

INVITATION TO TENDER

SUPPLY OF TRICYCLES

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) intends to tender for the Supply of Tricycles

The GIZ Office Accra invites tenderers to submit, free of charge and without obligation on the part of GIZ, a tender based on the following terms and conditions.

Non-conformity with all conditions mentioned could lead to the exclusion of the bid.

A) Conditions of the bid

- Tenders should be valid for a period of **three (3) months** after the deadline of Tender submission.
- Prices shall be fixed prices. Prices shall be free of VAT and other public charges. Prices shall be quoted in Ghana Cedis.**

All interested suppliers are required to submit **a letter, a company profile and their quotes** according to the specifications below, to the GIZ Office Accra

No	ITEM DESCRIPTION	QTY
1	<p>Tricycles</p> <p>Brand: (to be specified by the tenderer)</p> <ul style="list-style-type: none">4-stroke, single-cylinder engine with radiator200CCFuel tank: 16 LBattery: 12V 18ahBraking system: front drum/ rear drumFuel: petrol5 forward speeds with reverseAir- and water-cooling systemElectric starter and kickNet unladen weight: 490 kgLoad capacity: 1500 kgMaximum speed: 60 km/hSeating: 1 driver and 01 passengerLength x width x height: 3500mm x 1440mm x 1490mm3 wheels2 spare tyresLights: headlight, rear light, signal lightToolbox1 Protective helmet for the driver1 tarpaulin to protect the trailer from the elementsWarranty: 12 monthsOriginal manufacturer's brochureStandard tool kit,Manufacturer's manual	10



NB: Kindly include brand and model number

Tenderers will be required to provide the following:

- Signed Letter of Bid and Company Profile
- Priced Quotation (to the Required Specification including pictures)
- Valid Tax Clearance Certificate
- Business Registration Certificate
- VAT Registration Certificate
- Valid SSNIT Clearance Certificate
- Declaration of Business Ownership by General Manager (3) or (Inclusion of Form A for Sole Proprietorship or Form 3 for Limited Liability)
- Bidders must submit two (2) copies of the tender documents**

Delivery period must be indicated.

PLEASE NOTE:

THE CURRENCY OF YOUR OFFER SHOULD BE IN GHANA CEDIS

Tenders should be sealed and marked

Tender Number: 91188323/ 21.0115.2-001.00 "Supply of Tricycles

Tenders should be addressed according to the tender number.

The Procurement Unit
GIZ Office

Tender No. **91188323/ 21.0115.2-001.00**

P.O. Box KA 9698

Accra Office Location: No.7 Volta Street, Airport Residential Area, Accra

- Bids must be submitted at the **GIZ Ghana Country Office Reception.**
- The deadline for submission is **27.06.2025 until 11:59 PM.**
- Documents should be submitted as early as possible before the deadline.
- Should the reception be closed, documents might exceptionally be dropped off at the guard's booth.
- The guards need to be told by the person submitting the documents that they are submitting tender documents.
- Always send a receipt with your documents stating the number of the tender.

This receipt will be signed by the receptionist or a guard (in case of exceptional drop off at the guard's booth) to provide the bidder with a proof of delivery / submission.

"Please note that participating in a tendering process of GIZ is free of charge for bidders.

At no phase of the process is the bidder required to make any payment to GIZ or to one of its employees.

*Should a bidder receive such a request, the bidder should report this incident to the GIZ management **giz-ghana@giz.de***

Should a bidder receive such a request and make any payment, the bidder will be excluded from future business with GIZ."

Caution: "Bidders who offer any type of payments to GIZ employees will be excluded from future business with GIZ."

Kindly Note by sending in your offer, you are agreeing to the GIZ General Terms and giving us the consent to process your company data.