

INVITATION TO TENDER



Implemented by:
giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

SUPPLY OF IT EQUIPMENT

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) intends to tender for the Supply of IT Equipment.

The GIZ Office Accra invites tenderers to submit, free of charge and without obligation on the part of GIZ, a tender based on the following terms and conditions.

Non-conformity with all conditions mentioned could lead to the exclusion of the bid.

A) Conditions of the bid

- Tenders should be valid for a period of **three (3) months** after the deadline of Tender submission.
- Prices shall be fixed prices. Prices shall be free of VAT and other public charges. Prices shall be quoted in Ghana Cedis.**
- All interested suppliers are required to submit **a letter, a company profile, and their quotes** according to the specifications below, to the GIZ Office Accra.

B) Specifications

No.	Item	Specifications	Qty
1	Laptop	<ul style="list-style-type: none"> Processor Specification: <ul style="list-style-type: none"> Min CPU Cores: 4 Minimum threads: 8 Base Frequency: minimum of 2.3Ghz, Max Turbo frequency: up to 4.20 GHz min cache: 12M (L3 cache) RAM: 8GB DDR4 RAM or higher Storage: 512GB SSD Maximum display Size: 14 inches Operating System: Windows 10 Bluetooth/Webcam WLAN 802.11 ac Audio/Mic port USB 3.0 Ports 	27
2	Desktop Computers	<ul style="list-style-type: none"> Processor Specification: <ul style="list-style-type: none"> Min CPU Cores: 6 Minimum threads: 12 Base Frequency: minimum of 2.6Ghz, Max Turbo frequency: up to 4.40 GHz min cache: 12M (L3 cache) Storage: 512GB SSD 8GB RAM USB 3.0 Port(s) CD/DVD ROM Gigabyte Ethernet/WiFi/Bluetooth Windows 10 with License Preinstalled Wired keyboard & Mouse 24" LED Backlit Monitor 	9
3	System Unit and Accessories	<ul style="list-style-type: none"> Processor Specification: <ul style="list-style-type: none"> Min CPU Cores: 6 Minimum threads: 12 Base Frequency: minimum of 2.6Ghz, Max Turbo frequency: up to 4.40 GHz min cache: 12M (L3 cache) Storage: 512GB SSD 8GB RAM USB 3.0 Port(s) CD/DVD ROM Gigabyte Ethernet/WiFi/Bluetooth Windows 10 with License Preinstalled Wired keyboard & Mouse 	3

4	Tablet	<ul style="list-style-type: none"> Network Technology: GSM/HSPA/LTE Display: 10.5-inch TFT LCD OS: Android 11 or above (upgradeable) CPU: Octa-core (2x2.0 GHz Cortex-A75 & 6x2.0 GHz Cortex-A55) Memory: 4GB RAM, 64GB Storage 8MP Main Camera 5MP Selfie Camera Comms: WiFi, Bluetooth, USB-C Li-Po 7040 mAh, non-removable battery Protective Case, Screen Protector 	26
5	Multi Printer	<ul style="list-style-type: none"> Printer Type: Colour Printer Functions: Print, copy, scan Printing Technology: Laser Print Speed: Black: Up to 27ppm Print speed colour: Up to 27ppm Print technology: Automatic Double-sided printing Flatbed & ADF scanner Interface: USB, Ethernet & Wireless. AirPrint Compatible Paper Trays: 2 (200 Sheet Input Tray) Supported Media Sizes: A4, A5, A6, B5 (JIS), Envelope (DL, C5, C6), Compatible with Windows and Mac LCD Touch Screen Security management: TLS 1.2 Support Power Requirements: 220-240V AC, 60 Hz, 10A 	11
6	Projector	<ul style="list-style-type: none"> Type: XGA/LCD Projector Resolution: XGA, 1024 x 768, 4:3 Brightness: 3,300 Lumen Light source: LCD Lamp Aspect Ratio: 4:3 Contrast Ratio: 15,000 : 1 Lens: Optical Image Size: 30 inches - 300 inches Focal Distance: 16.9 mm - 20.28 mm I/O Connectors: Cinch audio in, Composite in, HDMI in, VGA in, USB 2.0 Type B, USB Power Supply: 100-240V, 50-60 Hz 	10
7	WiFi Router	<ul style="list-style-type: none"> Frequency: LTE TDD/LTE FDD/UMTS Band/GSM Wireless Standard: 802.11b/g/n OS Support: Windows, Linus, Mac OS 1xRouter, 1xWLAN Cable, 1xCharging Adapter with cable, 2x External Antennas WiFi standard: IEEE 802.11 b/g/n/ac 2.4G RF power: 802.11b 16dBm, 802.11g 17dBm, 802.11n 17dBm Transmission rate: Up to 300Mbps User amount: Max 32 SIM card slot: Support Standard SIM card 	18
8	WiFi Repeater	<ul style="list-style-type: none"> Wireless standard: Wireless N Wireless speed: 300 Mbps 2.4 GHz Antenna type: 2 fixed omni-directional antennas Wired interface: 1 x Fast Ethernet LAN Wireless modes: Wireless client LED: Status/WPS, Wi-Fi strength indicator Wireless Security: Wi-Fi Protected Access (WPA/WPA2) and WPS (PBC) Device management: Supports QRS Mobile app for iPhone, iPad, iPod touch, and Android mobile device, and a Web UI 	8

