

## **Data Privacy Note for the application process at GIZ Vietnam regarding the storage and use of personal data by GIZ in Vietnam**

As described in the data protection declaration on vacancy announcement concerning the application procedure, sending your application to GIZ Office requires the disclosure of personal data. As the protection of personal data is very important to GIZ, we would like to inform you about which personal data is stored and what it is used for as well as what is your right.

The responsible body for data processing is Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH.

Registered offices:

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The personal data provided in the application processes such as title, first name, last name, date of birth, email, cell phone number, place of residence, education and qualifications, career history, etc., which are required for the recruitment process, is stored on GIZ servers and used for the application process of the applied position only.

The data will be used exclusively for the purposes described in this statement; any other use will always be subject to renewed consent. Your data will not be used for advertising purposes or forwarded to third parties. The data will be deleted after 6 months when the recruitment process for the indicated position ends.

GIZ applies suitable technical and organisational measures to protect the data against accidental or intentional falsification, destruction, loss or access by unauthorised persons. Access to personal data is restricted to GIZ HR staff and other GIZ staff relevant to the position who are required to process this data in accordance with the aforementioned purpose(s) and handle the data properly and confidentially.

### **Revocation and other requests can be addressed to:**

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