

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

CONFIDENTIAL

Candidate/Tenderer 1-5 of 0

1	Officer responsible for the commission		Project title	GIZ Office South Africa				Processing number:	96.9250.0-001.00			
2	Commercial assessor		Service tendered:	Framework Agreement - Provision of Travel Management Services and System				Transaction number:	83484845			
3	Technical assessor											
4												
5				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5				
6	A. General information (all procedures)											
7	I. Commercial eligibility assessment											
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).			At least:	18,834,600	ZAR						
15	Average number of employees and managers for the past three calendar years			At least:	20	persons						
16	Result											
17												
18	II. Technical eligibility assessment											
19	The technical assessment is only based on reference projects with a minimum commission value of:				6,278,205	ZAR						
20	At least	5	reference projects in the technical field	Travel Management								
21	and at least	3	reference projects in Southern Africa	In the last 36 months (deadline: date of publication of invitation to tender).								
22	Result											
23												
24	Overall result, commercial and technical											
25												
26	B. Ranking (in addition for calls for competitive tender with a limited number of candidates)											
27	III. Weighted criteria											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Critereon	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
30												
31	1. Technical experience											
32	Technical experience (up to five specialist areas, including cross-cutting themes)											
33	1. System presentation	50										
34	2. Online hotel bookings	10										
35	3. Online flight bookings	10										
36	4. Online shuttle bookings	10										
37	5. System must be linked to SAP Concur with email to receive booking requests automatically and send 3 quotes to the user -	20										
38	Total 1.	100										
43	Overall total											
44	Ranking											
				1		1		1		1		1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU