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Job Vacancy Announcement

Reference No:	107
Project:	Adaptive Social Protection (ASP)
Position:	Provincial ASP Data and Information Management Advisor (NTB)
Location:	Mataram (Lombok), with frequent travel to Jakarta.
Expected to join:	ASAP
Reporting to:	Commission Manager for the ASP

About GIZ

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is an international cooperation enterprise for sustainable development with worldwide operations. Its corporate objective is to improve people's living conditions on a sustainable basis.

About the project

In the context of the bilateral cooperation between the Government of Germany and the Government of Indonesia, GIZ has received a new commission from the Federal Ministry for Economic Cooperation and Development (BMZ) on Adaptive Social Protection/Integrated Solutions in Disaster Risk Management and Social Protection (ISASP).

Adaptive Social Protection (ASP) aims to provide integrated solutions to improve the crisis response capacity and long-term adaptation of poor population groups to climate change by linking social protection instruments with disaster management and climate adaptation approaches. By improving the protection of poor people and those at risk of poverty against climate-related shocks, it contributes to reducing the poverty rate (programme objective indicator 1). Incentive systems and financing mechanisms for forest protection and environmental services are being tested with the development of support approaches for adapting livelihoods to climate change in the project provinces (programme objective indicator 2).

The TC module aligns with the BMZ core thematic strategy "Health, Social Protection and Population Policy". It contributes to the implementation of the "Social protection" field of action, which is committed to establishing universal, inclusive, and adaptive social protection systems in partner countries to strengthen the population's resilience to individual life risks and collective crises, and, in the future, also to the consequences of climate change.

The political partner of the project is the National Authority for Disaster Management (BNPB). The project implementation is planned to be decentralised in 2 (two) regions, West Nusa Tenggara (NTB) and South Kalimantan (Banjarmasin). To achieve the module objectives, the Ministry of Finance (MoF), various directorates of the Ministry of Development and Planning (BAPPENAS), the Ministry of Village (MoV), the Ministry of Home Affairs (MoHA), and the Ministry of Housing and Public Works (MoPUPR) engage as the implementing partners.

To support the implementation of this project, GIZ seeks one (1) motivated and qualified Indonesian candidate for:

Provincial ASP Data and Information Management Advisor (NTB)
(Job title in SAP: Advisor)

A. Core Task

In your role, you are responsible for managing all job orders within your jurisdiction and advising the commissioning manager (AV) and other team members, as well as external partners, on all aspects of data and information related to Adaptive Social Protection. You **provide proactive, diligent advice and expertise in formulating and developing precise,** impactful policies, strategies, and action plans related to data and information for ASP, including the s**ensitive processes of advocacy and lobbying to refine the legal and regulatory framework for data and information for ASP in Indonesia**. This includes developing technical guidelines for implementing the **One Disaster Data Policy**.

You **support cooperation, regular contact, dialogue, and liaise with partners and other important stakeholders at the West Nusa Tenggara (NTB) policy level** to support project activities and outputs and **assess gaps and blind spots in subnational-level data and information relevant to ASP**. Within your work stream, you are responsible for advising on the development of innovative training measures for data and information, especially for subnational stakeholders, and for **integrating key data and information aspects into NTB ASP provincial strategies.**

You coordinate the procurement process for services related to data and information for adaptive social protection; agree to and enter into contracts in accordance with the relevant legal, contractual, socio-political, and corporate policy requirements; and monitor the processing and fulfilment of those contracts and their deliverables.

In consultation with AV, other advisors at the national and NTB levels, **Disaster Risk Reduction Forum (FPRB) NTB under the multi-stakeholder part**nership format, you **coordinate and execute key joint project activities related to data and information, promoting the integration of social protection, disaster risk management, and climate change data and information systems**, and coordinating contributions to other events where the ASP project is involved.

In collaboration with your team and project management, you play a crucial role in coordinating and promptly resolving all issues within your area of responsibility. You will offer top-notch technical expertise and support for the use of data and information among project staff and stakeholders engaged in system strengthening. This includes improving data quality, analysis, interoperability and visualisation. Your dedication ensures that challenges are met competently, contributing to the project's overall success.

You work alongside your team and partners to develop and implement a strategy to enhance capacity in partner systems that guarantees efficient data collection, analysis, and use at both national and sub-national levels.

You are involved in ongoing process development, responsible for knowledge management, and preparing and sharing documentation.

