

VACANCY ANNOUNCEMENT

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in four priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy; 4) Sustainable Economic Development. For further information please visit our website: www.giz.de/viet-nam.

The German Government, through GIZ, supports the Vietnamese Government in engaging in digital transformation that is sustainable and human-centered. The Digital Transformation Center Vietnam is part of a global initiative of the German government to enable local innovation worldwide.

The Digital Transformation Center Vietnam supports our Vietnamese partners in shaping Digital Transformation that is human-centered and sustainable.

Three focus areas are:

- Green Tech Entrepreneurship
- Industry 4.0 (digitalization of SMEs) and
- Technology

We are looking for the following motivated candidates to join the Digital Transformation Center in our core areas of Green Tech Entrepreneurship and Industry 4.0 (digitalization of SMEs):

Position Nr. 1: **Program Officer for Startup Market Access**

Duty station: Hanoi, Vietnam
Duration of Assignment: 01.10.2022 – 30.11.2023

Our “Green Tech Hub” facilitates incubation, acceleration and startup market access (“Landing Pad” program) interventions. The Program Officer will be involved in all activities of the Green Tech Hub with a focus on the “Landing Pad”.

Main responsibilities

- Strategy development concerning the activities and strategic positioning of the Green Tech activities, particularly the “Landing Pad” program for global green tech startups to facilitate market access to Vietnam
- Concept development of potential portfolio building and partnership management with other ecosystem stakeholders ranging from ministries to donors, the private sector, NGOs and other international organizations/networks
- Implementing daily operational aspects of all issues related to the Digital Transformation Center
- Policy advice and organizational development for the primary partners of the project in the field of digitalization
- Setting up and managing start-up support programs (incubators, accelerators, market access programs); including concept development, Terms of Reference development and contract procurement as well as management of consultants
- Establishing and promoting regional and German-Vietnamese tech entrepreneurship networks and exchanges

Minimum requirements

- Bachelors degree in political science, social science, business, ICT with a focus on digital transformation and innovation

- Specialization in digital transformation and a minimum of 5 years work experience in the start-up world
- 2 years of experience helping startups access different markets
- Good knowledge on current local and regional developments in the fields of innovation, tech and digitalization; especially knowledge and networks in the Indonesian ecosystem is a plus
- Proven experience with start-up incubation, acceleration and scaling and innovation management a must
- Proven experience in project management
- Good knowledge of the Vietnamese and regional Start-up ecosystem
- Managerial and organizational competence
- Willingness to travel (abroad and domestically) regularly
- Very good knowledge of Vietnamese and English, German and other languages (especially Bahasa) is a plus
- Experience with green tech startups (circular economy, energy, mobility, agriculture) is a plus
- Willingness to upskill as required by the tasks to be performed – corresponding measures are agreed with management

Position Nr. 2:
Junior Program Officer for Industry 4.0

Duty station: Hanoi, Vietnam
 Duration of Assignment: 01.10.2022 – 30.11.2023

The Junior Program Officer will join the team on Industry 4.0 (digitalization of SMEs) in shaping the future of the digital economy in Vietnam.

Main responsibilities

- Implementing daily operational aspects of all issues related to the Industry 4.0 work
- Technical advice and organizational development for the clients (SMEs) of the project in the field of digitalization
- Setting up and managing SME digitalization support programs and policy exchange events (on Big Data, AI, blockchain, other emerging technologies)
- Establishing and promoting regional and German-Vietnamese digital SME networks, female business networks and exchange on emerging technologies with a focus on Big Data and AI

Minimum requirements

- Bachelor's degree in political science, business or computer science or equivalent with at least 1 year of experience working in the field technology and digital transformation
- First experience to work with digital transformation activities for businesses in Vietnam (overseas is a plus) such as proposing digital transformation strategies for enterprises, roadmap development, etc.
- First experience in communications and employee engagement linked to the adoption of one or more of the following technologies or methods:
 - ERP
 - Cloud
 - Agile
 - DevOps
 - Automation, Intelligent workflows
 - Artificial Intelligence
 - Data and analytics
- First experience in developing strategies, setting up and executing transformation initiatives in one or more of the following areas: digital transformation, operational model change, IT transformation, end-to-end work-flow automation and operations.
- Knowledge on current local and regional developments in the fields of digital technologies, solutions, and digitalization, pros and cons of each solution;
- First experience managing external IT vendors;
- Good knowledge of the Vietnamese and stakeholders in the digital transformation landscape in Vietnam
- First experience to work with international donors is a plus

- First experience to work in key sectors such as metal, electronic, automotive, agri-processing, manufacturing, etc. is a plus
- Managerial and organisational competence
- Willingness to travel (abroad and domestically) regularly

Successful candidates will enjoy good working conditions with a friendly and creative working environment, open corporate culture, competitive benefits and compensation and good policies of training and development.

Interested, qualified candidates are invited to send the **GIZ Application Form** in English, copies of relevant certificates and references, either by email (to hr-giz@giz.de) or by post (to **GIZ Office Hanoi**, 6th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam), before **15th August 2022**.

Note: If you wish to apply for one of the two positions, kindly state the following in the subject line or on the envelope:

Position Nr. 1: “Application for the position of Program Officer for Startup Market Access

Position Nr. 2: “Application for the position of Junior Project Officer for Industry 4.0

The short-listed candidates will be contacted within 4 weeks after the deadline. Telephone contact is not encouraged.

Please visit our page GIZ Viet Nam – Career Opportunities at <https://www.giz.de/en/worldwide/109163.html> to download the GIZ Application Form.

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