Continued on next page...

INVITATION TO TENDER

SUPPLY OF IT EQUIPMENT



Implemented by:
giz
Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

9	UPS	<ul style="list-style-type: none"> Max Configurable Power (Watts): 1.6kWatts / 2.0kVA Configurable for 220: 230 or 240 nominal output voltage Other Output Voltages 220 V, 240 V Topology: Double conversion online Built-in bypass Input frequency: 50/60 Hz Input voltage range for main operations: 160 - 280V Other Input Voltages: 220 V, 240 V Battery type: Lead-acid battery Typical recharge time: 3hour(s) Nominal Battery Voltage: 48 V Battery Charge Power (Watts): 144 Watts Alarm when on battery Multifunction LCD status 	12
10	Projector Screen	<ul style="list-style-type: none"> Dimension: minimum of 120" Tripod Stand 	5
11	Telephone	<ul style="list-style-type: none"> GSM Fixed Wireless Phone FWP-6188 Dual Band GSM SMS Calculator Function Caller-Line Identification Instant connection 128 x 64 Graphic LCD with Backlight 	22
12a	Printer Toners (ink)	<ul style="list-style-type: none"> Printer Toner, HP 415A (Black 9, Cyan 7, Magenta 7, Yellow 7) 	30
12b		<ul style="list-style-type: none"> Printer Toner, HP 410A (Black 7, Cyan 5, Magenta 5, Yellow 5) 	22

12c		<ul style="list-style-type: none"> HP 59A Toner Cartridge (Black) 	5
12d		<ul style="list-style-type: none"> HP 26A Toner Cartridge (Black) 	4
12e		<ul style="list-style-type: none"> HP 85A Toner Cartridge (Black) 	2
12f		<ul style="list-style-type: none"> Xerox 650N05434 Toner Cartridge (Black) 	2

C) Bid documents

Tenderers will be required to provide the following:

- Signed letter of bid with
 - priced quotation to the **required specification and conditions**
 - indication of **delivery period**
- Company profile, max. 5 pages A4
- Commercial qualification**
 - Valid Tax Clearance Certificate,
 - Business Registration Certificate,
 - VAT Registration Certificate,

Valid SSNIT Clearance Certificate

PLEASE NOTE: THE CURRENCY OF YOUR OFFER SHOULD BE IN GHANA CEDIS

Tenders should be sealed and marked as:

Tenders Number: 91179322 / 21.2274.5-006.00 "Supply of IT Equipment"

Tenders should be addressed according to the tender number.

The Procurement Unit
GIZ Office
Tender No.
P.O. Box KA 9698

Accra Office Location: **No.7 Volta Street, Airport Residential Area, Accra**

Not later than 19th March, 2024.