You perform the tasks assigned to you by your line manager where required.

B. Main Activities

The ASP Data Specialist performs the following key tasks:

- Provide **professional advice to FPRB NTB and other ASP key stakeholders on data and information systems at the NTB province** within the ISASP project and beyond.
- Support the NTB government through FRPB NTB to **standardized data and information architecture for ASP, following the life cycle of data development.**
- Advice the local institutions' members of FPRB NTB on **building integrated data and information for livelihoods model development in 7 villages across NTB.**
- **Design, prepare, and implement a series of tailor-made capacity development measures for Output 3** in NTB.
- Assist the project in **drafting the ASP provincial strategies** on the data and information system.
- Assist the ISASP project and partners in strategy development, both at national and provincial levels, related to data and information systems, particularly under Output 3.
- Representation of the ISASP project in stakeholders' coordination meetings on data and information systems in NTB.
- Assist the Cluster Coordinator and Country Director on overarching issues related to implementing the GIZ corporate strategy (e.g., Vision 2028).

C. Qualifications and specialist knowledge

1. Qualifications
Advanced university degree in geography, statistics, data science, computer science, software engineering, information and technology, development studies, and economics.

2. Professional experience

- At least 5 years of international development experience (bilateral and/or multilateral organisations, consultancies) and subnational working experience is preferred.
- At least **3 years of relevant experience leading data analytics, research, and data science in the Adaptive Social Protection (ASP) sectors** (e.g., disaster risk management, climate change adaptation, social protection).
- At least **3 years of experience in advising government stakeholders in implementing activities related to data and information systems in NTB**. This includes tasks such as implementing training/capacity development on how to interpret and use large datasets (e.g., Satu Data Indonesia (SDI), DTSEN, Satu Data Bencana (SDB), InaRISK, Ina-Geoportal)
- Proficiency in quantitative and qualitative data analysis for large, complex, and diverse datasets, as well as the use of statistical software like R, SPSS, or Python. Advanced proficiency with spreadsheet programs (such as Google Sheets and Microsoft Excel) is required for data cleaning, basic analysis, transformation, and reporting.

- **Proven experience in data collection methodologies, including survey design**, data collection methods, and the use of Mobile Data Collection tools (such as KoBo, Avenza map, and GPS Essential).
- At least **3 years of relevant experience using data visualisation tools and/or GIS analysis and modelling** to effectively communicate findings and insights that support decision-making in sub-national governmental planning, program implementation, and monitoring and evaluation in the ASP sectors.
- Vast field experience in disaster environments and an in-depth knowledge of Indonesia's disaster risk management data and information systems.
- Outreach and support the partner organisations and other relevant stakeholders of data and information best practices institutions.

3. **Other knowledge, additional competencies**
   - **Massive knowledge and exposure to NTB government institutions** and other ASP stakeholders, including civil society, community groups and indigenous people; **an NTB resident preferred**.
   - Demonstrate ability to work effectively in a fast-paced office environment, both independently and as part of a national and international team.
   - Excellent command of both spoken and written English and Indonesian.
   - Aware of social and intercultural sensitivities, flexible and possessing a sense of diplomacy, negotiation proficiency, the ability to listen attentively, familiarity with conflict resolution, and problem-solving aptitude are essential.
   - Adaptable to rapidly changing priorities and able to manage multiple deadlines and deliver high-quality work products.
   - A willingness to up-skill as required by the tasks to be performed – corresponding measures are agreed with management.
   - Ability to develop evidence-based policy advice and promote a knowledge-sharing and learning culture.
   - Proven experience in communicating complex topics in a targeted way to a broad range of stakeholders, including policymakers, civil society actors and research institutions.

Duty Station: Mataram *(with frequent travelling to Jakarta and Banjarmasin).*
Joining Date: ASAP
Direct Supervisor: Commission Manager of ASP

Interested candidates should submit a motivation letter, CV, training attended, and list of references (a must) addressed to recruitment-indo@giz.de. The closing date for submitting the application letter is the **31st of December 2025.**

Please indicate your application by putting the following code in the subject line: **ISASPDIMICT-NTB**

Please name your file as follows format:
[Your Complete Name]_[Motivation Letter/CV/Latest Education Certificate] *(i.e: **Nakula Sadewa _CV** or **Nakula Sadewa _Motivation Letter** or **Nakula Sadewa _Reference**)*

Only short-listed candidates will be notified.

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