

# WE ARE HIRING

**Job Role:** Junior Technical Advisor  
**Reports to:** Programme Component Manager  
**Contract Duration:** Until 31.12.2025  
**Location:** Sunyani



Implemented by:  
**giz** Experte. Kooperationspartner. Innovativ.

## Company Profile:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) - is a public-benefit federal enterprise working in more than 100 countries worldwide. We work on behalf of the German Government and support public and private sector clients in a wide variety of areas, including economic development and employment, energy and environment, and peace and security. Our activities in Ghana cover three priority areas: Climate and Energy, Just Transition; Sustainable Economic Development, Training and Employment, and Peaceful and Inclusive Societies, which focuses on good governance.

## Project Brief:

**Support to the Private and Financial Sector (PFS)** – The PFS programme was commissioned in January 2023 for a period of three years. The programme aims to improve the employment situation of MSMEs in five regions of Ghana, i.e., Greater Accra, Ashanti, Bono, Bono East and Ahafo. It has five outputs namely, support for financial services, service offering through regional networks for MSMEs; employment services for returnees and migrants; green economy measures; and foundations for vaccine production.

## Scope of Role:

The Junior Technical Advisor will be working in the PFS Output that seeks to enhance Business Development Service Provision to MSMEs and Job Seekers through the establishment and operationalization of Regional Networks for Enterprise Development and Employment Promotion. He/She will support the operations of the Regional Network and facilitate organizational development and technical assistance to BDS providers and businesses associations to enhance competitiveness, promote investment, and generate employment. He/she will provide support in designing and executing Capacity Building measures for members of the Regional Network.

## Tasks:

- Supports the coordination, liaison and advice to the partner organisations in the regional network of service providers for MSMEs.
- Provide support in coordinating and assisting in preparing, planning, implementing, and monitoring of programme plans and activities in close consultation and coordination with counterparts/Network members.
- Participates in formulating action plans and helps synchronise the planning and budgeting system with counterparts.
- Jointly responsible with partner institutions for preparing, implementing, and documenting training events, workshops, forums, team meetings and other programme activities.
- Regularly consults with the GIZ officer responsible for the implementation of the project within the regions.

## Profile:

- University qualification (BSc/First Degree) in Management Studies, Business Administration, Marketing, or any relevant area.
- Minimum of One (1) year professional experience in a comparable position with a development organization, local government, or Business Development Service Provider.
- Minimum of Two (2) years' work experience on the topic of facilitating relationship between Business Development Service provider/Financial Service Providers/ employment service providers, working with programs that are of a similar scope and complexity in Ghana specifically within the context of private and financial sector development or any other comparable institutions.
- Demonstrate good interpersonal, communication, management, and organisational skills.
- Possess strong command of English language (both written and oral); knowledge of German language is an asset.
- Proactive attitude towards personal growth and institutional changes.

## How to Apply:

Interested and suitable applicants are to forward their detailed Curriculum Vitae (CV) and a one-page cover letter to [hr-ghana@giz.de](mailto:hr-ghana@giz.de) quoting the **Job Code 2024/PFS/23/04** in the subject line. If you do not hear from us two (2) weeks after the deadline, please consider your application unsuccessful.

**GIZ is an equal opportunity employer committed to diversity. All qualified candidates regardless of age, sex, ethnicity, race, and religion are encouraged to apply.**

 **Closing date:** 7<sup>th</sup> May 2024