

CALL FOR EXPRESSION OF INTEREST



Implemented by:
giz Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

REVIEW AND DEVELOPMENT OF A NEW STRATEGIC PLAN FOR GHANA ASSOCIATION OF SAVINGS AND LOANS COMPANIES (GHASALC)

CONSULTANCY FIRMS REQUIRED

BACKGROUND AND OBJECTIVES OF THIS ASSIGNMENT

GIZ in collaboration with the Ghana Association of Savings and Loans Companies (GHASALC), partner Institution of GIZ-Ghana, is seeking to engage a consulting firm to review its expired strategic plan and develop one for the entity. The objective of this assignment, therefore, is to hire the services of a consulting firm to review the expired strategic plan and develop a new 5-year strategic plan for the Association.

SCOPE OF THE ASSIGNMENT:

- Review outdated strategic plan, identifying the areas of success, the failures and causes of failures, the challenges among others.
- Leverage on the implementation successes and failures of the outdated strategic plan with the view to identifying new areas of activity that can be implemented under a new set of objectives and initiatives, detail roadmap to ensuring the financial sustainability of the new entity to support the delivery of the mandate of Savings and Loans Companies as contained in the Banks and Specialised Deposit-Taking Institutions Act, 2016 (Act 930).
- Leverage on the implementation successes of other strategic plans in similar jurisdictions with the aim of identifying new areas of activity that can be implemented.
- Facilitate stakeholder workshops comprising members of various GHASALC Committees, Board and Management of GHASALC, Senior Managers from selected Member companies, Bank of Ghana, GHAMFIN, GIZ and other industry players to discuss the issues identified through the reviewing of the old strategic plan and solicit practical inputs for the new plan.
- Craft a new strategic plan that positions the Association and identify key areas that could be strengthened from a regulatory, governance, operational, institutional, financial and transparency point of view.

EXPERIENCE OF THE CONSULTING FIRM

The firm should have a long-standing experience in reviewing and drafting strategic plans for institutions in the financial sector. The firm should also have experience in implementation of strategic for a financial or corporate institution. The firm should have experience in implementation of governance processes and practices in a financial institution. It is anticipated that a maximum of two (2) technical team of consultants will be assigned to perform this assignment. The consultants should have the following experience:

- Master's Degree in Business Administration, Finance, Accounting, Management Studies, Development studies or relevant field or a first degree with 10 years professional experience in areas of management and administration.
- At least 10 years (for the lead consultant) and 5 years (for the supporting consultant) of professional experience in the financial sector and not less than 5 years (both Consultants) recent experience in development of strategic plan, or implementation of strategic for a financial or corporate institution, evidenced by at least three (3) assignments in strategic plan development.
- Good understanding of regulatory and supervisory framework of regulatory structures of the microfinance sector evidenced by 3 assignments conducted in the sector.
- At least 10 years (lead consultant) and 3 years (supporting consultant) working experience in the field of audit and or risk management and appreciation of corporate governance challenges faced by corporate institutions in Ghana.
- Good understanding of the corporate governance issues in public and private sector institutions in Ghana including the financial institutions evidenced by at least five (5) referenced assignments for the lead consultants and 3 for supporting consultants.
- Good presentation skills and competencies in adult training methodology evidenced by at least five (5) reference assignments (both lead and supporting consultants).

- Excellent communication skills (both oral and written) in English language and at least one Ghanaian language.

DURATION

The assignment is expected to be conducted within the period of **2nd April 2024 to 30th June 2024**. It is expected that the firm will use a total of **26 Man-days** to complete this assignment.

APPLICATIONS

Expressions of Interest (EOI); by a letter, including **company registration documents, company profile, contact details, tax identification number (TIN), firm's experience and other relevant supporting documents**, should be submitted in sealed envelope to the address below:

- Official letter expressing interest.
- Company profile
- Business Registration Certificate
- Valid Tax Clearance Certificate
- VAT Registration Certificate
- Valid SSNIT Clearance Certificate
- Firm's Experience and
- other relevant supporting documents

Procurement Unit

GIZ Office Accra

P.O.Box KA 9698

No. 7 Volta Street

Airport Residential Area, Accra

All letters should be sealed and marked:

"EOI – 83459906 / 21.2274.5-001.00 / Review and Development of a New Strategic Plan for Ghana Association of Savings and Loans Companies (GHASALC)".

Deadline for Submission of EOI is 5th March, 2024

Only complete documents received at the physical address indicated not later than the deadline will be accepted and considered. **Please do NOT send any price offer, kindly note that complete documents would be made available to all shortlisted consulting firms who express interest in the assignment.**

"Please note that participating in a tendering process of GIZ is free of charge for bidders.

At no phase of the process is the bidder required to make any payment to GIZ or to one of its employees.

Should a bidder receive such a request, the bidder should report this incident to the GIZ management giz-ghana@giz.de

Should a bidder receive such a request and make any payment, the bidder will be excluded from future business with GIZ."

Caution: "Bidders who offer any type of payments to GIZ employees will be excluded from future business with GIZ."