

# INTERNSHIP OPPORTUNITY

As a federal enterprise, the **Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ)** GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in three priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy. For further information please visit our website: [www.giz.de/viet-nam](http://www.giz.de/viet-nam).

The project “Support to Vietnam for the Implementation of the Paris Agreement” (VN-SIPA) support the Vietnamese Government in creating enabling conditions for the successful implementation of its climate commitments and targets in the context of the Paris Climate Agreement. These contribute to an ambitious medium-to-long-term climate policy by the Vietnamese Government. Particularly, the project team provides advice and capacity building to integrate the country’s NDC in a harmonized national policy framework, and to strengthen Viet Nam’s role in international climate negotiations. Further support is provided to mobilize climate finance for sectoral decarbonization strategies, and ultimately to implement sectoral mitigation and adaptation measures along with significant social and environmental-related co-benefits. The project also serves as the interface for the International Climate Initiative (IKI) via which active IKI projects in Viet Nam are coordinated and information about climate policy processes is provided. The IKI is implemented by the Federal Ministry of Economics and Climate Protection in close cooperation with the Federal Ministry for the Environment, Nature Conservation, Nuclear Safety and Consumer Protection and the Federal Foreign Office.

The political partner in Vietnam is the Ministry of Natural Resources and Environment (MONRE), represented through its Department of Climate Change (MONRE/DCC).

The Project is looking for a candidate to fill the following position:

## National Intern (Translation and Outreach)

Duty station: 14 Thuy Khue Street, Hanoi

Duration: 4 months, starting in November

### The National Intern will learn & practice by assisting the project staff in different activities:

- Supporting the translation of technical documents, policies, presentations, etc., from Vietnamese into English and vice versa
- Supporting the preparation of SIPA outreach and communication activities
- Supporting the knowledge management of the IKI Interface Viet Nam
- Supporting the production of projects’ publications, including translated text proof reading, graphic designing and laying out in accordance with the corporate design regulations
- Taking notes or taking photos when required, shooting video clip if required, etc. during the communication events
- Other tasks requested by the projects

### Minimum requirements:

- Vietnamese citizen, who is currently undertaking or recently completed postgraduate studies in translation, international affairs, or a comparable study, and have knowledge and some experiences on communication field. A master’s degree is an asset;
- The internship requires university enrolment or the finalization of your degree **no longer than six months** ago upon commencement of the internship;

- Very good oral and written communication skills in English and Vietnamese;
- Very good communication skills;
- Very good at excel and words;
- Able to work under pressure and handle multi-tasks;
- Experience with graphic design and innovative communication and visualization tools is an asset
- Experiences in an intercultural and multi-lingual context gained by way of internships and/or academic exchanges;
- Highly motivated to learn and to contribute to a young and dynamic team of international and national staff with the aim to enhance climate politics in Viet Nam, and willing to take responsibility, work independently and efficiently.

**Apart from a monthly allowance, successful candidates will enjoy professional and dynamic working conditions and good policies of training.**

**The intern will be provided with facilities needed to carry out his/her tasks, such as access to a laptop, a printer, and a telephone.**

Interested qualified candidates are invited to send the CV in English, copies of relevant certificates and references by email to [office.sipa@giz.de](mailto:office.sipa@giz.de) before **4<sup>th</sup> November 2022**.

Note: Please state “**Application for Internship – SIPA project**” in the subject line. Only short-listed candidates will be contacted after the deadline. Telephone contact is not encouraged.

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