUR								
15	Average number of employees and managers for the past three calendar years	At least:	3	persons								
16	Result											
17												
18	II. Technical eligibility assessment											
19	The technical assessment is only based on reference projects with a minimum commission value of:		5000	EUR								
20	At least	1	reference project in the technical field Developing communication and knowledge products									
21	and at least	1	reference project in Africa in the last 3 years.									
22	Result											
23												
24	Overall result, commercial and technical											
25												
26	B. Ranking (in addition for calls for competitive tender with a limited number of candidates)											
27	III. Weighted criteria											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
30	1. Technical experience											
31	Technical experience (up to five specialist areas, including cross-cutting themes)											
32	1.	10										
33	2.	10										
34	3.	10										
35	4.	10										
36	5.	10										
37	Total 1.	50										
38	2. Regional experience											
39	Regional experience	[please select region/country]	30									
40	3. Experience of development projects (ODA-financed)											
41	Experience of development projects (at least 50% ODA-financed)	20										
42	Overall total	100										
43	Ranking			1		1		1		1		1
44												

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU