

## List of common questions

*Q1: On which email to send the application?*

A1: Signed application form (together with the data protection declaration) send in a single PDF file with maximum size of 7 MB to the indicated GIZ mailbox:

[Bewerbungen-blp@giz.de](mailto:Bewerbungen-blp@giz.de).

*Q2: Should the Application Form and the Data Protection Declaration be signed in original, or it is possible to do it with digital signature?*

A2: Both should be signed in original and as pdf pages merged in the one-pdf application file.

*Q3: Would you please let me know if the application should be sent in both languages, or only one (by choice) is good?*

A3: English OR German version would be OK!

*Q4: Could students accomplishing 3<sup>rd</sup> semester in February 2022 apply for the internship?*

A4: The call is open for students having completed at least the 5<sup>th</sup> semester in February 2024 (BA studies, MA, PhD).

*Q5: Could employees with over 1 year experience apply?*

A5: Young professionals who started to work in companies/ institutions relevant for municipal services (with **less than 1 year of work experience**) are eligible to apply.

*Q6: At the time of application, I am going to be 29 years old. Also, currently I am employed in a company, and I have 2-3 years of professional work experience. Will I be eligible to apply for the programme?*

A6: As you have stated, you are 29 years old and have 2-3 working experience, which is over the preconditions for the participating on the programme. The call is mostly for the young professionals up to 28 years, which are close to complete their studies and have less than 1 year of working experience.

*Q7: Which costs are covered by the programme?*

A7: GIZ will cover the costs for international air tickets, return flight Skopje or Pristina - Germany (economy class); costs for hotel/apartment accommodation for the participants during the first month (seminar programme); transport costs for the technical excursions in Germany and all seminar-related costs (trainers, seminar materials, seminar rooms, etc.); health insurance and personal liability insurance for the duration of the stay in Germany; scholarships of 650,- EUR x 3 months for each participant (participants will receive scholarship only during their three-month internship; during the first month – seminars in Germany – accommodation with full board will be offered, therefore the participants will **not** receive scholarship for this month); companies/institutions will offer EITHER accommodation for free OR an accommodation allowance per month (450 EUR).