

VACANCY ANNOUNCEMENT

The GIZ “Cooperation for the Enhancement of SADC Regional Economic Integration” (CESARE) supports the Southern African Development Community (SADC) in accelerating trade and regional economic integration within the 16 Member States. The trade measure operates in different fields of activities including elimination of non-tariff barriers (NTBs) to trade, implementation of the SADC Trade Facilitation Program, support for negotiations on trade in services in priority sectors and support to the SADC industrialization agenda. Further relevant topics are the continental trade agenda, private sector engagement and digitalization of trade. The main cooperation partner of the programme is the SADC Secretariat. In addition, the complex programme is implemented with the help of SADC Member States, associations and civil society organizations.

Therefore, the GIZ “Cooperation for the Enhancement of SADC Regional Economic Integration” (CESARE) invites suitably qualified, experienced, innovative individuals who are agile, flexible, and highly motivated to apply for the position of:

1. JUNIOR TECHNICAL ADVISOR

Job Title : Junior Technical Advisor (National)
Salary Grade : Professional, Band 3
Location : Gaborone, Botswana
Place : GIZ CESARE Trade Component
Duration : 01.05.2025 - 30.09.2026

A. RESPONSIBILITIES:

- The Junior Advisor is to support the project team and the SADC Secretariat in analysing and monitoring data and statistics related to regional economic integration, e.g. data on economic development, trade, imports and exports.
- The junior advisor is expected to provide statistics and data analyses for key project and partner publications.
- Support monitoring of programme activities and results as well as provide high-quality input for project reporting towards the different stakeholders (e.g. SADC, BMZ)
- Support the technical advisors in planning, coordination and implementation of activities on trade topics (e.g. Non-tariff Barriers (NTBs), trade facilitation, industrialization) in collaboration with the SADC Secretariat and other partners
- Support the knowledge management process including document management, result-oriented monitoring, quality management
- Support cooperation, regular contact and dialogue with partners, relevant stakeholders and with other GIZ projects to improve good working relationships and ensure coordination

B. REQUIREMENTS:

Qualification

- Master's degree in economics, International Trade, Law or similar

Professional experience

- Minimum of 2 years' experience in a comparable position
- Working experience with GIZ and/or other development organizations especially in trade and economic integration would be an added advantage.

Other knowledge, additional competences

- Strong knowledge of international economics and trade theory
- Proven knowledge and experience of working with statistics databases (national, regional and international publications and databases)
- Demonstratable knowledge, skills and experience in quantitative and qualitative data analysis
- Working knowledge of tools and programs for statistics and data analysis
- Relevant work experience in the areas of regional economic integration, trade facilitation, trade policy and/or industrialization
- Ability to work well in a team as well as under pressure
- Good communication skills and political sensitivity
- Advanced proficiency in English is required, skills in German and/or other SADC languages are added advantages (i.e. French, Portuguese)
- Good knowledge of ICT technologies and computer applications (e.g. Microsoft Office Teams, Outlook and Excel)

Applicants who apply should enclose motivation letter, current CV, certified copies of certificates, ID/Omang, and two traceable references.

Applications should be addressed to: The Head of Human Resources
P / Bag X12, Village
Gaborone

E-mail address: hr-botswana@giz.de

Closing date for application is 16 April 2025

GIZ Botswana is an equal opportunity employer, therefore it encourages applications from all qualified and eligible candidates regardless of their gender, religion/beliefs, origin, disability and/or any other minority group. We are committed to creating an inclusive working environment for all employees.