

# Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission		Project title	SAGE 300 People payroll system Software, Service and License agreement					Processing number:	96.9250.0-001.00		
2	Commercial assessor		Service tendered:	Payroll System Software for the GIZ South Africa/Lesotho/ eSwatini					Transaction number:	83478354		
3	Technical assessor											
4												
5				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5				
6	<b>A. General information (all procedures)</b>											
7	<b>I. Commercial eligibility assessment</b>											
8	Mandatory grounds for exclusion as per section 123 GWB											
9	Optional grounds for exclusion as per section 124 para. 1 GWB											
10	Optional grounds for exclusion as per section 124 para. 2 GWB											
11	Optional grounds for exclusion as per section 22 LkSG											
12	Information: Evidence of commercial register entry											
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium											
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	35000	EUR								
15	Average number of employees and managers for the past three calendar years	At least:	4	persons								
16	<b>Result</b>											
17												
18	<b>II. Technical eligibility assessment</b>											
19	The technical assessment is only based on reference projects with a minimum commission value of:		5000	EUR								
20	At least	2	reference projects in the technical	Payroll and Payroll System management								
21	and at least	2	reference projects in Southern Africa	in the last 3 years.								
22	<b>Result</b>											
23												
24	<b>Overall result, commercial and technical</b>											
25												
26	<b>B. Ranking (in addition for calls for competitive tender with a limited number of candidates)</b>											
27	<b>III. Weighted criteria</b>											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
30												
31	<b>1. Technical experience</b>											
32	Technical experience (up to five specialist areas, including cross-cutting themes)											
33												
34												
35												
36												
37												
38	<b>Total 1.</b>											
39	<b>2. Regional experience</b>											
40	Regional experience in Southern Africa											
41	<b>3. Experience of development projects (ODA-financed)</b>											
42	Experience of development projects (at least 50% ODA-financed)											
43		0										
44	<b>Overall total</b>											
45												
46	<b>Ranking</b>											
47				1		1		1		1		1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU